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Monday, October 14, 2019 - Thursday, October 24, 2019

6:00 AM - 5:00 PM

Wireless Internet Buyout

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Paula Kara

Logistics

Telecom - McCormick Place

Ready By:

Monday, October 14, 2019 @ 8:00 AM

Note

Wireless Internet Buyout in all Meeting Rooms and Public Areas of North and South Buildings and in Exhibit Halls A and B (entire building)

SSID: Neuroscience

Additional requirements:

Local landing (redirect) page

4 Separate VLANs:

Wireless Buyout – All North and South Buildings

Neuroscience Meeting Planner Viewing Area

Convention Data Services (CDS) for registration

SfN Staff – Headquarters/Neurojobs/SfN Booth/Staff Work Room

Daily Reports for each VLAN detailing hourly concurrent users, unique devices and bandwidth consumption. LAN Statistics (bandwidth consumption) for NMP area of Hall A. Access to monitoring system to view real-time statistics throughout the day.

Frequencies for Public Space/Meeting Rooms – 2.4/5.0 GHz 802.11 g/n/ac

Exhibit Halls – 5.0 GHz only

Speed - 1.5Mbps up/down (throughout both buildings)

Access Points Connections - 200 Concurrent Connections per Access Point at 1.5Mbps per connection/device.

DHCP lease will be set 12 hours and will be adjusted according to load on system.

Wireless buyout to include Exhibit Halls A & B, all Meeting Rooms and Public Space in North and South Buildings, per discussions with McCormick Place.

NOTE: Scott Moore and Nelson Miranda have the authority to request restarts of the VLAN in the event we need to do so. No changes to the wireless buyout that have a financial consequence may be made without approval of Paula Kara.

Monday, October 14, 2019 - Friday, October 25, 2019

8:00 AM - 5:00 PM

Escalator Schedule

McCormick Place

Function Type: Other

Meeting Planner: Paula Kara

Post: No

Logistics

Monday, October 14, 2019 - Friday, October 25, 2019

8:00 AM - 5:00 PM

First Aid Station

McCormick Place: First Aid Station - Level 2.5 S

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: No

Cost Center: A-MA200-A202

Contacts

Contact: Sharon Bowles

Logistics

General Notes - McCormick Place

Ready By:

Monday, October 14, 2019 @ 6:00 AM

Note

The permanent First Aid room is equipped with furniture, AED and supplies.

SfN has been provided with the following phone number for the
Main Security line: 312-791-6060.
House Phone: 6060

Protocol is to call Security and they will contact EMT on-site.

****See attachment for the First Aid daily schedule.**

(1) EMT will be scheduled from October 14 - 25, and an additional

(1) EMT will be scheduled October 18-23, when attendee capacity is greatest.

Monday, October 14, 2019 - Tuesday, October 15, 2019

9:00 AM - 6:00 PM

Decorator / Move In

McCormick Place: Hall A

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

General Notes - SfN

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Exhibitor Move-in Hours:

Wed., Oct. 16 - Sat., Oct. 19, 8:00am - 6:00pm

General Notes - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Please add 3ft drape across Hall A entrance - only leave a small section open for security.

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 8:00 AM

Note

(5) Electric Carts

(5) 8" x 5" signs with show logo for electric carts (signs are not on Paula's order) – Signs to read:

SfN - Paula

SfN - Paul

SfN - Allison

SfN - Jim

SfN - Laura

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Prepare exhibit floor for exhibitor move-in and distribute freight to exhibit booths.

CARPET:

Black carpet in exhibit aisles

Blue Jay carpet in poster areas

Rain forest carpet in No Freight aisles

Set 10 X 10 booths as follows:

White Back drape
White Side rail

SIGNS:

Hang double sided aisle signs per drawings (on Paula's Banner order).

Hang double sided signs to read:

PUBLISHERS ROW - hang in front section of booths

INSTITUTES/NONPROFITS - two signs, one in front and one in back section of booths

Exhibit Hall Directory (8' H x 10' W with Exhibit Guide bins) locations are listed below. SEE DIAGRAM FOR EXACT LOCATIONS.

- 1 - Exhibit Hall at Banner Wall Entrance 1
- 2 - Exhibit Hall at Banner Wall Entrance 2
- 3 - Exhibit Hall at Banner Wall Entrance 3
- 4 - Entrance to Hall B

Caution Tape:

Please cordon off aisles in four sections, see diagram.

Saturday at 11:00 am, put caution tape around exhibit areas and then remove the caution tape beginning at 9:20 am Sun morning. Sunday after exhibit closing put caution tape around exhibit areas at 5:00 pm and take down at 9:20 am Monday morning. Repeat this for Mon - Wed.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00 pm****

Monday, October 14, 2019 - Thursday, October 24, 2019

9:00 AM - 4:00 PM

Exhibit Management Office

McCormick Place: Exhibit Management Office - Hall A

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

General Notes - SfN

Ready By:

Monday, October 14, 2019 @ 8:00 AM

Note

Exhibit Management Office Hours:

Mon., Oct. 14 - Sat., Oct. 19, 8:00 am - 6:00 pm

Sun., Oct. 20 - Tues., Oct. 22, 7:00 am - 6:00 pm

Wed., Oct. 23, 7:00 am - 10:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Monday, October 14, 2019 @ 3:00 PM

Note

Install walls per diagram. Walls are to be white.

Please put low drape around the exterior of the office, so attendees cannot sit and lean on walls.

(4) Keys - Need to ensure lock and keys work properly

Set per diagram

(3) Executive Desks

(1) Merlin Table (46") draped in the front and sides for Receptionist

(5) Executive Chairs (note: 2 chairs go to Floor Managers desk)

(5) Wastebaskets

(15) Armchairs

(1) 6'x30" skirted table

(1) small draped table to put laptop computer on behind the receptionist's desk

2020 floor plan with board to be attached to the wall opposite the Floor Manager's Desk

*Remain as set on a 24-hour basis through Thursday, October 24 at 10:00 am**

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 15, 2019 @ 12:00 PM

Note

(1) Standing Microphone to make daily announcements in exhibit hall.

****Remain as set on a 24-hour basis through Thursday, October 24 at 10:00 am****

Electrical - The Expo Group (TEG)

Ready By:
Monday, October 14, 2019 @ 5:00 PM

Note

(5) 1000 Watt Outlet with 25 ft. Multi Strip/each - (1) at Receptionist desk/70" HD Monitor and laptop, (1) at Floor Manager Desk, (1) at Jennifer's desk, (1) at Allison's desk and (1) at printer/laptop at table

Note: Will be plugging in 1 small heater at Allison's Desk (back right), will need enough power for that as well.

****Remain as set on a 24-hour basis through Thursday, October 24 at 10:00 am***

Telecom - McCormick Place

Ready By:
Monday, October 14, 2019 @ 5:00 PM

Note

(4) Multi Lines, unrestricted, with instrument rollover feature. Extensions per Telephone Roster for Receptionist, Jennifer, Allison, Jim/Laura (floor manager)

(1) Internet drop on SfN Staff VLAN
Place internet drop at 6' table with printer.

AIS staff to network laptop computers and printer, including SfN laptops.

****Remain as set on a 24-hour basis through Thursday, October 24 at 10:00 am****

Computer - Atlantic Images & Sound - AV

Ready By:
Tuesday, October 15, 2019 @ 12:00 PM

Note

(3) Laptop computers with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

1 - exhibit space assignments at floor managers desk, will need to be networked to printer (will need setup Sunday afternoon no later than 12:00 pm)

1 - application submissions near printer

1 - reception desk will need to connect to 70" monitor via HDMI (or other compatible cable). Will need a long enough cable (25'-50') to wrap around the walls (see floor plan) so there is not a cable in the middle of the carpet.

NOTE: Allison and Jen will bring own laptops – will need to be networked to printer.

(1) 70" HD Monitor w/dual post floor stand. Will need to connect to laptop computer at receptionist desk.

(2) iPads for receptionist and Laura

(3) 22" Monitors to connect to laptops (Allison, Jen, Floor

Managers)

(4) Keyboards and mice

(1) Printer - network laptops to this printer.

AIS staff to network laptop computers and printer, must be hardwired.

****Remain as set on a 24-hour basis through Wednesday, October 23 at 8:00 pm****

Monday, October 14, 2019 - Tuesday, October 15, 2019

9:00 AM - 5:00 PM

Headquarters - Logistics & Program Office Set-up

McCormick Place: Headquarters Office - Hall A

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Monday, October 14, 2019 @ 5:00 PM

Note

HEADQUARTERS:

Install walls per attached diagram. The walls on both sides of the center two offices AND the back of offices facing Reception Area are to be smoke plexi on the top half.

Please put low drape around the exterior of the build-outs.

NOTE - Need to lock doors between offices and staff meal room.

(11) Keys - NOTE: Need to ensure lock and keys work properly

Logistics Office:

(16) Executive desks with drawers that lock.

(16) Executive swivel chairs

(22) Chairs (2) in front of desks as drawn on diagram

(1) Conference table with (6) chairs

(17) 6'x30" skirted tables

(3) Chairs - along wall for waiting area

(17) Wastebaskets

NOTE: (65) Clear literature pockets mounted on the wall facing registration.

SIGN ROOM

Build room w/door per diagram.

(3) 6'x30" Skirted Tables

(1) Wastebasket

(20) Two-way radios on repeater

****Remain as set on a 24-hour basis through Wednesday, October 23 at 7:00 pm****

Electrical - The Expo Group (TEG)

Ready By:
Tuesday, October 15, 2019 @ 10:00 AM

Note
(15) 120v/15 amp drops, see diagram for placement.

Note: If possible, please don't install breaker boxes in offices.

****Remain as set on a 24-hour basis through Wednesday, October 23 at 7:00 pm****

Telecom - McCormick Place

Ready By:
Tuesday, October 15, 2019 @ 3:00 PM

Note
(1) VLAN with (2) drop locations per diagram in Paula's area and Program Staff area on the SfN Staff VLAN
(14) additional IP addresses

(1) CDS VLAN drop at Stephanie's area

NOTE: SfN staff will create secured wireless network and network all computers and printers

(7) Multi-lines, unrestricted, with instruments and rollover, numbers per attached Telephone Roster. See diagram for placements

****Remain as set on a 24-hour basis through Wednesday, October 23 at 7:00 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Tuesday, October 15, 2019 @ 5:00 PM

Note
(2) Laptop computers with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

NOTE: Laptops for: Sharon and Alisa

Please provide a mouse for each laptop.

(2) Printers - Black & White near Allison M's desk,
Color near Paula's desk

SfN staff to network all computers to printers.

(6) iPads for advance of meeting and onsite.

