

**Friday, November 14, 2025**  
**11:00 AM- 6:30 PM**  
**Council Meeting**  
**San Diego Marquis: Marina Ballroom D**

|                                 |                                        |
|---------------------------------|----------------------------------------|
| <b>Function Type:</b> Meeting   | <b>Billing Group:</b> SfN Master       |
| <b>Estimated Attendance:</b> 45 | <b>Meeting Planner:</b> Jennifer Gross |
| <b>Room Set:</b> See Diagram    | <b>Post:</b> Yes                       |
|                                 | <b>Cost Center:</b> A-OV200-M851       |

**Contacts**

**Contact:** CatBlack

**Logistics**

**Setup - Marquis San Diego**

*Ready By:*  
**Friday, November 14, 2025 @ 6:00 AM**

Note  
VIP Event  
Staff to set-up between 7 a.m. - 10 a.m.  
Note: Please use VIP chairs provided by The Expo Group

SEE FLOOR PLAN  
Set Hollow Square for (44) - no more than 2 per 6' table  
Set (5) extra chairs along wall  
(1) 6'x30" table with (2) chairs for sound operator  
(1) 6'x30" table with (2) chairs for stenographer  
(1) 8'x30" table for food  
(2) Easels at room entrance  
(3) Wastebaskets  
Notepads & pens  
Ice water and glasses

**\*\* Remain as set through Thursday, Nov. 20th at 4:00pm \*\***

**General Contractor - The Expo Group (TEG)**

*Ready By:*  
**Friday, November 14, 2025 @ 8:00 AM**

Note  
(37) VIP Chairs for the Hollow Square

**Audio/Visual - Atlantic Images & Sound**

*Ready By:*  
**Friday, November 14, 2025 @ 8:00 AM**

Note  
(2) 12' Screens  
(2) Data/Video Projectors  
(21) PTT Table Microphones, 1 per 2 people - Push to Talk. Loosely wired so that mics can be moved.  
(1) 6x1 Switcher  
(1) XLR Cable for Stenographer  
(1) Audio DI for computer playback  
The ability to run the audio line from the microphones to Zoom and back  
(1) Laser pointer

A sound operator is required from 11 a.m. - 6 p.m.

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## Electrical - Marquis San Diego

***Ready By:***

**Friday, November 14, 2025 @ 6:00 AM**

**Note**

- (4) power drops per diagram
- (20) Power strips around the Hollow Square for laptops, allowing at least two plugs per person
- (1) Power Strip at the Stenographer's table
- (1) Power Strip at the AV table

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## Telecom - Marquis San Diego

***Ready By:***

**Friday, November 14, 2025 @ 6:00 AM**

**Note**

- (1) Wired Internet Connection at Stenographer table

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## Computer - Atlantic Images & Sound

***Ready By:***

**Friday, November 14, 2025 @ 7:00 AM**

**Note**

- (1) Laptop computer with Microsoft Windows 11, Office 2024, and Adobe Acrobat Reader. Equipped with USB C & USB A ports. Fully patched & updated Windows OS & Windows Defender.

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## Food And Beverage - Marquis San Diego

***Ready By:***

**Friday, November 14, 2025 @ 10:30 AM**

**Note**

Beverage Service - ready at 10:30 am  
To remain set for the entire meeting and refreshed as necessary  
Assorted Soft Drinks @ \$13.00++ each, charged on consumption.  
Coffee, Decaf, and Tea Service @ \$179.00++ per gallon

Lunch to be ready by 12:00 pm  
MEDITERRANEAN LUNCH BUFFET @ \$106++ per Person  
Meze of Assorted Dips & Spreads (GF)  
Little Gem Lettuce (V)  
Charred Broccoli Slaw (CN, GF)  
Grilled Baby Lamb Chops (DF, GF)  
Chicken Souvlaki (DF, GF)  
Tomato Orzo Pilaf (please remove shrimp due to allergies)  
Steamed Asparagus (GF, V)  
Smashed Fingerling Potatoes (GF, V)  
Baklava (CN, V)  
Cardamom Scented Rice Pudding (CN, GF, V)  
Iced Tea  
Starbucks Coffee and Tea Service  
NOTE: Please include a gluten-free chip option for the Meze of Assorted Dips & Spreads  
Note: All sauces, dressings, and mayo on the side.

