Monday, November 9, 2026- Thursday, November 19, 2026
7:00 AM- 6:00 PM
Lincoln #2
Washington Convention Center: 142

Function Type: Office
Estimated Attendance: 5

Billing Group: SfN Master
Meeting Planner: Allison Burns
Post: No
Cost Center: A-MO200-A201

Logistics

Setup - Washington Convention Center

Ready By:
Monday, November 9, 2026 @ 11:00 AM

Note
NOV 4
NEW
(4) 6 x 30 draped tables to be used as desks

Friday, November 13, 2026- Wednesday, November 18, 2026
7:00 AM- 6:00 PM
KiddieCorp Child Care
Washington Convention Center: 204B, 204C

Function Type: Other
Estimated Attendance: 20

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A202

Contacts

Contact: Sharon Bowles

Alt Contact: Lesley Medina
Organizer Email: lesley@kiddiecorp.com

Logistics

Setup - Vendor - Other

Ready By:
Friday, November 13, 2026 @ 5:00 PM

Note

Items provided by KiddieCorp:
Rear of 204C: (ages 6 months-2 years old)
(2) Cribs with bedding
(2) Highchairs
(5) Large sheets
Bottle warmers

Remain as set through Wednesday, November 18 at 6:00 p.m.

Setup - Washington Convention Center

Ready By:
Thursday, November 12, 2026 @ 5:00 PM

Note

OCT 2 UPDATE
ADD (1) WATER BUBBLER WITH CUPS
REPLACE AS NEEDED
REAR OF ROOM 204C:
(3) TABLECLOTHS (5' ROUND)

NOV 3 UPDATE
PLEASE KEEP AIR WALL BETWEEN 204 B AND C 3/4 CLOSED

Registration area - right outside the entrance of 204C:
(1) 6'x30" skirted table (no pins) with (2) chairs
(1) Small trash can next to table

Rear of Room 204C: (ages 6 months-2 years old)
(1) Covered diaper pail or lined trash can with cover, with extra trash bags
(1) Large trash can
(4) 6'x30" skirted tables (no pins) placed against the wall
(5) Chairs
Tape or cover electrical outlets
Empty diaper pail every 2-3 hours

Front of Room 204C: (ages 3-12 years old)
(3) 5' round tables (covered with taped down plastic)
(8) Chairs around each table
(4) 6'x30" skirted tables (no pins) placed against the wall
(2) Large trash cans with extra bags

Check trash twice a day. Vacuum each evening.

Please keep air wall between 204 B and C 3/4 open

Active Room - 204B:
(1) 6'x30" skirted table (no pins) placed against the wall
(1) Large trash can

Remain as set through Wednesday, November 18 at 6:00 p.m.

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, November 12, 2026 @ 5:00 PM

Note

Cover the (3) 5' round tables with taped down plastic

Rear of Room 204C:
(2) Mini-refrigerators

Remain as set through Wednesday, November 18 at 6:00 p.m.

Audio/Visual - Atlantic Images & Sound

Ready By:
Thursday, November 12, 2026 @ 5:00 PM

Note

NOV 3 UPDATE
PLEASE MOVE THE FLIPCHART & TV/DVD PLAYER TO FRONT OF 204C

Room 204B:
(1) Flip chart with paper and marking pens
(1) TV/DVD Player

Remain as set through Wednesday, November 18 at 6:00 p.m.

Electrical - Hi Tech Electrical

Ready By:
Thursday, November 12, 2026 @ 5:00 PM

Note

Front of Room 204C:
(4) power strips, one placed on each 6' table against the wall to charge devices

Remain as set through Wednesday, November 18 at 6:00 p.m.

Food And Beverage - Aramark

Ready By:
Thursday, November 12, 2026 @ 5:00 PM

Note

NOV 3 UPDATE
FRONT OF ROOM 204C

Rear of Room 204C:
(3) Tablecloths (5' round)

Remain as set through Wednesday, November 18 at 6:00 p.m.

OCTOBER 22 UPDATE:
CANCEL TABLECLOTHS - THROUGH WCC

Friday, November 13, 2026
8:30 AM- 5:15 PM
NIDA-NIAAA Mini-Convention: Frontiers in Addiction Research
Washington Convention Center: 146A, 146B

Function Type: Satellite
Estimated Attendance: 300
Room Set: As Set

Billing Group: Split Billing
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Shang-Yi Tsai
Organizer Email: shang-yi.tsai@nih.gov

Logistics

Setup - Washington Convention Center

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

As set Saturday, November 14 at 2:00 p.m.