Note: iPads with Data Plan for: Dawn, Allison B, Allison M, Alisa, Jennifer G, & TS

NOTE: BY Sept 24th - send iPads to the SfN office

****Remain as set on a 24-hour basis through Wednesday, October 23 at 7:00 pm****

Monday, October 14, 2019 - Wednesday, October 23, 2019

9:00 AM - 5:00 PM

SfN Booth

McCormick Place: SfN Booth #1005

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Cost Center: A-MK200-A108

Contacts

Contact: Petra Charters

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

IMPORTANT:

- AIS & TEG will coordinate mounting brackets for monitors: AIS was told not to provide stands or brackets for the hanging monitors/screens because TEG will take care of mounting them. Please confirm that this is correct.
- Please ensure that all counters/cabinets include shelving underneath for storage.
- Please ensure all cabinets can be locked. NOTE ADDITIONAL LOCKABLE AREAS REQUIRED FOR CASH BOXES IN MEMBERSHIP AND SfN STORE (see specs below).
- Please note which cabinets are glass (with display lighting), as diagrammed on rendering.
- Install carpet and extra padding per diagram ONLY AFTER internet and video cables are in place. (SfN staff to arrive by Monday, October 14 at 9:00 AM for internet cable placement.)
- Please place small vases with flowers on counters throughout the booth.

Membership - facing front of hall

**** IMPORTANT: MEMBERSHIP MUST HAVE ENCLOSED, HARDWALL, LOCKABLE AREA FOR CASH BOX. ****

(2) High stools

(2) Accordion literature stands

(2) Wastebaskets

(1) Mounting bracket for plasma screen - Please coordinate with AIS.

Meet-the-Editors

Signage Placement: The two arches around the Meet-the-Editors area where plasma screens are mounted should display a sign with the journal name above imagery: "eNeuro" and "JNeurosci".

(2) Journal distribution bins

(3) High cocktail rounds

- (6) High stools – 2 at each table
- (1) Bench
- (1) Wastebasket
- (2) Mounting brackets for plasma screens - Please coordinate with AIS. - Please mount both vertically (portrait), one on each arch.

Scientific Publications

Note: Small counter closest to membership section should be glassed-in shelves with display lighting.

- (3) High stools
- (1) Round ottoman – near bookcase
- (1) Square ottoman – near bookcase
- (1) Accordion literature stand
- (1) Wastebasket
- (1) Mounting bracket for plasma screen - Please coordinate with AIS. - Please mount horizontally (landscape).

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

SfN Store

**** IMPORTANT: STORE MUST HAVE AN ENCLOSED, HARDWALL, LOCKABLE AREA FOR CASH BOXES. ****

Note: Store counter and cabinet next to store should have lockable glassed-in shelves with display lighting. Please make the top of the counter wood instead of glass.

- (2) High stools
- (2) Wastebaskets
- (2) Bag holder stands
- (2) Mannequins – headless torsos
- (4) Shelves installed on back and side wall of booth, behind store counter (2 rows per wall)
- Rope and stanchion - place in the draped storage area so that it can be accessed and set up easily when we see how traffic flows and lines form.

Advocacy - facing posters

Signage Placement: There are 2 separate signs over the Scientific Training/Advocacy side of the booth. Please note placement (should be reversed from 2018):

- LEFT SIDE (as you face the Scientific Training/Advocacy counter — i.e., the side nearest BrainFacts & Professional Development): "Scientific Training"
- RIGHT SIDE (as you face the Scientific Training/Advocacy counter — i.e., the side nearest store & Scientific Publications): "Advocacy"

- (2) High stools
- (1) Wastebasket
- (1) Side table (to hold Advocacy wheel)
- (1) Floor model iPad stand placed next to side table. Please coordinate with AIS to ensure stand fits iPad model/size.

Scientific Training

Signage Placement: See note above under "Advocacy."

- (2) High stools
- (1) Wastebasket

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note

Outreach & BrainFacts.org
Signage Placement: "Public Outreach and BrainFacts.org" sign mounted on counter kick panel
(3) High stools
(1) Accordion literature stand
(1) Wastebasket
(1) ~2' high stand (to give extra height to a pull-up banner that will be displayed behind the counter)
(1) Mounting bracket for plasma screen
• Should extend out/pull monitor away from structure (so it's easier to reach the touchscreen)
• Please coordinate with AIS.
(2) Floor model iPad stands
• Please coordinate with AIS to ensure stand fits iPad model/size.
• Place both to the left of the BrainFacts counter (the side closest to the store).

Social Media Area

Signage Placement: "Join the Conversation #SfN19" sign mounted above plasma screen
(1) Round ottoman – near monitor tower
(1) Square ottoman – near monitor tower
(1) Mounting bracket for plasma screen
• Please coordinate with AIS.
• Note that a laptop to operate the plasma screen will be stored inside the tower structure (rather than in the cabinet).

Professional Development

(1) High stool
(1) Wastebasket

Neuronline

Note: Small counter closest to membership section should be glassed-in shelves with display lighting.
(2) High stools
(1) Wastebasket
(1) Mounting bracket for plasma screen - Please coordinate with AIS. - Please mount horizontally (landscape).

Neuroscience 2020 - in 2019 this area was branded for sfm.org.
Signage Note: Wraparound signage and kick panel will be Neuroscience 2020 logo.
(2) High stools
(1) Wastebasket

Center of Tower

(3) Tall bookcases/shelving units (for store inventory)
(3) 6' tables (for computers)
(3) Chairs

****Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 PM****

Ready By:
Friday, October 18, 2019 @ 11:00 AM

Note
Neuronline
(1) Handheld audio recording device – cost center:
A-DN200-P112. Give to Nelson Miranda.

Screens included in computer rental section.

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 5:00 PM**

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 16, 2019 @ 2:00 PM

Note
NOTE: SfN will provide its own power strips.

Please advise if there are ways to revise the electrical order to
reduce expenses.

Membership
(3) 120v 20 amp drops, as diagrammed
Power for 5 laptops, 1 plasma screen

Meet-the-Editors
(5) 120v 20 amp drops, as diagrammed
Outlets at each cocktail round (for editors to power their personal
laptops)
Power for editors' personal laptops, 2 plasma screens

Scientific Publications
(1) 120v 20 amp drops, as diagrammed
Power for 1 laptop (+ 3 staff personal laptops), 1 plasma screen,
2 iPads

SfN Store
(3) 120v 20 amp drops, as diagrammed
Power for 2 iPad stations, 2 credit card readers, 2 receipt printers

Advocacy
(1) 120v 20 amp drop, as diagrammed
Power for 1 laptop (+ 2 staff personal laptops), 1 monitor, 2
iPads

Scientific Training
(1) 120v 20 amp drop, as diagrammed
Power for 1 laptop (+ 2 staff personal laptops), 1 monitor, 1 iPad

Outreach & BrainFacts.org
(2) 120v 20 amp drops, as diagrammed
Power for 1 laptop (+ 2 staff personal laptops), 1 plasma screen,
2 iPads

Social Media Area
Will use power from the BrainFacts area for 1 laptop, 1 plasma
screen

Professional Development
(1) 120v 20 amp drop, as diagrammed

Power for 1 laptop, 1 monitor

Neuronline

(1) 120v 20 amp drop, as diagrammed

Power for 3 laptops, 1 monitor, 1 plasma screen, 1 recording device

Neuroscience 2020

(1) 120v 20 amp drop

Power for 2 staff personal laptops

Center of Tower

(1) Quad box in the large center tower

(1) 120v 20 amp in the smaller section behind the membership counter

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 PM

Telecom - McCormick Place

Ready By:

Monday, October 14, 2019 @ 9:00 AM

Note

(22, possibly 24) Additional IP addresses

(1) VLAN drop (in center tower)

- Must be in place by 9:00 AM Monday, October 14, in order to run cables before the carpet is laid.

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 PM

Computer - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

NOTE:

- Please send network cable in advance, by October 7.
- Order for cables to be placed by Nelson Miranda.
- AIS to network computers.
- All computers require:
 - o Microsoft Windows 10 Pro
 - o Office 2016 Pro
 - o Adobe Acrobat Reader
 - o Quicktime
 - o Flash
 - o USB ports

Membership

(1) 40" plasma screen, w/

- USB

- Please mount horizontally (landscape) on tower wall behind counter.

- Please coordinate with TEG — TEG to install mounting bracket.

(1) Laptop to operate plasma, w/

- (1) Mouse

(3) Laptops (for staff processing renewals), w/

- (3) Mice

- (3) Keyboards

- Software: Personify
- SfN (ISBA) will provide numeric keypads for attendees to enter credit card numbers.
- (1) Laptop (for displaying membership directory and/or chapter video challenge videos), w/
- (1) Mouse

Meet-the-Editors

- (2) 40" plasma screens
- Both w/USB
- Please mount both vertically (portrait), one on each arch.
- Please coordinate with TEG — TEG to install mounting brackets.

Scientific Publications

- (1) 40" plasma screen (for History of Neuroscience PPT) w/
- Speakers
- USB
- Please mount horizontally (landscape).
- Please coordinate with TEG — TEG to install mounting bracket.
- (1) Laptop to operate plasma, w/
- (1) Mouse
- (2) iPads in swivel stand secured to the counter

SfN Store

N/A: Equipment provided by [VENDOR TBD].

Advocacy

- (1) 32" monitor w/ swivel capability, facing outward
- (1) Laptop to operate monitor, including:
- (1) Mouse
- (1) Keyboard
- (1) iPad in swivel stand secured to the counter
- (1) iPad in floor stand
- TEG to provide floor stand — please coordinate with TEG to ensure iPad size/model fits stand.

Scientific Training

- (1) 32" monitor w/ swivel capability, facing outward
- (1) Laptop to operate monitor, including:
- (1) Mouse
- (1) Keyboard
- (1) iPad in swivel stand secured to the counter

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

Outreach & BrainFacts.org

- (1) 40" plasma screen (for displaying BrainFacts.org) - touchscreen and extending arm NOT needed this year.
- Please mount horizontally (landscape).
- Please coordinate with TEG — TEG to install mounting bracket.
- (1) Laptop to operate plasma
- (2) iPads in floor stands
- TEG to provide floor stands — please coordinate with TEG to ensure iPad size/model fits stands.
- Both should be placed on the side nearest the SfN store.

Social Media Area

- (1) 40" plasma screen (for displaying social media feed)

- Please mount horizontally (landscape).
- Please coordinate with TEG — TEG to install mounting bracket.
- (1) Laptop (must be a newer model) to operate plasma
- Will be stored inside the structure (rather than inside the cabinet)

Professional Development

- (1) 32" monitor with swivel capability, facing outward
- (1) Laptop to operate monitor

Neuronline

- (1) 40" plasma screen, w/
- USB (for PPT display)
- Please mount horizontally (landscape).
- Please coordinate with TEG — TEG to install mounting bracket.
- (1) Laptop to operate plasma
- (1) 32" monitor with swivel capability, facing outward, w/
- Speakers
- (1) Laptop to operate monitor, w/
- (1) Mouse
- (1) Keyboard with long cord
- (1) Additional laptop

Neuroscience 2020

none

Other - Convention Data Services (CDS)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

(7) Lead retrieval machines
Included on order from Stephanie Embrey, do not duplicate.

****Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 pm****

Food And Beverage - Savor

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

Center of Tower
(1) Water cooler with cups — refill as needed

****Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 p.m.****

Tuesday, October 15, 2019 - Thursday, October 24, 2019

7:30 AM - 5:00 PM

AIS Storage Room #2

McCormick Place: S4000

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 6:00 AM

Note

2-6' tables skirted

4-6' tables not skirted

5- chairs

****Remain as set on an 24-hour basis through Thursday, October 24 at 5:00pm****

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

8:00 AM - 8:00 PM

AIS Storage Room #1

McCormick Place: N429

Function Type: Office
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-MO200-A201

Contacts

Alt Contact: Eric Berry

Logistics

Setup - McCormick Place

Ready By:
Tuesday, October 15, 2019 @ 7:00 AM

Note
(3) 6' tables skirted
(6) 6' tables - not skirted
(5) chairs

**Remain as set on an 24-hour basis through Wednesday,
October 23 at 7:00pm**

Electrical - The Expo Group (TEG)

Ready By:
Tuesday, October 15, 2019 @ 7:00 AM

Note
Electric 1-110V 20amp

**Remain as set on an 24-hour basis through Wednesday,
October 23 at 7:00pm**

Telecom - McCormick Place

Ready By:
Tuesday, October 15, 2019 @ 10:30 AM

Note
(1) telephone line and handset with local and 800 access,
number per Telephone Roster

**Remain as set on an 24-hour basis through Wednesday,
October 23 at 7:00pm**

Tuesday, October 15, 2019 - Wednesday, October 16, 2019

8:00 AM - 5:00 PM

Staff Meal Room Set-up

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 2:30 PM

Note

Max room with banquet rounds and chairs, leaving room for buffets.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 3:00 PM

Note

Build staff meal room per diagram.

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

8:00 AM - 6:00 PM

Staff Work/Storage Room

McCormick Place: Staff Work Room - Hall A

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 11:00 AM

Note

Build wall with interior door per diagram.

(8) 6'x30" Skirted Tables

(10) Chairs

(1) Storage Cabinet with lock for supplies in Work area.

(3) Storage Cabinets with locks in Storage area.

(4) Wastebaskets

(2) Coat Racks

(20) Two-way radios on repeater

****Remain as set on an 24-hour basis through Wednesday, Oct 23 at 6:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 2:00 PM

Note

(6) Quad Boxes, see floor plan for placement.

Note: One is for copier, need to ensure we have enough power.

Please provide five power strips for charging devices.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 6:00pm****

Telecom - McCormick Place

Ready By:

Tuesday, October 15, 2019 @ 2:00 PM

Note

Staff Work Room

(2) SfN Staff VLAN drops - one for computers and one at copier location (with SMTP capability)

(9) additional IP addresses

****Remain as set on an 24-hour basis through Wednesday, October 23 at 6:00pm****

Computer - Atlantic Images & Sound - Computers

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Staff Work Room

NOTE: Please be sure to add Dreamweaver software to order for all computers in this room.

(4) Computers and monitors with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Pro, Quicktime and Flash Software, Dreamweaver.

The USB ports must be located in the front of the CPU.

(2) iMAC computer w/Adobe Creative Cloud for Teams

NOTE:: Please ensure software is loaded in advance of delivery (trial license is okay)

(1) Printer - network all computers in the workroom to this printer. AIS to network all computers to printer.

Remain as set on an 24-hour basis through Wednesday, October 23 at 6:00pm

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Exhibitor Lead Retrieval

McCormick Place: Lead Retrieval Desk - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

General Notes - SfN

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Hours: Wed, Oct. 16 - Sat, Oct. 19, 8:00 am - 6:00 pm, Sun, Oct. 20, - Tues, Oct. 22, 8:30 am - 5:00 pm, Wed, Oct. 23, 8:30 am - 8:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Use existing layout
(3) Counters

Headers to read:
Lead Retrieval

(1) 10'x 10' hard wall room for lead retrieval equipment
(4) 6' x 30" draped tables
(8) 6' x 30" tables - no drape
(6) Chairs - 2 at each counter

Remain as set on an 24-hour basis through Wednesday, October 23 at 9:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

(6) 2000 watt outlets under each counter

(2) 20 amp drops, with Quad boxes, inside office: 1 under tables for servers & 1 under tables on opposite wall

All circuits should be 24-hour dedicated.

Remain as set on an 24-hour basis through Wednesday, October 23 at 9:00 pm

Telecom - McCormick Place

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

(1) Single line with instrument. Restricted local and 800 calls only, number per Telephone Roster.

(1) DHCP drop on the CDS VLAN

****Remain as set on an 24-hour basis through Wednesday, October 23 at 9:00 pm****

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Exhibitor Lounge

McCormick Place: Exhibitor Lounge - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns / Jennifer Gross

Logistics

General Notes - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Please monitor room on a regular basis to empty trash cans. Vacuum room every day between 5:00 pm - 6:00 pm beginning Thursday, October 17 - Wednesday, October 23, room is locked at 6:00 pm.

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 5:00 PM

Note

Provide a few cocktail rounds and chairs per diagram to compliment the furniture provided by TEG.

(2) 6ft. draped tables for Food & Beverage Station

Remain as set on a 24-hour basis through Thursday, October 24 at 6:00 a.m.

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 5:00 PM

Note

Build wall per diagram - color white

(1) 6' draped table for computers

Please provide furniture per diagram. Leave space for cocktail rounds with chairs.

**Remain as st on a 24-hour basis through Thursday, October 24 at noon.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 2:00 PM

Note
(1) Television with cart - set per diagram

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 8:00 pm**

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note
(2) 500 watt outlets for 1 TV and 2 laptop computers to be placed
per diagram

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 8:00 pm**

Telecom - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 3:00 PM

Note
(1) Cable Television Connection set per diagram.

**Remain as set on a 24-hour basis through Thursday, October
23 at 8:00 pm**

Computer - Atlantic Images & Sound - AV

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note
(2) Laptop computers with Microsoft Windows 10 Pro, Office
2016 Pro, Adobe Acrobat Reader, Quicktime and Flash
Software. Must be equipped with USB ports.

NOTE: Laptops will need to be locked down.

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 8:00 pm**

Food And Beverage - Savor

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note
(1) Water cooler with disposable cups. Replenish as needed
throughout the week.

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 8:00 pm**

Ready By:
Sunday, October 20, 2019 @ 8:00 AM

Note
Food and beverage is to be provided on show days only,
Sunday - Wednesday.
Do not refresh without permission from Exhibit Management
team

Morning service 8:30 am
COFFEE (gallon) \$54.50
TEA (gallon) \$45.00
Freshly Brewed Coffee, Decaffeinated Coffee and Hot Teas
Serve the following each morning:
(10) Gallons of regular coffee
(1) Gallons of decaf coffee
(3) Gallons of tea

Mid-morning service 10:30 am refresh coffee

(4) Gallons of regular coffee

(1) Gallons of decaf coffee

(1) Gallons of tea

Afternoon service 3:00 pm

COFFEE (gallon) \$54.50

TEA (gallon) \$45.00

LEMONADE (gallon) \$40.00

Freshly Brewed Coffee, Decaffeinated Coffee, Hot Teas and Lemonade

Serve the following each afternoon:

(14) Gallons of regular coffee

(2) Gallons of decaf coffee

(4) Gallons of tea (gallon)

(14) Gallons - lemonade (gallon)

(12) Dozen Whole Fruit (dozen) \$32.00

Additional items by day for PM Service

SUNDAY

(34) Dozen - Assorted Freshly Baked Cookies

\$35.00 per dozen

MONDAY

(34) Dozen - Fudge and Blondie Brownies

\$40 per dozen

TUESDAY

(34) Dozen - BREAKFAST BREADS

\$41.50 per dozen

WEDNESDAY

(34) Dozen - Assorted Freshly Baked Cookies

\$35.00 per dozen

Note: Please have room cleaned before 6 pm each evening.

Room is locked at 6 pm.

All prices are subject to 21.5% service charge and 13% taxes.

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Exhibitor Registration

McCormick Place: Exhibitor Registration - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

General Notes - SfN

Ready By:

Tuesday, October 15, 2019 @ 8:00 AM

Note

Hours: Wed. Oct. 16 - Sat., Oct. 19, 8:00 am - 6:00 pm, Sun.
Oct. 20 - Wed. Oct 23, 7:00 am - 5:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 2:00 PM

Note

(3) Counters
Header to read: EXHIBITOR REGISTRATION
(5) 6' draped tables
(6) Task chairs
(3) Wastebaskets
42" Drape behind tables for storage

**Remain as set on a 24-hour basis through Wednesday, Oct.
23 at 5:00 pm **

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Rope & Stanchion

**Remain as set on a 24-hour basis through Tuesday, Oct. 22 at
5:00 pm.

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

(3) Quad boxes – one under each counter.

**Remain as sat on a 24-hour basis through Wednesday. Oct.
23 at 5:00 pm**

Telecom - McCormick Place

Ready By:
Tuesday, October 15, 2019 @ 4:00 PM

Note

- (1) Single line with instrument. Restricted and 800 calls only, number per roster.
- (1) Internet drop on the CDS Registration VLAN

CDS to route from CDS Office

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm**

Other - Convention Data Services (CDS)

Ready By:
Wednesday, October 16, 2019 @ 8:00 AM

Note

CDS to be ready to open at 8:00 am, Wed., Oct. 16 – opening to be handled manually. Have exhibitor list and pre-printed SET-UP ONLY badges and clear plastic holders for 75 exhibitors. If all badges are used, be prepared to hand write SET UP ONLY on blank badge stock with black marker. Have computers and printers ready by 7:00 am, Thurs. Oct. 17 for 8:00 am opening.

- (1) Admin terminal to be placed on back table
- (6) CDS Terminals – (2) per counter
- (3) Printers, (1) at each counter
- (1) Receipt printer
- (6) Scanners

****Remain as set on a 24-hour basis through Wednesday, Oct. 23, at 5:00 pm**

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Grad School Fair

McCormick Place: Grad School Fair - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Pauline Charbogne

Logistics

General Notes - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Hours:

Saturday, Oct. 19 from 1 – 3 pm

Sunday, Oct. 20 from 12 – 2 pm

Monday, Oct. 21 from 12 – 2 pm

Tuesday, Oct. 22 from 12 – 2 pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Prepare exhibit floor for exhibitor move-in and distribute freight to exhibit booths per diagram.

Set (98) 8 X 10 booths as follows:

Carpet the entire area with blue jay carpet

White Back drape

Gold Side rail

(1) 7" x 44" sign

(1) 6' table

(2) Chairs

(1) Registration Information Counter - header text, "Graduate School Fair Information"

(2) Task chairs at counter

(3) Easels

(1) Wastebaskets

Extra "S" hooks

NOTE: A few booths are switching between Sat./Sun. and Mon./Tue.

Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (1) 42" Plasma screen with stand
- (1) VGA cable to connect laptop to the plasma screen

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note

- Registration Information Counter
- (1) 1000 watt outlet for Plasma screen and laptop
- (1) power strip

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Tuesday, October 15, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Note: Please deliver laptop computer 10/16 to Allison Burns/Jennifer Gross in Exhibit Management Office, Hall A, when computers are delivered for Exhibit Management Office.

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Neurojobs

McCormick Place: Neurojobs - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: G-MP200-P162

Contacts

Contact: Kelsey King

Logistics

General Notes - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Hours: Sat, Oct. 19 – Tues, Oct. 22, 8:00 am -5:00 pm, Wed,
Oct. 23, 8:00 am – 3:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 5:00 PM

Note

HANGING SIGN: NEUROJOBS (use logo)
(On Paula's Banner order)

(4) Computer kiosks. Build (1) kiosk that is wheelchair
accessible.

(2) Printer Stations

INTERVIEW ROOMS – See diagram

(10) 10 x 10 Hard wall

(10) 6' x 30" skirted tables – set (1) per interview room

(30) Chairs – (3) per interview room

(2) 6' Registration Counters. Header Copy: NeuroJobs (logo)

(2) Task chairs at counters

(2) Wastebaskets

**Remain as set on a 24-hour basis through Wednesday, Oct.
23 at 5:00 pm**

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 5:00 PM

Note

(4) 20 amp quad boxes – (2) placed at kiosks, and (2) at
registration counters

**Remain as set on a 24-hour basis through Wednesday, Oct.
23 at 5:00 pm**

Telecom - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 5:00 PM

Note

(1) Internet drops on the SfN Staff VLAN
AIS to provide secured wired network and network computers and printers.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Computer - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 1:00 PM

Note

(4) Computers and monitors with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Microsoft Internet Explorer – set one at each kiosk
(2) Printers

AIS to provide secured wired network and network computers and printers.

NOTE: Computers must have a flash drive port in the front as attendees and employers bring their resumes and job listings on a flash drive to upload.

NOTE: Be sure to place CPU on the counter of the kiosks and then the monitors goes on top of the CPU.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Neuroscience Meeting Planner Viewing Area

McCormick Place: NMP Viewing Room - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MA200-133-UR

Contacts

Contact: Kyle Hayden

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 4:00 PM

Note

HANGING SIGN: NEUROSCIENCE MEETING PLANNER
VIEWING AREA (On Paula's Banner Order)

Set area per diagram.

(2) Counter-Height Registration Counters – header text,
“NMP/Mobile App Help Desk”

(15) 6' x 30" x 42" skirted tables – white tops/black skirts

(1) 6' x 30" skirted tables – white tops/gray skirts for ADA

(2) Large bins for recycling paper

(4) Tall Stools

**Remain as set on a 24-hour basis through Wednesday, Oct.
23 at 5:00 pm**

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 10:00 AM

Note

(26) 1000 watt outlets, per diagram

(1) quad box at registration Counter

(1) power strip at registration counter

**Remained as set on 24-hour basis through Wednesday, Oct.
23 at 5:00 pm**

Telecom - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) Internet drop on the SfN Staff VLAN drop

(2) Drops required from the 1 VLAN, see floor plan for
locations.

(34) IP Addresses

**Remained as set on 24-hour basis through Wednesday, Oct.
23 at 5:00 pm**

Computer - Atlantic Images & Sound - Computers

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

(26) PC Computers and monitors – Monitors are to face out towards attendee traffic

Please add IE and Google Chrome to computers

NOTE: CPUs are to be placed under tables and monitors on top only. See floor plan for exact placement of this section.

(6) Duplex printers

NOTE: AIS to configure computers to only access www.sfn.org/NMP.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Tuesday, October 15, 2019 - Wednesday, October 23, 2019

12:00 PM - 10:00 PM

AIS Storage Hall A

McCormick Place: AIS Storage - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Contacts

Alt Contact: Eric Berry

Logistics

General Notes - McCormick Place

Ready By:

Tuesday, October 15, 2019 @ 12:00 PM

Note

(3) 6' tables w/ skirts

(5) 8' tables No skirts

(10) chairs

(3) Keys

Remain as set on a 24-hour basis through Wednesday, October 23 at 10:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 10:00 AM

Note

Build AIS storage room with locking door per diagram.

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 12:00 PM

Note

Electric 1-110V 20amp drop

Remain as set on a 24-hour basis through Wednesday, October 23 at 10:00 pm

Wednesday, October 16, 2019 - Wednesday, October 23, 2019

7:00 AM - 7:00 PM

AIS Storage Room #3

McCormick Place: S1037

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 6:00 AM

Note

3 - 6' tables skirted

6 - 6' tables - not skirted

5 - chairs

****Remain as set on an 24-hour basis through Thursday, October 23 at 7:00pm****

Wednesday, October 16, 2019 - Wednesday, October 23, 2019

8:00 AM - 7:00 PM

CDS Office

McCormick Place: CDS Office - Hall A

Function Type: Office

Set For: 5

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: No

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Build office as diagrammed.

Door needs to lock-(3) keys.

(6) 6x30 Skirted tables

(6) Chairs

(3) Wastebaskets

**Remain as set on an 24-hour basis
through Wednesday, October 23 at 7:00 pm**

Electrical - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

(2) 20 amp circuits with power strips.

**Remain as set on an 24-hour basis
through Wednesday, October 23 at 7:00pm**.

Telecom - McCormick Place

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

(1) Internet drop on the CDS VLAN

(10) IP addresses

(10) IP addresses to run Exhibitor Registration,

Express Badge pick-up and Press Registration.

CDS will create local network for registration and
connect to areas throughout the building.

**Remain as set on a 24-hour basis through
Wednesday, October 23 at 7:00pm"

Wednesday, October 16, 2019 - Wednesday, October 23, 2019

8:00 AM - 6:00 PM

Headquarters - Logistics & Program Office

McCormick Place: Headquarters Office - Hall A

Function Type: Office

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Contacts

Contact: Dawn Keane

Logistics

General Notes - SfN

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

Hours: Fri, Oct. 18, 8:00am - 5:00pm

Sat, Oct. 19 - Wed, Oct. 23, 7:00am - 6:00pm

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

As set on Tuesday, October 15th.

Wednesday, October 16, 2019 - Friday, October 18, 2019

8:00 AM - 5:00 PM

Press Room Set Up

McCormick Place: S501a, S501bc

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Contacts

Contact: Matt Windsor

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

(18) 6'x30" tables as diagrammed
(20) Chairs as diagrammed.
(7) Banquet Rounds, with (8) chairs at each, spread evenly throughout the room.
(2) Easels
(8) Wastebaskets
(5) Keys
(1) Water cooler w/disposable cups. Refresh throughout the week.

Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Poster Board with push pins
(1) Executive Desk
(5) Junior Executive Swivel Chair
(2) Coat Rack
(1) Book Case w/ 3 shelves

Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 2:00 PM

Note

(1) 110 V AC drop under each table with computers and at the desk.
(1) 120V outlet for copier/printer/scanner - one small office machine.
Power at each of the round tables with a power strip.
(2) Extra power strips to staff - please give to staff.

****Remain as set on a 24-hour basis through Wednesday,
October 23 at 5:00pm****

Telecom - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:30 AM

Note

(1) VLAN with (2) drops. See diagram for locations. On the SfN Staff VLAN

SfN staff to provide secured wireless network.

AIS staff to network computers and printers.

(1) CDS VLAN drop

(2) Multi lines with instruments, unrestricted, at desk.

(1) Single line, no instrument, unrestricted at scanner machine.

Phone numbers per Telephone Roster, see diagram for placement.

****Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note

(4) Computers and monitors with with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

(1) Black & White Printer

(1) Color Printer in staff area

Please network as requested by Press Room staff on Friday, October 18.

(1) Multifunctional printer/scanner/fax

AIS staff to network computers and printers.

SfN staff to provide secured wireless network.

****Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm****

Other - Convention Data Services (CDS)

Ready By:
Thursday, October 17, 2019 @ 3:00 PM

Note

(1) CDS terminal

(1) CDS printer

Wednesday, October 16, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Registration Temporary Staff Lounge

McCormick Place: Reg Temp Lounge - Hall A

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - SfN

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

Hours: Fri., Oct. 18, 8:00 am - 5:00 pm

Sat., Oct. 19 - Wed., Oct. 23, 7:30am - 5:00 pm

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 1:00 PM

Note

(2) Banquet rounds with table cloths and chairs

(2) 6' tables one for beverage service and one for phone/work area

(1) Large trashcan

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 15, 2019 @ 5:00 PM

Note

Build room as diagrammed

(1) Coat rack with hangers

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00 pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 4:00 PM

Note

Please place one electrical drop at 6' table with telephone per diagram.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Telecom - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 2:00 PM

Note
(1) Single line with instrument, restricted
and 800 calls only, numbers per Telephone
Roster

**Remain as set on an 24-hour basis through
Wednesday, October 23 at 5:00pm**

Food And Beverage - Savor

Ready By:
Saturday, October 19, 2019 @ 7:00 AM

Note
Saturday through Wednesday: Serve coffee from
7:00am-8:00am.

\$54.50 per gallon
Freshly Brewed Coffee, Decaffeinated Coffee and
Selection of Hot Teas

Refresh as needed until end time

Plus 21.50% service charge and 13% sales taxes.

Wednesday, October 16, 2019 - Saturday, October 19, 2019

9:00 AM - 6:00 PM

Exhibitor Move In

McCormick Place: Hall A

Function Type: Exhibits

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Allison Burns

Logistics

General Notes - SfN

Ready By:

Tuesday, October 15, 2019 @ 12:00 PM

Note

Move-In Hours

Wed. Oct. 16 - Sat. Oct. 19 8:00 am - 6:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 19, 2019 @ 9:00 PM

Note

Vacuum all exhibit booths on Saturday evening, please do not start until after 9:00 pm, you can start in the back of the hall and move forward, after the attendees have moved to the front of Hall A.

Note: Poster Session in back of hall 6:30 pm - 8:30 pm

Wednesday, October 16, 2019 - Wednesday, October 23, 2019

10:30 AM - 7:00 PM

Business Office

McCormick Place: Business Office - Hall A

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MO200-A708

Contacts

Contact: Cori Spencer

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Hours: Sat, Oct. 19 - Wed, Oct. 23, 7:30am - 6:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 4:00 PM

Note

Install walls with locking door per diagram.

(2) Keys required.

(4) 8'x30" skirted tables.

(9) Chairs

(1) Coat tree.

(2) Wastebaskets

(1) Large Safe - hard to move, NOTE- with access by pin (in good working order). Give pin to Cori Spencer only.