Break - Ready at 3:30 pm  
HAPPY AVOCADOS BREAK (20) @ \$37++ per person  
Warm Local Tortilla Chips (GF, VG)  
Fresh Guacamole (GF, VG)  
Assorted Salsas (GF, VG)  
Fresh Cut Jicama, Carrots, Radishes, Cucumber (GF, VG)  
Assorted Pepsi Soft Drinks  
Bottled Water

Note: All sauces, dressings, and mayo on the side

All prices are subject to 27% service charge and 8% sales taxes

NOTE: PLEASE LABEL ALL FOOD FOR ALLERGIES

NOTE: Any group minimum charges for SfN are waived under the contract.

NOVEMBER 4 UPDATE

LUNCH READY AT 12:15

**Monday, November 17, 2025**

**1:00 PM- 4:00 PM**

**Brain Sciences Journal Editorial Board Meeting**

**San Diego Marquis: Temecula #1, Temecula #2**

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**Function Type:** Satellite

**Estimated Attendance:** 15

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

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### Contacts

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**Contact:** Sharon Bowles

**Alt Contact:** Hillary Lv

**Organizer Email:** hillary.lv@mdpi.com

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### Logistics

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#### General Notes - SfN

**Ready By:**

**Monday, November 17, 2025 @ 12:00 PM**

Note

NOV 5 UPDATE

NEW SATELLITE EVENT ASSIGNMENT

Satellite organizer to work directly with hotel event manager in finalizing event logistics and will contract with AIS and hotel for all requested services.

**Monday, November 17, 2025**

**1:00 PM- 4:00 PM**

**Cells Journal Editorial Board Meeting**

**San Diego Marquis: Temecula #3, Temecula #4**

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**Function Type:** Satellite

**Estimated Attendance:** 15

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

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### Contacts

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**Contact:** Sharon Bowles

**Alt Contact:** Hillary Lv

**Organizer Email:** hillary.lv@mdpi.com

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### Logistics

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#### General Notes - SfN

**Ready By:**

**Monday, November 17, 2025 @ 12:00 PM**

Note

NOV 5 UPDATE

NEW SATELLITE EVENT ASSIGNMENT

Satellite organizer to work directly with hotel event manager in finalizing event logistics and will contract with AIS and hotel for all requested services.

**Monday, November 17, 2025**

**7:00 PM- 9:00 PM**

**Arabs in Neuro Social**

**San Diego Marquis: Marriott Grand Blrm #5**

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**Function Type:** Social

**Estimated Attendance:** 100

**Room Set:** Reception

**Billing Group:** SfN Master

**Meeting Planner:** Sharon Bowles

**Post:** Yes

**Cost Center:** A-MA200-A134

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## Contacts

**Contact:** Sharon Bowles

**Alt Contact:** Ahmed Atwa

**Organizer Email:** atwaahme@msu.edu

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## Logistics

### General Notes - SfN

**Ready By:**

**Monday, November 17, 2025 @ 6:00 PM**

Note

NOV 5 UPDATE

NEW EVENT ORGANIZER ADDED

AHMED ATWA

Email address: atwaahme@msu.edu

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### Setup - Marquis San Diego

**Ready By:**

**Monday, November 17, 2025 @ 4:00 PM**

Note

Reception style with (7) Standups and (7) Cocktail rounds with seating.

(1) Skirted registration table and (2) chairs outside of room next to entrance door.

\*\* Organizers are not permitted to reset the room \*\*

\*\* Remain as set through Tuesday, November 18 \*\*

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### Audio/Visual - Atlantic Images & Sound

**Ready By:**

**Monday, November 17, 2025 @ 6:00 PM**

Note

(1) Floor microphone

\*\* This is a purely social event, and there is no presentation format. The event organizer is not permitted to order additional av equipment \*\*

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### Food And Beverage - Marquis San Diego

**Ready By:**

**Monday, November 17, 2025 @ 6:30 PM**

Note

Please contact event organizer regarding food & beverage requirements. Organizers are financially responsible for all f&b orders and will pay the hotel directly for all costs.