NOV 3 UPDATE
EVENT END TIME CHANGED TO 5:15 P.M.
ADD (2) SKIRTED 6' x 30" TABLES IN THE REAR OF
THE ROOM FOR EVENT MATERIALS

Satellite organizer requests the following items:
(2) Skirted registration tables with (4) chairs outside the entrance to the room.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

As set Saturday, November 14 at 2:00 p.m.

NOV 3 UPDATE
EVENT END TIME CHANGED TO 5:15 P.M.
SUSAN HOLBROOK/EVENT PLANNER CONFIRMS A/V ORDER
BELOW:
(PER RUN OF SHOW PROVIDED TO AIS)
CONFIRMED DUAL PROJECTION BELOW:
(2) SCREENS
(2) DATA PROJECTORS
(2) CARTS
(1) SWITCHER
(1) SPEAKER TIMER
(1) LASER POINTER
A/V TECH NEW HOURS 7:30 A.M. - 5:15 P.M.

Satellite organizer requests the following items:
(1) Screen

(1) Data Projector
(1) Cart
(1) Switcher
(1) Speaker timer
(1) Laser pointer
(1) A/V Tech (7:30 a.m. - 6:30 p.m.)

Audio/Visual - Projection AV

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

As set Saturday, November 14 at 2:00 p.m.

NOV. 3 UPDATE
EVENT END TIME CHANGED TO 5:15 P.M.

Satellite organizer requests the following items:
(1) Lectern microphone
(1) Wired Table microphone at head table
(2) Wired Floor microphones
(1) DI under 6' table for computer

Computer - Atlantic Images & Sound

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

OCT 14 UPDATE
ADD (1) LAPTOP

NOV 3 UPDATE
EVENT END TIME CHANGED TO 5:15 P.M.

Food And Beverage - Aramark

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV. 3 UPDATE
EVENT END TIME CHANGED TO 5:15 P.M.

Please contact the organizer directly for food and beverage requirements.
Organizer will pay Aramark Catering directly for all f/b costs.

Friday, November 13, 2026
8:30 AM- 6:30 PM
The Middle Eastern Systems Neuroscience Symposium
Washington Convention Center: 207B

Function Type: Satellite
Estimated Attendance: 65

Billing Group: Bill Organizer Directly
Meeting Planner: Sharon Bowles
Post: Yes

Contacts

Contact: Sharon Bowles

Alt Contact: Noga Larry
Organizer Email: noga.larry@mail.huji.ac.il

Logistics

General Notes - SfN

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV 2 UPDATE
THIS EVENT MOVED FROM THE WESTIN TO THE WALTER E. WASHINGTON CONVENTION CENTER - ROOM 207B

Setup - Washington Convention Center

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV 2 UPDATE
NEW SATELLITE EVENT ASSIGNMENT
SET (2) 6' SKIRTED REGISTRATION TABLES WITH (4) CHAIRS OUTSIDE OF THE ENTRANCE TO THE ROOM
(1) EASEL

Audio/Visual - Atlantic Images & Sound

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV 2 UPDATE
NEW SATELLITE EVENT ASSIGNMENT
AIS TO PROVIDE:
(1) SCREEN
(1) DATA/VIDEO PROJECTOR W/CART
(1) WIRELESS HAND-HELD MICROPHONE
(1) LECTERN MICROPHONE
(1) 4-CHANNEL MIXER
(1) PORTABLE AUDIO

Audio/Visual - Projection AV

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV 2 UPDATE
NEW SATELLITE EVENT ASSIGNMENT
N/A

Other - Lincoln Security

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV 2 UPDATE
NEW SECURITY SCHEDULE 7:30AM - 6:30PM

NEW EVENT LOCATION: WALTER E. WASHINGTON CONVENTION CENTER - ROOM 207B

SFN TO DISTRIBUTE 'FRIDAY ONLY' BADGES TO THE SATELLITE EVENT ATTENDEES THAT ARE NOT REGISTERED FOR NEUROSCIENCE 2026

Lincoln will provide security for this satellite event.

(2) Security Guards from 8:30 a.m. – 6:30 p.m.
Request is also included on the security schedule.

Food And Beverage - Aramark

Ready By:
Friday, November 13, 2026 @ 7:30 AM

Note

NOV 2 UPDATE
NEW SATELLITE EVENT ASSIGNMENT

Please contact the organizer directly for food and beverage requirements.
Organizer will pay Aramark Catering directly for all f/b costs.