Remain as set on a 24-hour basis though Wednesday, October 23 at 7:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

Electrical at the 8' tables for use of laptops and printer

Remain as set on a 24-hour basis through Wednesday, October 23 at 7:00 pm

Wednesday, October 16, 2019 - Friday, October 18, 2019

10:30 AM - 5:00 PM

Press Interview Room Set Up

McCormick Place: S502a

Function Type: Other

Estimated Attendance: 10

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 9:00 AM

Note

(3) 6'x30" Skirted Tables

(14) Chairs, set per diagram

(1) Wastebasket

(1) Water station with cups, near entrance. Refill as necessary.

Please refresh the room throughout the day.

****Remain as set on an 24-hour basis through Wednesday, Oct. 23 at 5pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 12:00 PM

Note

(1) Power Strip

Thursday, October 17, 2019 - Wednesday, October 23, 2019

7:00 AM - 7:00 PM

Sky Bridge Hours

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Logistics

General Notes - McCormick Place

Ready By:

Monday, October 14, 2019 @ 7:00 AM

Note

Please have the sky bridges and connectors open during the following hours:

Monday, October 14 - 7 am to 6 pm

Tuesday, October 15 - 7 am to 6 pm

Wednesday, October 16 - 7 am to 6 pm

Thursday, October 17 - 7 am to 7 pm

Friday, October 18 - 7 am to 9:30 pm

Saturday, October 19 - 7 am to 10 pm

Sunday, October 20 - 7 am to 9:30 pm

Monday, October 21 - 7 am to 9:30 pm

Tuesday, October 22 - 7 am to 9:30 pm

Wednesday, October 23 - 7 am to 7 pm

Thursday, October 24 - 7 am to 6 pm

Thursday, October 17, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Digital Learning & Multimedia Storage/Green Room

McCormick Place: N130

Function Type: Other

Estimated Attendance: 8

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-DL200-P205

Contacts

Contact: Taylor Johnson

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 12:00 PM

Note

(4) 6' draped tables

(11) chairs

Need 6 keys

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 2:00 PM

Note

(3) Power Strips

Thursday, October 17, 2019
10:30 AM - 5:00 PM
Committee Room 1 Standard Set Up
McCormick Place: S503a

Function Type: Meeting
Set For: 42
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 9:00 AM

Note
U-Shape set for 42, 3 per 6'

(1) Easel
(1) Wastebasket

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 4:00 PM

Note
(1) Screen

Remain as set on a 24-hour basis through Wednesday, October 23 at 5 pm

Audio/Visual - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 1:00 PM

Note
(21) push to talk microphones

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Electrical - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note
(14) Power strips around the u-shape for attendees to use for laptops.
(2) 110V 20amp drops per floor plan

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Thursday, October 17, 2019

10:30 AM - 5:00 PM

Committee Room 2 Standard Set Up

McCormick Place: S503b

Function Type: Other

Set For: 30

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MS100

Contacts

Contact: Dawn Keane

Logistics

General Notes - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 9:30 AM

Note

U-Shape set for 30 ppl, no more than 2 ppl per 6' table or 3 per 8' table.

(1) Easel

(1) Wastebasket

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 9:30 AM

Note

(1) Screen

Remain as set on a 24-hour basis through Wednesday, October 23 at 5 pm

Audio/Visual - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 9:30 AM

Note

(15) push to talk microphones

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 9:30 AM

Note

(10) Power strips around the u-shape set-up for attendees to use for laptops.

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Thursday, October 17, 2019
10:30 AM - 5:00 PM
Committee Room 3 Standard Set Up
McCormick Place: N128

Function Type: Other
Estimated Attendance: 30
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-MS100

Contacts

Contact: Dawn Keane

Logistics

General Notes - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 9:30 AM

Note

U-Shape set for 16 ppl, no more than 2 ppl per 6' table or 3 per 8' table.

(1) Easel

(1) Wastebasket

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 9:30 AM

Note

(1) Screen

Remain as set on a 24-hour basis through Wednesday, October 23 at 5 pm

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 9:30 AM

Note

(6) Power strips around the u-shape set-up for attendees to use for laptops.

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Thursday, October 17, 2019 - Wednesday, October 23, 2019

10:30 AM - 5:00 PM

Lead Retrieval Machine Rentals

McCormick Place

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: No

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - Convention Data Services (CDS)

Ready By:

Thursday, October 17, 2019 @ 3:30 PM

Note

Please provide a short training on how to use the scanners with the staff picking them up.

Other - Convention Data Services (CDS)

Ready By:

Thursday, October 17, 2019 @ 3:30 PM

Note

(5) Scanners for the SfN Booth below from 11/2 to 11/7 at 5pm. Please contact Petra Charters at pcharters@sfn.org. Please program all devices for the SfN Booth. Cost center for 7 scanners: A-MK200-A108

SfN Booth

Ready By:

Thursday, October 17, 2019 @ 3:30 PM

Note

(8) Scanners for the events below from 10/18 to 10/23 at 5pm.

Please contact Adam Katz at akatz@sfn.org or Maya Sapiurka msapiurka@sfn.org. Please program all devices for all events below. Cost center for 8 scanners: A-AT200

Advocacy Wheel
Advocacy Email List
Advocacy 50 for 50
NDP Workshop
Advocacy Reception
Animals in Research Panel
Public Advocacy Forum
Graduate School Fair
Advocacy Booth
Training Booth
FRN Email List
MTE-Merit Cudkowicz
MTE-Gaia Tavosanis
MTE – Gregory Quirk

MTE – Jerry Silver
MTE – Kafui Dzirasa
MTE – Kamran Khodakhah
MTE – Paola Arlotta
MTE – Nico Dosenbach
MTE – Michelle Monje-Deisseroth
MTE – Nicole Rust
MTE – Viviana Gradinaru
MTE – Yishi Jin
MTE – Yoko Yazaki-Sugiyama

Ready By:

Thursday, October 17, 2019 @ 3:30 PM

Note

PROFESSIONAL DEVELOPMENT DEPARTMENT

(16) Scanners from 10/17-10/22 at 2 pm. Please deliver scanners by Thursday in the afternoon. Please contact Kelsey King at kking@sfn.org for details. Please program all devices for all events below.

Cost Center: MP200-A168

NSP Dinner
International Orientation
Saturday Poster Session
Mentoring Breakfast
Diversity Reception
Chapters Workshop
Career Development Topics
CWIN Luncheon
Career Away From the Bench
Reproducibility for Everyone
Imposter Syndrome
Integrating Research and Teaching at a PUI
Course-Based Research Experiences
How to Thrive as a Woman in Neuroscience
Bringing Genetic Diversity to Research
Navigating Team Science
Becoming a Resilient Scientist
Science Management
Building a Career at a Teaching Focused Institution
Effective Science Writing
The Art of Building a Career
Optimize Your Grant Application
Teaching Computation

Ready By:

Thursday, October 17, 2019 @ 3:30 PM

Note

(5) Scanners for the events below from 10/17 to 10/23 at 5pm. Please contact Linnie Fein-Schaffer at lfein-schaffer@sfn.org. Please program all devices for all events below.

Cost center for 5 scanners: A-NL200-A105 and A-NL200-A106

Brain Awareness Campaign Event
Social Issues Roundtable
Brain Facts Booth

Other

Ready By:
Tuesday, October 22, 2019 @ 4:00 PM

Note

PRESIDENTIAL RECEPTION

The (15) scanners that Professional Development will be returning at 2 pm will be reused for the Presidential Reception on Tuesday, October 22.

We will use the access control option to record who attends. Please deliver scanners to the Headquarters office @ 4:45 pm on Tues. At this time, we would also like for CDS to hold a short training on how to use the scanners with the staff working the reception.

For questions, contact Paula.

Thursday, October 17, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Thursday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 50

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Thursday, October 17, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Lunch Service from 11:30am – 2:00 pm:

Loaded Baked Potato Bar at \$37.00 per person

Traditional Chili with Chopped Chives and Shredded Cheddar Cheese

SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded Carrots, Broccoli Florets, Green Peas, Shredded Cheddar, Crumbled Bleu Cheese, Chopped Applewood Bacon and House Made Croutons, Oil & Vinegar, Ranch Dressing, Bleu Cheese Dressing and Balsamic Vinaigrette

LOADED BAKED POTATO BAR

Toppings to include Cilantro-Lime Chicken Breast, BBQ Pulled Pork and Applewood Bacon

Portobello Mushrooms, Steamed Broccoli, Crispy Shredded Onions

Warm Cheddar Cheese Sauce, Crumbled Bleu Cheese, Picante Sauce, Pico de Gallo, Sour Cream and Whipped Butter

Carrot Cake Cupcakes with Cream Cheese Frosting

Chocolate Brownies

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on consumption

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Thursday, October 17, 2019

2:00 PM - 3:00 PM

Hotel City Wide Pre-Con

McCormick Place

Function Type: Meeting

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 1:00 PM

Note

Information for this event will be provided on the first update.

Thursday, October 17, 2019

4:00 PM - 6:00 PM

Staff Tours

McCormick Place: Headquarters Office - Tour

Function Type: Other

Estimated Attendance: 50

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Logistics

General Notes - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

Staff tours will be conducted at the following times:

Thursday 10/17, 4pm

Friday, 10/18, 10:30am

Please ensure all escalators are turned on.

Staff will meet in the SfN Headquarters Office in Hall A.

Friday, October 18, 2019 - Wednesday, October 23, 2019

7:00 AM - 5:00 PM

S100 Lobby - Seating Area

McCormick Place: S100 Lobby

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

Please provide banquet rounds with chairs and linens.

Friday, October 18, 2019

7:00 AM - 9:00 AM

Short Course Faculty Breakfast

McCormick Place: S103a, S103bc, S103d

Function Type: Workshop

Estimated Attendance: 30

Room Set: Banquet

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Pauline Charbogne

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set on Friday, Oct. 18 at 12:00 pm

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 6:45 AM

Note

MIDTOWN CONTINENTAL @ \$23.00++ per person
Display of Petite Blueberry Muffins, All Butter Croissants,
Chocolate Chip Scones, Raspberry Danish and Cinnamon Rolls
Sliced Seasonal Fruit with Berries
Served with House Made Seasonal Jam and Whipped Butter
Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

All prices are subject to 21.50% service charge and 10.50% sales taxes.

Friday, October 18, 2019 - Wednesday, October 23, 2019

7:00 AM - 5:00 PM

Speaker Ready Room

McCormick Place: N229

Function Type: Office

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

Hours: Fri, Oct 18 - Wed, Oct 23, 7:00am - 5:00pm

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(13) 6'x30" skirted tables

(34) Chairs

(1) Water cooler with cups. Refill as needed.

(4) Keys

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) 55" LED screens for dynamic posters -must be the exact same screens as on the poster floor.