**Monday, November 17, 2025**  
**7:00 PM- 10:00 PM**  
**Chat and Drink with AbleAI**  
**San Diego Marquis: Pacific Ballroom 18, Pacific Ballroom 19**

|                                  |                                       |
|----------------------------------|---------------------------------------|
| <b>Function Type:</b> Satellite  | <b>Billing Group:</b> Split Billing   |
| <b>Estimated Attendance:</b> 300 | <b>Meeting Planner:</b> Sharon Bowles |
|                                  | <b>Post:</b> Yes                      |

**Contacts**

|                               |                                            |
|-------------------------------|--------------------------------------------|
| <b>Contact:</b> Sharon Bowles | <b>Alt Contact:</b> Yoselin Benitez        |
|                               | <b>Organizer Email:</b> yoselin@ptglab.com |

**Logistics**

**General Notes - SfN**

*Ready By:*  
**Sunday, November 16, 2025 @ 6:00 PM**

Note

OCT 25 UPDATE  
EVENT MOVED TO MONDAY, NOV. 17  
NEW ROOM ASSIGNMENT: PACIFIC BALLROOM SALONS 18 & 19

OCT 21 UPDATE  
NEW SATELLITE EVENT

Satellite organizer to work directly with hotel event manager in finalizing event logistics and will contract with AIS and hotel for all requested services.

**Monday, November 17, 2025**

**7:00 PM- 9:00 PM**

**Connecting Project SHORT Mentors and Mentees in Neuroscience Social**

**San Diego Marquis: Marriott Grand Blrm #12**

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**Function Type:** Social

**Estimated Attendance:** 100

**Room Set:** Reception

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

**Cost Center:** A-MA200-A134

---

### Contacts

**Contact:** Sharon Bowles

**Alt Contact:** Su Jin Kim

**Organizer Email:** Sjkim1@jh.edu

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### Logistics

#### General Notes - SfN

**Ready By:**

**Monday, November 17, 2025 @ 6:00 PM**

Note

NOV 5 UPDATE

NEW EVENT ORGANIZER ADDED

SU JIN KIM

Sjkim1@jh.edu

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#### Setup - Marquis San Diego

**Ready By:**

**Monday, November 17, 2025 @ 4:00 PM**

Note

Reception style with (7) Standups and (7) Cocktail rounds with seating.

(1) Skirted registration table and (2) chairs outside of room next to entrance door.

\*\* Organizers are not permitted to reset the room \*\*

\*\* Remain as set through Tuesday, November 18 \*\*

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#### Audio/Visual - Atlantic Images & Sound

**Ready By:**

**Monday, November 17, 2025 @ 6:00 PM**

Note

(1) Floor microphone

\*\* This is a purely social event, and there is no presentation format. The event organizer is not permitted to order additional av equipment \*\*

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#### Food And Beverage - Marquis San Diego

**Ready By:**

**Monday, November 17, 2025 @ 6:30 PM**

Note

Please contact event organizer regarding food & beverage requirements. Organizers are financially responsible for all f&b orders and will pay the hotel directly for all costs.



**Monday, November 17, 2025**

**7:00 PM- 9:00 PM**

**EVENT CANCELLED Colombian Neuroscientists Networking Meeting**

**San Diego Marquis: Marriott Grand Blrm #3**

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**Function Type:** Social

**Estimated Attendance:** 100

**Room Set:** Reception

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

**Cost Center:** A-MA200-A134

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### Contacts

**Contact:** Sharon Bowles

**Alt Contact:** Silvia Lopez-Guzman

**Organizer Email:** silvia.lopezguzman@nih.gov

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### Logistics

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#### General Notes - SfN

**Ready By:**

**Monday, November 17, 2025 @ 6:00 PM**

Note

OCT 25 UPDATE

NNE CANCELLED

THIS ROOM WILL REMAIN AS SET FOR NOV. 18 NETWORKING  
EVENT

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#### Setup - Marquis San Diego

**Ready By:**

**Monday, November 17, 2025 @ 4:00 PM**

Note

Reception style with (7) Standups and (7) Cocktail rounds with seating.