Friday, November 13, 2026
9:00 AM- 6:00 PM
Molecular and Cellular Cognition Society 2026 Annual Meeting Symposium
Washington Convention Center: 147A, 147B

Function Type: Satellite
Estimated Attendance: 150
Room Set: As Set

Billing Group: Split Billing
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Jennifer Tudor
Organizer Email: jtudorlab@gmail.com

Logistics

Setup - Washington Convention Center

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

As set Saturday, November 14 at 2:00 p.m.

Satellite organizer requests the following items:
(2) 6' Skirted registration tables with (4) chairs outside the entrance to the room.

(1) Easel

Audio/Visual - Atlantic Images & Sound

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

As set Saturday, November 14 at 2:00 p.m.

Satellite organizer requests the following items:
(1) Screen
(1) Data Projector
(1) Cart
(1) Switcher
(1) Speaker timer
(1) Laser pointer
(1) A/V Tech (8:00 a.m. - 6:00 p.m.)

Audio/Visual - Projection AV

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

As set Saturday, November 14 at 2:00 p.m.

Satellite organizer requests the following items:
(1) Lectern microphone
(3) Wired Table microphones at head table
(2) Wired Floor microphones
(1) Lapel microphone
(1) DI under 6' table for computer

Computer - Atlantic Images & Sound

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

NOV 1 UPDATE
ADD (1) LAPTOP

Food And Beverage - Aramark

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

Please contact the organizer directly for food and beverage requirements. Organizer will pay Aramark Catering directly for all f/b costs.

Friday, November 13, 2026
9:00 AM- 1:00 PM
Temporary Personnel Training
Washington Convention Center: 149A, 149B

Function Type: Meeting
Estimated Attendance: 90
Set For: 90
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Stephanie Embrey
Post: Yes
Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - SfN

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

As set on Saturday, November 14 at 12:00 pm.

NOVEMBER 2 UPDATE
MOVED ROOM FROM 207B TO 149

Audio/Visual - Projection AV

Ready By:
Friday, November 13, 2026 @ 8:00 AM

Note

(1) Lectern microphone

Sunday, November 15, 2026- Tuesday, November 17, 2026
8:00 AM- 3:00 PM
Press Conference
Washington Convention Center: 202B

Function Type: Other
Estimated Attendance: 52
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

General Notes - SfN

Ready By:
Sunday, November 15, 2026 @ 7:00 AM

Note

Press conferences will be held Sunday -Tuesday. The schedule will be available closer to the meeting.

OCTOBER 23 UPDATE:
PRESS CONFERENCE SCHEDULE:

SUNDAY, NOVEMBER 15
9:30–10:30 A.M. - SCIENCE EMBARGOED PRESS BRIEFING
11 A.M.–NOON - EXTENDING BRAIN HEALTH THROUGH LIFESTYLE CHOICES
12:30–1:30 P.M. - NEW RESEARCH FROM SFN JOURNALS
2–3 P.M. - SEX DIFFERENCES IN PAIN, INFLAMMATION, AND ALZHEIMER'S DISEASE RISK
3:30–4:30 P.M. - BEYOND ANTIDEPRESSANTS: NEW FRONTIERS IN TREATING DEPRESSION

MONDAY, NOVEMBER 16
10–11 A.M. - ADHD'S EFFECTS ON BREATHING, PERCEPTION, AND BEHAVIOR
1–2 P.M. - NEW BRAIN-BODY CONNECTIONS EXPAND UNDERSTANDING OF ALZHEIMER'S DISEASE
2:15–3:15 P.M. - NIH INSTITUTE/CENTER/OFFICE DIRECTOR PRESS BRIEFING

TUESDAY, NOVEMBER 17
10–11 A.M. - USING ARTIFICIAL INTELLIGENCE TO ACCELERATE NEUROSCIENCE RESEARCH
11:30 A.M.–12:30 P.M. - BRAIN-COMPUTER INTERFACES
2–3 P.M. - NEW BIOMARKERS FOR ALZHEIMER'S DISEASE, DEPRESSION, AND BEYOND

Sunday, November 15, 2026- Wednesday, November 18, 2026
8:00 AM- 5:00 PM
Press Room
Washington Convention Center: 202A

Function Type: Office
Estimated Attendance: 60
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-NL200-P150

Contacts

Contact: Dina Radtke

Logistics

Food And Beverage - Aramark

Ready By:
Sunday, November 15, 2026 @ 8:00 AM

Note
Beverages to be provided each day Sunday - Wednesday

(70) Assorted Canned Sodas @ $5.50 each charged on consumption.
(10) gallons @ $78.00 per gallon Coffee, Decaf and Selection of Hot Teas