Place per diagram

Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(13) 3 outlet drops per diagram

Computer - Atlantic Images & Sound - Computers

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note

(8) PC laptops - must be the same as in the session rooms
(2) Mac PC & Monitor - NOTE: Must be full size Macs

****Remain as set on a 24-hour basis through Wednesday, Oct. 23
at 5:00pm****

Friday, October 18, 2019 - Wednesday, October 23, 2019

7:30 AM - 6:00 PM

Coat & Luggage Check

McCormick Place: Coat Check - Level 1, Main Entrance

Function Type: Other

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - Savor

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Fri, Oct 18 - 7:30 am - 7:00 pm

Sat, Oct 19 - 7:30 am - 10:00 pm

Sun, Oct 20 - Tues, Oct 22, 7:30am - 7:00pm

Wed, Oct 23, 7:30am - 6:00pm

Cash Coat /Luggage Check Services

CASH COAT CHECK:

Attendees will pay \$3 per coat and \$4 for luggage

Min Revenue \$25,330 quoted to SfN

Friday, October 18, 2019

8:00 AM - 5:00 PM

2019 MCCS Molecular and Cellular Cognition Society Symposium

McCormick Place: N228

Function Type: Satellite

Estimated Attendance: 400

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Ted Abel

Organizer Email: ted-abel@uiowa.edu

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

As set on Saturday, October 19 at 9:00 a.m.

(2) 6' Skirted registration tables w/(2) chairs each inside the room against the back wall

(2) 6' Skirted registration tables w/(2) chairs each outside of the room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector w/cart

(1) Switcher

(1) Laser pointer

(1) Timer

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

Computer audio required

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Charging Stations

McCormick Place

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Contacts

Contact: Allison Burns

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

Charging Stations:

(2) Hall A

(1) Level 2.5

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

(3) 110V 20 amp drops at each of the charging stations. (Hall A, Level 2. 5)

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Child Care - KiddieCorp

McCormick Place: S504a, S504bc

Function Type: Other

Estimated Attendance: 50

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A202

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Registration area - right outside the entrance of S504ABC:

- (1) 6' long table (skirted, no pins) with (2) chairs
- (1) Easel next to the table
- (1) Small trash can next to table

*Provided by KiddieCorp

S504A (ages 6 months-2 years old)

(1) Covered diaper pail or lined trash can with cover, with extra trash bags

(1) large trash can

(2) cribs with bedding*

(2) high chairs*

(4) 6' tables (skirted, no pins) placed against the wall

(5) large sheets*

(5) chairs

Empty diaper pail every 2-3 hours.

Tape or cover electrical outlets.

Air wall between A and BC halfway closed

Room S504BC (ages 3-12 years old)

(3) 5' round tables (covered with taped down plastic)

(8) Chairs around each table

(4) 6' tables (skirted, no pins) placed against the wall

(2) large trash cans

Check trash twice a day. Vacuum each evening.

*Remain as set on a 24-hour basis through Wednesday, October 23 at 6:00 p.m.

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

S504A

(2) Mini-refrigerators

S504BC

(4) power strips, one placed on each 6' table to charge devices.

*Remain as set on a 24-hour basis through Wednesday, October

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

S504BC

(1) Flip chart with paper and marking pens

(1) TV/DVD Player

****Remain as set on a 24-hour basis through Wednesday, October 23 at 6:00 p.m.**

Telecom - McCormick Place

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

S504BC

(1) In-house telephone with extensions posted in both rooms.

S504BC = (312) 791-6809

****Remain as set on a 24-hour basis through Wednesday, October 23 at 6:00 p.m.**

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

S504A

(1) Water station (ice, water, napkins, and paper cups)

(2) Hot Water Airpots replenished every 2-3 hours for warming up bottles

(4) Bowls for warming up bottles

S504BC

(3) Tablecloths (5' round)

(1) Water station (ice, water, napkins, and paper cups)

****Remain as set on a 24-hour basis through Wednesday, October 23 at 6:00 p.m.**

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Freight/Shipping

McCormick Place: S400b

Function Type: Office

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Paul Troxell

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 6:00 AM

Note

- (1) 6' tables w/ skirts
- (1) 6' tables No skirts
- (4) chairs
- (3) Keys

****Remain as set on a 24-hour basis through Wednesday, October 23 at 8:00pm****

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Infant Care Room

McCormick Place: S504d

Function Type: Other
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A202

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 2:00 PM

Note

(3) Large Trash Cans with Liners.
(1) Water Cooler with Cups. Do not plug in - water cannot be cold. Refill as needed.
(1) Skirted 6'x30" table inside the entrance.
Empty diaper pail every 2-3 hours.
Tape or cover electrical outlets.
Check trash twice a day. Vacuum each evening.

****See Diagram****

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note

(5) 10'x10' Hard-walled cubicles
(5) Trash Cans (1) in each cubicle
(7) Arm Chairs – 5 placed inside cubicles, and 2 in the common area
(7) Vibe cubes – 5 placed inside cubicles, and 2 in the common area
(1) Arm Sofa
(2) Coffee/Regis Bench Tables – as set per diagram
(6) Changing tables w/pads– 5 placed inside cubicles and 1 in the common area
(1) Large diaper pail – placed next to changing table in common area
Keyed lockers - placed along wall in common area

TEG to Purchase and Assemble the Following:

(6) Delta Children Eclipse Changing Tables with Pads, Espresso Cherry by Delta Children- available at Walmart Item #550187513 @ \$107.99 each.

****See Diagram****

****Remain as set on a 24-hour basis through Wednesday, October 23 at 5 p.m.**

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 7:00 AM

Note

(5) Electrical outlets - one (1) in each cubicle

Friday, October 18, 2019

8:00 AM - 5:00 PM

Neuroscience of Movement Disorders

McCormick Place: N227A, N227B

Function Type: Satellite

Estimated Attendance: 60

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Contacts

Contact: Sharon Bowles

Alt Contact: Yeimidy Lagunas

Organizer Email: ylagunas@movementdisorders.org

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Add:

(2) Skirted 6' registration tables outside of the room with (4) chairs.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Organizer will use the preset items:

(1) Screen

(1) Data projector w/cart

(1) Speaker timer

(1) Laser pointer

(1) Switcher

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(2) Floor microphones

Computer audio required

Add:

(1) Lavalier microphone

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Prayer Room

McCormick Place: N132

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Logistics

General Notes - SfN

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Hours -

Friday, Oct 18 - Tuesday, Oct 22, 8:00am - 6:00pm

Wed, Oct 23, 8:00am - 5:00pm

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

(4) 6' skirted tables

(10) chairs

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

President's Room

McCormick Place: N126

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(2) Keys

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 2:00 PM

Note

(1) Comfy couch

(1) Comfy chair

(1) Coffee table

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Friday, October 18, 2019

8:00 AM - 5:00 PM

Press Conference Room Set Up

McCormick Place: S501d

Function Type: Other

Estimated Attendance: 52

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

General Notes - SfN

Ready By:

Friday, October 18, 2019 @ 9:00 AM

Note

Hours: Sat, Oct 19 - Tue, Oct 22, 8:00am - 3:00pm

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 5:00 PM

Note

Set room theater style with center aisle for (52)

Stage per diagram

Head table for (6) - (2) 8' Tables with 3 chairs each

(1) Standing Lectern

(1) 8' skirted table and (3) chairs for materials and staff

(1) 8' skirted table with (1) chair for audio tech

(1) 6' skirted table and (2) chairs for Multiview (web casting vendor)

(1) Easel

(1) Wastebasket

Water service at the head table for each press conference. A schedule will be provided closer to the meeting.

(1) Water Cooler with cups in rear of room. Refill as needed.
Preset room lights out over screen

8' x 6' x 24" riser in the back of the room so cameraman is level with the speakers in front.

Remain as set on an 24-hour basis through Tuesday, October 22 at 3:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 2:00 PM

Note

- (1) Screen
- (1) Data Video Projector
- (1) Laser pointer
- (1) Remote to advance slides
- (1) Speaker Timer

(2) Light trees (additional room lighting for filming).
Preset Room Lights out over Screen

NOTE: PLEASE HAVE A TECH NEAR BY IN CASE ONE IS
NEEDED DURING THE RECORDING TIMES.

NOTE: Video recording will be done by MultiView.

**Remain as set on an 24-hour basis through Tuesday, October
22 at 3:30pm**

Audio/Visual - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 2:00 PM

Note

- (1) Lectern Microphone
- (1) Lavalier Microphone (front, stage left)
- (6) Table Microphones, push to talk
- (2) Floor Microphones in center aisle

(1) Mult box (6 channel)

Audio DI for computer playback at lectern.

Sound operator will be required, times TBD.

**Remain as set on a 24-hour basis through Tuesday, October
22 at 3:30pm.**

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 16, 2019 @ 5:00 PM

Note

- (1) 110v, 20amp drop at camera platform,
- (1) 110v, 20amp drop at Lt trees
- (1) 110V, 20amp drop at audio table
- (1) 110V, 20amp drop at Stage
- (1) 110V, 20amp drop at projector

(1) Power strip - leave at SfN table

**Remain as set on an 24-hour basis through Tuesday, October
22 at 8:00pm**

Telecom - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 8:00 AM

Note

(5) additional IP addresses

(1) Wired connection at webcasting table.
g NetDedicated (Dedicated 5 Mbps w/5 IP addresses) - for
web casting.

****Remain as set on a 24-hour basis through Tuesday, October 22 at 8:00pm.****

Computer - Atlantic Images & Sound - Computers

Ready By:

Friday, October 18, 2019 @ 5:00 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software.
Must be equipped with USB ports.

Friday, October 18, 2019

8:00 AM - 5:00 PM

Production Transportation Staff Training Meeting

McCormick Place: S503b

Function Type: Meeting

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Logistics

General Notes - SfN

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

As Set on Thursday, October 17.

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Will not use microphones as set.

Friday, October 18, 2019 - Thursday, October 24, 2019

8:00 AM - 11:59 AM

Security Office

McCormick Place: S400c

Function Type: Office

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

Setup - McCormick Place

Ready By:

Monday, October 14, 2019 @ 6:00 AM

Note

In front section of room:

(2) Banquet Rounds

(16) Chairs

(4) Keys

In back section of room

(4) 6'x30" Tables

(8) Chairs

****Remain as set on an 24-hour basis through Friday, October 25 at 5:00pm****

Telecom - McCormick Place

Ready By:

Monday, October 14, 2019 @ 7:00 AM

Note

(1) Single phone line and hand set, number per Telephone Roster at table in font of room. Calls for local and 800 calls only.

****Remain as set on an 24-hour basis through Thursday, October 25 at 5:00pm****

Friday, October 18, 2019

8:00 AM - 6:00 PM

Short Course 2: Quantifying Behavior as a Lens Into the Brain

McCormick Place: S100BC

Function Type: Workshop

Estimated Attendance: 225

Set For: 225

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Set classroom style for (200) with (2) chairs at each table. If tables are not in good condition, please drape.

Skirted head table with (2) chairs on riser

(1) Standing lectern with light stage right

(2) Easel

(1) 6' x 30" skirted registration tables with (2) chairs outside room

(2) Wastebaskets. 1- outside room by registration tables and 1- in back of room.