(1) Skirted registration table and (2) chairs outside of room next to entrance door.

\*\* Organizers are not permitted to reset the room \*\*

\*\* Remain as set through Tuesday, November 18 \*\*

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#### Audio/Visual - Atlantic Images & Sound

**Ready By:**

**Monday, November 17, 2025 @ 6:00 PM**

Note

OCT 25

CANCEL (1) FLOOR MICROPHONE

(1) Floor microphone

\*\* This is a purely social event, and there is no presentation format. The event organizer is not permitted to order additional av equipment \*\*

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#### Food And Beverage - Marquis San Diego

***Ready By:***

**Monday, November 17, 2025 @ 6:30 PM**

Note

Please contact event organizer regarding food & beverage requirements. Organizers are financially responsible for all f&b orders and will pay the hotel directly for all costs.

**Tuesday, November 18, 2025**

**7:00 PM- 9:00 PM**

**EVENT CANCELLED Japan Neuroscience Global Soiree**

**San Diego Marquis: Marriott Grand Blrm #8**

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**Function Type:** Social

**Estimated Attendance:** 100

**Room Set:** Reception

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

**Cost Center:** A-MA200-A134

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## Contacts

**Contact:** Sharon Bowles

**Alt Contact:** Joshua Johansen

**Organizer Email:** joshua.johansen@riken.jp

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## Logistics

### General Notes - SfN

**Ready By:**

**Tuesday, November 18, 2025 @ 6:00 PM**

Note

OCT 25 UPDATE

NNE CANCELLED - MOVED OFFSITE

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### Setup - Marquis San Diego

**Ready By:**

**Tuesday, November 18, 2025 @ 4:00 PM**

Note

Reception style with (7) Standups and (7) Cocktail rounds with seating.

(1) Skirted registration table and (2) chairs outside of room next to entrance door.

\*\* Organizers are not permitted to reset the room \*\*

\*\* Remain as set through Tuesday, November 18 \*\*

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### Audio/Visual - Atlantic Images & Sound

**Ready By:**

**Tuesday, November 18, 2025 @ 6:00 PM**

Note

OCT 25 UPDATE

CANCEL (1) FLOOR MICROPHONE

(1) Floor microphone

\*\* This is a purely social event, and there is no presentation format. The event organizer is not permitted to order additional av equipment \*\*

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### Food And Beverage - Marquis San Diego

**Ready By:**

**Tuesday, November 18, 2025 @ 6:30 PM**

Note

Please contact event organizer regarding food & beverage requirements. Organizers are financially responsible for all f&b orders and will pay the hotel directly for all costs.

**Tuesday, November 18, 2025**

**7:00 PM- 9:00 PM**

**EVENT CANCELLED Neurolaw: A Law and Neuroscience Networking Reception**

**San Diego Marquis: Marriott Grand Blrm #13**

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**Function Type:** Social

**Estimated Attendance:** 100

**Room Set:** Reception

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

**Cost Center:** A-MA200-A134

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## Contacts

**Contact:** Sharon Bowles

**Alt Contact:** Frances Shen

**Organizer Email:** fxshen@umn.edu

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## Logistics

### General Notes - SfN

**Ready By:**

**Tuesday, November 18, 2025 @ 6:00 PM**

Note

OCT 16 UPDATE

NNE CANCELLED - EVENT MOVED OFFSITE TO ROY'S RESTAURANT AT MARRIOTT.

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### Setup - Marquis San Diego

**Ready By:**

**Tuesday, November 18, 2025 @ 4:00 PM**

Note

Reception style with (7) Standups and (7) Cocktail rounds with seating.

(1) Skirted registration table and (2) chairs outside of room next to entrance door.