Do NOT refresh once this is depleted

Plus 25% service charge, SfN is tax exempt in DC

OCTOBER 23 UPDATE
PLEASE REVISE ORDER TO:
8 AM
(3) GALLONS OF COFFEE
(1) GALLON OF DECAF
(1) GALLON OF TEA
(70) ASSORTED SODAS

10 AM
(3) GALLONS OF COFFEE
(1) GALLON OF DECAF
(1) GALLON OF TEA

Monday, November 16, 2026
11:30 AM- 11:45 AM
Past Presidents Photo
Washington Convention Center: 158A, 158B

Function Type: Other
Estimated Attendance: 35

Billing Group: SfN Master
Meeting Planner: Katelyn Crume
Post: Yes
Cost Center: A-OV200-A140

Contacts

Contact: Dave Shellard

Logistics

General Notes - SfN

Ready By:
Monday, November 16, 2026 @ 10:00 AM

Note

One attendee will be in a wheelchair. Please ensure a clear path.

NOVEMBER 2 UPDATE
ROOM CHANGE TO 158AB

Setup - Washington Convention Center

Ready By:
Monday, November 16, 2026 @ 10:00 AM

Note

(1) 8'x24'x16" skirted riser against wall with steps on both sides of riser - (25) Chairs (10 on riser/10 in front/5 on side)

Please ensure that the riser is against an air wall so that there is a consistent background for the photo.

*Please ensure there is accessibility in front row for wheelchair user.

NOVEMBER 2 UPDATE
CHANGE TO A 6' X 16' X 16" RISER WITH STEPS ON BOTH SIDES

Tuesday, November 17, 2026- Wednesday, November 18, 2026
7:00 AM- 6:00 PM
Coat & Luggage Check - 2nd Location
Washington Convention Center: Coat Check - West Salon

Function Type: Other

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - Aramark

Ready By:
Tuesday, November 17, 2026 @ 7:00 AM

Note

Hours -
Tues, Nov 17, 7:30 am - 7:00 pm,
Wed, Nov 18, 7:30 am - 6:00 pm

Cash Coat /Luggage Check Services:
· No attendant fee for the first (8) hours. $225 per attendant for the first 4 hour minimum and $75 per hour for any additional hours over 12.
· $5.50 per each item checked

(2) 6' ft skirted tables
(2) chairs

Setup - Washington Convention Center

Ready By:
Tuesday, November 17, 2026 @ 6:00 AM

Note

OCTOBER 30 UPDATE
PLEASE PULL THE AIRWALL BETWEEN THE PREFUNCTION SPACE AND SALON H TO CREATE THE COAT CHECK AREA

General Contractor - The Expo Group (TEG)

Ready By:
Tuesday, November 17, 2026 @ 7:00 AM

Note

OCTOBER 20 UPDATE
THERE MAY BE A NEED FOR ROPE & STANCHIONS OR PIPE & DRAPE TO CREATE ADDITIONAL SPACE FOR THE COAT CHECK ON TUESDAY AFTERNOON OR MONDAY MORNING

Wednesday, November 18, 2026

8:30 AM- 9:30 AM

EVENT CANCELLED - SfN, Canadian Assoc for Neuroscience, and Mexican Chapter Meeting Meeting

Washington Convention Center

Function Type: Meeting
Estimated Attendance: 15
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Katelyn Crume
Post: Yes
Cost Center: A-OV200-P210

Contacts

Contact: Corey Dillon

Logistics

General Notes - SfN

Ready By:
Wednesday, November 18, 2026 @ 7:30 AM

Note

As set on Thursday, November 12

OCTOBER 27
EVENT CANCELLED
WAS IN ROOM 302

Food And Beverage - Aramark

Ready By:
Wednesday, November 18, 2026 @ 8:15 AM

Note

Deluxe Continental Breakfast for (15) @ $28.00++ per person
Apple, Cranberry and Orange Juices
Freshly Baked Breakfast Pastries,
Assorted Muffins and Croissants
Fruit Preserves, Honey and Sweet Butter
Seasonal Sliced Fruit and Berries
Individual Fat Free and Blended Fruit Yogurts
Cage Free Boiled Eggs
Freshly Brewed Coffee, Decaf, Hot Tea, Dairy and Oat Milk Creamers

Plus 25% service charge, SfN is tax exempt in DC

OCTOBER 27
EVENT CANCELLED