(1) Water cooler in back of meeting room with disposable cups

Water service for lectern

Lights: preset room lights out over screen

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) 6' x 24" x 42' table, white top/black skirt set perpendicular between head table and standing lectern.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

(2) Large Screens

(2) Data Projectors

Audio/Visual - McCormick Place

Ready By:
Friday, October 18, 2019 @ 7:00 AM

Note
(1) Lectern microphone
(2) floor microphones
(1) Audio DI for Computer Playback under 6' table for computer audio required

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note
(1) 110V, 20amp drop at head table (stage)
(2) 110V, 20amp drops, 1 at each projector

Computer - Atlantic Images & Sound - Computers

Ready By:
Friday, October 18, 2019 @ 7:00 AM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with a CD/DVD drive and the USB ports.

Laptop should have wireless card.

Friday, October 18, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Society Conference Room

McCormick Place: N127

Function Type: Office

Set For: 16

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-OV200-A140

Contacts

Contact: Stephanie Schlueter

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 7:00 AM

Note

Set conference style for (10)

Please use table cloths to cover table

(4) Chairs set to the side

(1) Wastebasket

(3) Keys

****Remain as set on an 24-hour basis through Wednesday, Oct 23 at 5:00pm****

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 19, 2019 @ 11:00 AM

Note

Provide nice greenery for room once room is set

Friday, October 18, 2019
8:00 AM - 5:00 PM
Volunteer Lounge Set-Up
McCormick Place: Level 2.5 Lounge

Function Type: Office
Estimated Attendance: 20
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No
Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Setup - McCormick Place

Ready By:
Wednesday, October 16, 2019 @ 8:00 AM

Note

- (1) 6'x30" skirted table for coffee/food & beverage
- (2) Wastebaskets
- (2) Easels
- (3) Keys

Remain as set on an 24-hour basis through Wednesday, Oct. 23 at 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:
Wednesday, October 16, 2019 @ 12:00 PM

Note

VIP area so please use nice comfy furniture.

- (6) Seating areas with (1) Love Seat and (2) Comfy chairs and
- (1) Coffee table in each area

- (1) Conference style table for 10 with chairs
- (2) Task Chairs for the Entrance area
- (1) Wastebasket
- (1) Recycling bin
- (2) Easels

Remain as set on an 24-hour basis through Wednesday, Oct. 23 at 5:00pm

Food And Beverage - Savor

Ready By:
Friday, October 18, 2019 @ 8:00 AM

Note

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$54.50 per gallon - - PLEASE SERVE IN SMALL URN OR CARAFE FOR SMALL GROUP

Bottled Water @ \$3.25++ each, charged on consumption
Assorted Sodas @ \$3.25++ each, charged on consumption

Please provide cups and ice

Plus 21.5% service charge and 13% sales taxes.

Friday, October 18, 2019

8:30 AM - 6:00 PM

Short Course 1: Neural Prosthetics and Brain Machine Interfaces

McCormick Place: S100A

Function Type: Workshop

Estimated Attendance: 225

Set For: 225

Room Set: School Room

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Pauline Charbogne

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Set classroom style for (240) with (2) chairs at each table. If tables are not in good condition, please drape.

Set stage per diagram

Skirted head table with (6) chairs on riser

(1) Standing lectern with light stage left

(2) Easels

(1) 6'x30" skirted registration tables with (2) chairs outside room

(2) Wastebaskets. Place one outside room by registration tables and one in back of room.

(1) Water cooler in rear of meeting room with disposable cups.
Water service for lectern/head table

Lights: preset room lights out over screen

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) 6'x 24"x 42' table, white top/black skirt set perpendicular between head table and standing lectern.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Large Screens

(2) Data Projector

Audio/Visual - McCormick Place

Ready By:
Friday, October 18, 2019 @ 7:00 AM

Note
(1) Lectern microphone
(2) floor microphones
(1) Audio DI for Computer Playback under 6' table for computer
Computer audio required

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 12:00 PM

Note
(1) 110V, 20amp drop at head table (stage)
(2) 110V, 20amp drops, 1 at each projector

Computer - Atlantic Images & Sound - Computers

Ready By:
Friday, October 18, 2019 @ 7:00 AM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Friday, October 18, 2019

9:00 AM - 5:00 PM

Shuttle Drop Off Area

McCormick Place

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Jennifer Gross

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

Outside Gate 2 on Side Walk

(5) 8'x24" tables

(10) chairs

Gate 26 & 27

(1) 8'x24" table at each gate

(2) Chairs at each gate

****Remain as set on an 24-hour basis through Wednesday, October 23 at 6:00pm****

Friday, October 18, 2019

9:00 AM - 1:00 PM

Temporary Personnel Training

McCormick Place: N230B

Function Type: Meeting

Estimated Attendance: 100

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: No

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Contractor - SfN

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

As set Sunday, October 13 at 1:00 pm.

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

(1) Lectern microphone

Friday, October 18, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Friday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:
Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$54.50++ per gallon
Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:

The Deli Buffet at \$37.00 per person
Creamy Broccoli and Cheddar Soup
SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded Carrots, Broccoli Florets, Green Peas, Shredded Cheddar, Crumbled Bleu Cheese, Chopped Applewood Bacon and House Made Croutons, Oil & Vinegar, Ranch Dressing, Bleu Cheese Dressing and Balsamic Vinaigrette
Assorted bags of Potato Chips
Red Skin Potato Salad with Scallion, Celery Hearty & Pickle Relish
Gourmet Deli Meats and Cheeses
Smoked Turkey Breast, Ham, Roast Beef and Genoa Salami
Wisconsin Cheddar, Swiss and Muenster Cheese
Balsamic Grilled Portobello Mushrooms, Zucchini & Red Pepper
Green leaf Lettuce and Tomato Slices
Selection of Gourmet Breads, Rolls and Butter
Mayonnaise, Mustard, Pepper Rings and Spicy Pickle Chips
Chocolate Chip, Oatmeal Raisin and Peanut Butter Cookies

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on consumption
Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Friday, October 18, 2019 - Wednesday, October 23, 2019

12:00 PM - 5:00 PM

Art of Neuroscience

McCormick Place: Art of NS - Hall A

Function Type: Exhibits

Estimated Attendance: 11

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Jennifer Gross

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 2:00 PM

Note

Exhibit Dates and Hours

Saturday, October 19 – Wednesday, October 23, 10:00am – 4:00 pm

Setup - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 2:00 PM

Note

(11) 10' x 10' draped booths (White back and side rail)

Please provide the following at each booth:

(1) 42" - 6' draped table

(2) Stools

(1) Wastebasket

ID signs per list provided in advance

NOTE: Please check with exhibitors that furniture above is needed

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 3:00 PM

Note

(1) 500 watt electrical drop at each booth

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Friday, October 18, 2019 - Wednesday, October 23, 2019

12:00 PM - 5:00 PM

Restaurant Reservations & Metra Desk

McCormick Place: Metra & Restaurant Desks - Level 2.5 S

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MS100

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 1:00 PM

Note

Metra Help Desk

(1) 6' Counter per diagram with header to read: Metra

(2) Stools

(1) Wastebasket

Restaurant Reservations

(1) 6' Counter per diagram with headers to read: Restaurant Reservations

(2) Stools

(1) Wastebasket

FRIDAY ONLY - Housing and membership will use Metra Help Desk.

(2) easels for the signs indicating Housing and Membership

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(2) 120v/20 amp circuits with power strips - one under each table/counter.

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 pm

Telecom - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Metra Help Desk

(1) single line with instrument, restricted, number per roster.

Restaurant Reservations

(1) single line with instrument, unrestricted, number per roster.

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00 pm

Friday, October 18, 2019 - Wednesday, October 23, 2019

12:00 PM - 5:00 PM

Safe Room

McCormick Place: N134

Function Type: Other

Estimated Attendance: 10

Room Set: Banquet

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Cost Center: A-OV200-A140

Contacts

Contact: Jenna Gaffney

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Hours: Saturday, October 19 - Wednesday, October 23, 8:00a - 5:00 pm daily.

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

(3) banquet rounds with chairs
(1) 6' skirted table with 2 chairs near the door
(2) 6' skirted tables for materials along side wall

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Telecom - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Single line with instrument, local only - no long distance.
Install at 6' table near the door.
See telephone roster for number.

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Friday, October 18, 2019

12:00 PM - 1:00 PM

Short Course 2 Lunch

McCormick Place: S103a, S103bc, S103d

Function Type: Workshop

Estimated Attendance: 225

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 11:45 AM

Note

Banquet rounds of 10 for 220

(1) Easel

(4) Wastebaskets

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 11:45 AM

Note

BOX SANDWICHES • \$28.00

Served with Bag of Gourmet Potato Chips

Farfalle Pasta Salad

Chocolate Chip Cookie

Water and Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on consumption.

NOTE: Provide 20% vegetarian, a few gluten free options and breakdown the rest based on catering department experience with groups of this size.

All prices are subject to 21.5% service charge and 13% sales taxes.

Friday, October 18, 2019 - Wednesday, October 23, 2019

12:00 PM - 5:00 PM

Shuttle Information

McCormick Place: Shuttle Info - West Transportation Lobby

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Jennifer Gross

Logistics

Setup - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

- (1) Custom Counter - see structural renderings
- (2) 6'x30" skirted tables
- (3) chairs
- (2) wastebaskets

Header to read: SfN Hotel Shuttle Information

****Remain as set on an 24-hour basis through Wednesday, October 23 at 6:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 1:00 PM

Note

- (2) 120v/20 amp circuits with power strips - one on each side

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Telecom - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

- (2) mutli-line phones with instruments, restricted and 800 calls only, numbers per Telephone Roster.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Friday, October 18, 2019 - Wednesday, October 23, 2019

12:00 PM - 5:00 PM

Shuttle Office

McCormick Place: Shuttle Office - West Transportation Lobby

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200

Contacts

Contact: Jennifer Gross

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

Build Shuttle Office per diagram

(4) Keys for door

(Contact: Karin Keidser, Production Transport)

(4) 6'x30" Tables

(6) Chairs

(2) Wastebaskets

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 7:00pm**

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 10:00 AM

Note

(1) 120v/15 amp drop

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 5:00 pm**

Friday, October 18, 2019

12:20 PM - 1:20 PM

Short Course 1 Lunch

McCormick Place: S102a, S102bc, S102d

Function Type: Workshop

Estimated Attendance: 225

Room Set: Banquet

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Pauline Charbogne

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 3:45 PM

Note

Banquet rounds of 10 for 220

(1) Easel

(4) Wastebaskets

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

BOX SANDWICHES • \$28.00

Served with Bag of Gourmet Potato Chips

Farfalle Pasta Salad

Chocolate Chip Cookie

Water and Assorted Canned Soda (70% diet) @ \$3.25++ each,
charged on consumption.

NOTE: Provide 20% vegetarian, a few gluten free options and
breakdown the rest based on catering department experience with
groups of this size.

All prices are subject to 21.5% service charge and 13% sales
taxes.