\*\* Organizers are not permitted to reset the room \*\*

\*\* Remain as set through Tuesday, November 18 \*\*

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### Audio/Visual - Atlantic Images & Sound

**Ready By:**

**Tuesday, November 18, 2025 @ 6:00 PM**

Note

OCT 25 UPDATE

CANCEL (1) FLOOR MICROPHONE

(1) Floor microphone

\*\* This is a purely social event, and there is no presentation format. The event organizer is not permitted to order additional av equipment \*\*

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### Food And Beverage - Marquis San Diego

**Ready By:**

**Tuesday, November 18, 2025 @ 6:30 PM**

Note

Please contact event organizer regarding food & beverage requirements. Organizers are financially responsible for all f&b orders and will pay the hotel directly for all costs.

**Tuesday, November 18, 2025**

**7:00 PM- 9:00 PM**

**EVENT CANCELLED Synapse Soirée: The Potentiation of Art, Neuroscience and Technology  
San Diego Marquis: Marriott Grand Blrm #12**

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**Function Type:** Social

**Estimated Attendance:** 100

**Room Set:** Reception

**Billing Group:** Split Billing

**Meeting Planner:** Sharon Bowles

**Post:** Yes

**Cost Center:** A-MA200-A134

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**Contacts**

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**Contact:** Sharon Bowles

**Alt Contact:** Nicia John

**Organizer Email:** info@crearte.ca

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**Logistics**

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**General Notes - SfN**

**Ready By:**

**Tuesday, November 18, 2025 @ 6:00 PM**

**Note**

**OCT 25 UPDATE**

**NNE CANCELLED**

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**Setup - Marquis San Diego**

**Ready By:**

**Tuesday, November 18, 2025 @ 4:00 PM**

**Note**

Reception style with (7) Standups and (7) Cocktail rounds with seating.

(1) Skirted registration table and (2) chairs outside of room next to entrance door.

**\*\* Organizers are not permitted to reset the room \*\***

**\*\* Remain as set through Tuesday, November 18 \*\***

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**Audio/Visual - Atlantic Images & Sound**

**Ready By:**

**Tuesday, November 18, 2025 @ 6:00 PM**

**Note**

**OCT 25 UPDATE**

**CANCEL (1) FLOOR MICROPHONE**

(1) Floor microphone

**\*\* This is a purely social event, and there is no presentation format. The event organizer is not permitted to order additional av equipment \*\***

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**Food And Beverage - Marquis San Diego**

**Ready By:**

**Tuesday, November 18, 2025 @ 6:30 PM**

**Note**

Please contact event organizer regarding food & beverage requirements. Organizers are financially responsible for all f&b orders and will pay the hotel directly for all costs.

**Tuesday, November 18, 2025**

**7:00 PM- 9:00 PM**

**Women in Spinal Cord Injury Social**

**San Diego Marquis: Presidio 1, Presidio 2**

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**Function Type:** Satellite  
**Estimated Attendance:** 50

**Billing Group:** Split Billing  
**Meeting Planner:** Sharon Bowles  
**Post:** Yes

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### Contacts

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**Contact:** Sharon Bowles

**Alt Contact:** Jennifer Dulin  
**Organizer Email:** jdulin@bio.tamu.edu

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### Logistics

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#### General Notes - SfN

**Ready By:**  
**Tuesday, November 18, 2025 @ 6:00 PM**

Note

**NOV 5 UPDATE**  
**NEW SATELLITE EVENT ASSIGNMENT**

Satellite organizer to work directly with hotel event manager in finalizing event logistics and will contract with AIS and hotel for all requested services.

**Wednesday, November 19, 2025**

**11:00 AM- 5:45 PM**

**Council Meeting**

**San Diego Marquis: Marina Ballroom D**

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**Function Type:** Meeting

**Estimated Attendance:** 45

**Room Set:** As Set

**Billing Group:** SfN Master

**Meeting Planner:** Jennifer Gross

**Post:** Yes

**Cost Center:** A-OV200-M851

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## Contacts

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**Contact:** CatBlack

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## Logistics

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### Setup - Marquis San Diego

**Ready By:**

**Wednesday, November 19, 2025 @ 11:00 AM**

Note

This meeting will use the existing set up from Friday, November 14th.

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### Audio/Visual - Atlantic Images & Sound

**Ready By:**

**Wednesday, November 19, 2025 @ 9:30 AM**

Note

(2) 12' Screens  
(2) Data/Video Projectors  
(21) PTT Table Microphones, 1 per 2 people - Push to Talk. Loosely wired so that mics can be moved.  
(1) 6x1 Switcher  
(1) XLR Cable for Stenographer  
(1) Audio DI for computer playback  
The ability to run the audio line from the microphones to Zoom and back  
(1) Laser pointer

A sound operator is required from 10:30am - 5:30pm

**\*\*Remain as set through Thursday, November 20 @ 4 pm\*\***

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### Electrical - Marquis San Diego

**Ready By:**

**Wednesday, November 19, 2025 @ 10:00 AM**

Note

(4) power drops per diagram  
(20) Power strips around the Hollow Square for laptops, allowing at least two plugs per person  
(1) Power Strip at the Stenographer's table  
(1) Power Strip at the AV table

**\*\*Remain as set through Thursday, November 20 @ 4 pm\*\***

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### Telecom - Marquis San Diego

**Ready By:**  
**Wednesday, November 19, 2025 @ 10:00 AM**

Note  
(1) Wired Internet Connection at Stenographer table  
  
\*\*Remain as set through Thursday, November 20 at 4 pm\*\*

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## Computer - Atlantic Images & Sound

**Ready By:**  
**Wednesday, November 19, 2025 @ 10:00 AM**

Note  
(1) Laptop computer with Microsoft Windows 11, Office 2024, and Adobe Acrobat Reader. Equipped with USB C & USB A ports. Fully patched & updated Windows OS & Windows Defender.  
  
\*\*Remain as set through Thursday, November 20 @ 4 pm\*\*

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## Food And Beverage - Marquis San Diego

**Ready By:**  
**Wednesday, November 19, 2025 @ 10:30 AM**

Note  
Beverage Service - ready at 10:30 am  
To remain set for the entire meeting and refreshed as necessary  
Assorted Soft Drinks @ \$13.00++ each, charged on consumption.  
Coffee, Decaf, and Tea Service @ \$179.00++ per gallon  
  
Lunch to be ready by 11:15 am  
San Diego Downtown Buffet @ \$106.00++ per person  
Cornbread with Jalapeño Honey Butter (V)  
Citrus Coleslaw (GF, VG)  
Smoked Potato Salad (GF, V)  
Mesquite Smoked Brisket (GF)  
Tangy Herb Marinated Smoked Free Range Chicken Breast (DF, GF)  
Grilled Mahi Mahi (DF, GF)  
Four Cheese Mac (V)  
Steamed Green Beans (CN, DF, GF)  
Cheesecake Bites (V)  
Seasonal Mini Pies (CN, V)  
Iced Tea  
Starbucks® Coffee and Tea Service  
NOTE: Please provide Gluten-Free dessert option with lunch  
  
Break - Ready at 2:15 pm  
From The Market (20) @ \$38.00++ per person  
Organic Berries and Seasonal Whole Fruit (GF, VG)  
Seasonal Vegetables (GF, VG)  
California Goat Cheese with Tomato Jam Spread (DF, GF, V)  
Citrus Marinated Olives (GF, VG)  
Avocado and Jalapeño Cilantro Hummus (VG)  
Assorted Pepsi Soft Drinks  
Bottled Water  
Starbucks® Coffee and Tea Service

Note: All sauces, dressings, and mayo on the side

All prices are subject to 27% service charge and 8% sales taxes

NOTE: PLEASE LABEL ALL FOOD FOR ALLERGIES

NOTE: Any group minimum charges for SfN are waived under the contract.

NOVEMBER 4 UPDATE



LUNCH READY AT NOON

BREAK READY AT 2:45

Thursday, November 20, 2025  
8:30 AM- 12:15 PM  
Council Meeting  
San Diego Marquis: Marina Ballroom D

|                          |                                 |
|--------------------------|---------------------------------|
| Function Type: Meeting   | Billing Group: SfN Master       |
| Estimated Attendance: 45 | Meeting Planner: Jennifer Gross |
| Room Set: As Set         | Post: Yes                       |
|                          | Cost Center: A-OV200-M851       |

Contacts

Contact: CatBlack

Logistics

General Notes - SfN

|                                       |                                                                 |
|---------------------------------------|-----------------------------------------------------------------|
| Ready By:                             | Note                                                            |
| Thursday, November 20, 2025 @ 7:30 AM | This meeting will use the existing set from Friday, November 14 |

Audio/Visual - Atlantic Images & Sound

|                                       |                                                   |
|---------------------------------------|---------------------------------------------------|
| Ready By:                             | Note                                              |
| Thursday, November 20, 2025 @ 7:30 AM | As set from Thursday November 14                  |
|                                       | A sound operator is required from 8:00am - 1:00pm |

Food And Beverage - Marquis San Diego

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ready By:                             | Note                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Thursday, November 20, 2025 @ 8:00 AM | Beverage Service - ready at 8:00 am<br>To remain set for the entire meeting<br>Assorted Soft Drinks @ \$13.00++ each, on consumption.<br>Chilled Bottled Water @ \$14.00++ each, on consumption.<br>Flavored Sparkling Waters @ \$13.00++ each, on consumption.<br>Coffee, Decaf, and Tea Service @ \$179.00++ per gallon                                                                                                                                                                                                                                                         |
|                                       | Breakfast ready by 8:30 am<br>The Classic Marina Buffet @\$84.00++ per person<br>Fresh Juices<br>Seasonal Fruit and Berries (GF, VG)<br>Seasonal Breakfast Breads (V)<br>Assorted Local Bagels with Toaster Station (V)<br>Selection of Kellogg’s and Kashi Breakfast Cereals (V)<br>Individual Dannon Low Fat Fruit Yogurt and Non-Fat Plain Yogurt (V)<br>Steel Cut Oatmeal (VG)<br>Cage Free Scrambled Eggs (DF, GF, V)<br>Apple Wood Smoked Bacon (DF, GF)<br>Turkey Maple Sausage Links (DF, GF)<br>Roasted Garlic Potatoes (DF, GF, VG)<br>Starbucks Coffee and Tea Service |

NOTE: Please separate fruit with in bowls with separate utensils

Lunch- ready at 11:45 am

The Deli Buffet @ \$104.00++ per person

Chicken, Quinoa, Barley and Kale Soup (DF)

Local Field Greens (GF, VG)

Roasted Beet Salad (CN, GF, V)

Local Ahi Tuna (DF, GF)

Slow Roasted Turkey Breast, Black Forest Ham, Genoa Salami, Mesquite

Smoked Slowed Roasted New York Steak (DF, GF)

Assorted Cheeses (V)

Artisan Bread Display (DF, V)

Arugula, Baby Spinach, Tomatoes, Red Onion, Avocado Mayo, Dijon

Mustard, Roasted Garlic Aioli (DF, GF , V)

Pickle Slices

House Made BBQ Potato Chips (GF, VG)

Strawberry Shortcake (V)

Mini Apple Pie (CN, V)

Chocolate Oatmeal Moon Pie (V)

Iced Tea

Starbucks Coffee & Tea Service

NOTE: Please also supply gluten-free bread &/or gluten-free wraps with the Deli Buffet and a Gluten-Free dessert option with lunch

NOTE: All sauces, dressings and mayo on the side.

NOTE: PLEASE LABEL ALL FOOD FOR ALLERGIES

NOTE: Please have "to-go" boxes ready for those with early flights.

NOTE: Any group minimum charges for SfN are waived under the contract.

All prices are subject to 25% service charge and 8% taxes

***Ready By:***

**Thursday, November 20, 2025 @ 8:00 AM**

**Note**

**NOVEMBER 4 UPDATE**

**BREAKFAST READY AT 8:15 AM**

**LUNCH READY AT NOON**