Friday, October 18, 2019

12:30 PM - 7:00 PM

Advances in Motor Learning and Motor Control

McCormick Place: S104a, S104b

Function Type: Satellite

Estimated Attendance: 300

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Alaa Ahmed

Organizer Email: alaa@colorado.edu

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 11:30 AM

Note

As set on Saturday, October 19 at 1:00 p.m.

Add:

(1) 6' Skirted registration table w/(2) chairs outside of the room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 11:30 AM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 11:30 AM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(2) Floor microphones

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 11:30 AM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Friday, October 18, 2019

1:00 PM - 6:00 PM

Short Course 3: Cultivating Professionalism and Excellence in the Research Landscape

McCormick Place: S106a, S106b

Function Type: Workshop

Estimated Attendance: 100

Set For: 100

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A174-UR

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Set stage per diagram

Head Table for (4), no more than 3 per 8' table

Crescent Round Style for (100)

(1) Standing Lectern

(2) Easels

(1) 6'x30" skirted registration tables with (2) chairs outside room

(2) Wastebaskets. Place outside room by registration tables

Riser in the back of room so cameraman is level with the speakers in front, set per diagram

(1) Water cooler in rear of meeting room with disposable cups

Ice water and glasses at standing lectern and head table

Lights: preset room lights out over screen

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) 6' x 24"x 42' table, white top/black skirt set perpendicular between head table and standing lectern.

NOTE: Place navy drape on stage for video recording

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Friday, October 18, 2019 @ 12:00 PM

Note
(1) Screen
(1) Data Projector
100' vga

(1) Flipchart w/markers

(1) Projectionist @12:30 pm - 6:00 pm

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - McCormick Place

Ready By:
Friday, October 18, 2019 @ 12:00 PM

Note
(1) Lectern microphone
(2) Table microphones at head table
(2) Floor microphones
(2) Handheld wireless microphones
(1) Audio DI for Computer Playback under 6' table for computer
Computer audio required

(1) Sound operator @ 12:30 pm - 6:00 pm

Audio to the camera riser. Audio connection should not be run
next other cables.

Audio/Visual - Vendor - Other

Ready By:
Friday, October 18, 2019 @ 12:00 PM

Note
Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS To be
recorded by M2.

Electrical - The Expo Group (TEG)

Ready By:
Friday, October 18, 2019 @ 2:00 PM

Note
(1) 110V, 20amp drop at camera riser
(1) 110V, 20amp drop at headtable
(1) 110V, 20amp drop at projector

Computer - Atlantic Images & Sound - Computers

Ready By:
Friday, October 18, 2019 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016
Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must
be equipped with USB ports.

Friday, October 18, 2019 - Wednesday, October 23, 2019

2:00 PM - 5:00 PM

Attendee Seating Areas & Public Spaces

McCormick Place

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

Please place as many tables and chairs as possible in public areas as seating areas for attendees. Seating should be placed in areas not already utilized and so that they don't interfere with traffic flow.

Place additional tables at entrance of Hall B, Registration Area-Hall A, and back of Hall A per diagram.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Friday, October 18, 2019 - Wednesday, October 23, 2019

2:00 PM - 5:00 PM

Certificate of Attendance

McCormick Place: Certificate of Attendance - West Transportation Lobby

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A202

Logistics

General Notes - SfN

Ready By:

Friday, October 18, 2019 @ 1:00 PM

Note

Fri, Oct. 18, 2:00pm - 6:00pm, Sat, Oct. 19 - Tues, Oct. 22,
7:30am - 6:00pm, Wed, Oct. 23, 8:00am - 5:00pm

Setup - Convention Data Services (CDS)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

(3) CDS Terminals
(1) CDS Printer

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

(1) Custom counter - see structural renderings
(3) bar stools
6' table behind counter
Header: Certificate of Attendance

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Total AMPS 10
One Quad box

Telecom - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

(1) CDS VLAN drop.

Computer - Atlantic Images & Sound - Computers

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Friday, October 18, 2019 - Wednesday, October 23, 2019

2:00 PM - 5:00 PM

Express Badge PickUp

McCormick Place: Express Badge Pick-up #1 - Hall A , Express Badge Pick-up #2 - Level 2.5 S , Express Badge Pick-up #3 - West Trans. Lobby

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MO200-A708

Contacts

Contact: Stephanie Embrey

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

Hours for Express Badge Pick-up in
West Transportation Lobby
Fri., Oct. 18, 2:00pm - 5:00pm

Sat., Oct. 19 and Sun., Oct. 20, 7:30am - 5:00pm

Hours for Express Badge Pick-up in
Level 2.5S, Fri., Oct. 18, 2:00pm - 5:00pm

Sat., Oct. 19 - Mon., Oct. 21, 7:30am - 5:00pm

Hours for Express Badge Pick-up in Hall A
Sat., Oct. 19 - Wed., Oct. 23, 7:30am - 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 3:00 PM

Note

At EACH Express Badge Pick-up Location:
METER BOARD SIGN: stop sign I AM REGISTERED,
PICK-UP BADGE HERE
Hanging signs above counters to read:
SCAN REGISTRATION CONFIRMATION
W/ARROW DOWN HEADER - Express Badge Pick-up
(2) 6'x30" skirted tables - white tops/black skirt behind
registration counters
(4) Task chairs - two behind each counter
(2) waste baskets
(2) high stools for line monitors
(2) Attractive large square bins for lanyards
Each computer requires an area 24" wide and 22" deep.

West Transportation Lobby

(6) Kiosks to accommodate one computer facing outward

(2) Registration counters for printers use
3' high rope and stanchion to create lines
on each side of counters.
3' high white pipe/drape between kiosks
and print stations to the left & right
20' x 10'- 8' high white draped storage area
for programs/exhibit guides
(4) 6' skirted table for programs inside storage
area, set per diagram

Level 2.5S

(6) Kiosks to accommodate one computer
facing outward
(2) Registration counters for printers use
3" high white pipe and drape or rope to create
lines on each side of counters.
3" high white pipe/drape between kiosks and
print stations to the left and right.

Hall A

(6) Kiosks to accommodate one computer
facing outward
(2) Registration counters for printer use
3' high white pipe and drape or rope to create
lines on each side of counters.
3' high pipe and drape between kiosks and
print stations to the left and right.

(4) Signs - change out as follows:
West Trans Lobby 5 by 8:00am, Monday, 10/21
Level 2.5S by 8:00am, Tuesday, 10/22
Signs to read: COMPUTERS MAY BE USED FOR
INTERNET ACCESS. PLEASE LIMIT USE TO 10
MINUTES.

**Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm**

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 4:00 PM

Note

West Trans. Lobby- total AMPS 26
(4) Quad boxes - one under each counter and under each table.

Level 2.5S - total AMPS 26

(4) Quad boxes - one under each counter and under each table.

Hall A - total AMPS 32

(4) Quad boxes - one under each counter and under each table

**Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm**

Telecom - McCormick Place

Ready By:
Wednesday, October 16, 2019 @ 5:00 PM

Note

(3) CDS VLAN drops - 1 at each location below:
West Trans. Lobby, Level 2.5S and Hall A.

We will convert these areas into Internet Cafes
as listed below and use the wireless for this
purpose:

West Trans Lobby by 8:00am, Monday, 10/21
Level 2.5S by 8:00am, Tuesday, 10/22

****Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm****

Other - Convention Data Services (CDS)

Ready By:
Thursday, October 17, 2019 @ 4:00 PM

Note

West Transportation Lobby
(6) CDS self-registration terminals
(1) CDS admin. terminals
(2) CDS printers for badges

Level 2.5S
(8) CDS self-registration terminals
(1) CDS admin. terminals
(4) CDS printers for badges

Hall A
(6) CDS self-registration terminals
(1) CDS admin. terminals
(2) CDS printers for badges

NOTE: Please convert the Express Badge area in
West Transportation Lobby to an Internet Café by
8:00am, Monday 10/21

Please convert the Express Badge area in
Level 2.5S to an Internet Café by 8:00am,
Tuesday 10/22.

****Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm****

Friday, October 18, 2019 - Wednesday, October 23, 2019

2:00 PM - 5:00 PM

Recycle Center

McCormick Place: Recycle Center - Hall A , Recycle Center - Hall B1

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

Recycle Bins with 3 large slots for:

Plastics, Aluminum, Glass

Paper

Trash

Place (1) Recycle Bins at each location

Check bins regularly each day to ensure bins to not get too full

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

Place Badge Recycling Bins near exits to the building. Make sure the bins have a slot that will fit a badge and that the tops cannot easily be removed.

Friday, October 18, 2019 - Wednesday, October 23, 2019

2:00 PM - 5:00 PM

SfN Information Booths

McCormick Place: SfN Info Booths - Gate 3 Lobby, Hall A Lobby, Guest Svc Desk

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Liz Rumsey

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

Fri, Oct 18, 2:00pm - 6:00pm

Sat, Oct 19 - Tues, Oct 22, 7:30am - 6:00pm

Wed, Oct 23, 8:00am - 5:00pm

NOTE: There will (3) locations, the 3rd location will be at the Guest Services Desk at the Gate 4 entrance.

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Information Booths per diagram. Please provide cabinet space for staff personal items. Both booths have display cabinets. Access display cabinet from the inside, not the top.

Header copy: Annual Meeting Information

(3) Stools at each booth

(2) Wastebaskets at each booth

FLORAL

Put one small vase with a few flowers

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 2:00 PM

Note

Electrical for computer and monitor at each of the two locations.

(1) Power strip at each location

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Telecom - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

(2) Single lines with instrument, (1) at each location with Local calls only, numbers per phone roster

SfN staff may use the phone at the Guest Services Desk.

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Computer - Atlantic Images & Sound - Computers

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

(2) Computers with wireless cards and monitors set on the counters, one at each location.

Please provide (2) iPads, (1) at each station. Secure iPads on top of the counter so that attendee and staff can view. Please ensure case is correct size of iPad provided.

(1) Laptop for the Guest Services Area

****Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm****

Friday, October 18, 2019

3:30 PM - 6:00 PM

Short Course 2 - Breakout Session 2: Emerging Questions in Studying Brain and Behavior II

McCormick Place: S404d

Function Type: Workshop

Estimated Attendance: 50

Set For: 50

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Semi-circle rows of chairs (50), see diagram

(1) Standing Lectern

(1) Easels

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(1) Screen (5 x 8' 9")

(1) Data Projector

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Lectern microphone

Electrical - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) 110V, 20 amp drop at projector

Friday, October 18, 2019

3:30 PM - 6:00 PM

Short Course 2 - Breakout Session 1: Emerging Questions in Studying Brain and Behavior I

McCormick Place: S402b

Function Type: Workshop

Estimated Attendance: 50

Set For: 50

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Semi-circle rows of chairs (50), see diagram

(1) Standing Lectern

(1) Easels

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(1) Screen

(1) Data Projector

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Lectern microphone

Electrical - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) Power strip at lectern

(1) 110V, 20 amp drop at projector

Friday, October 18, 2019

3:30 PM - 6:00 PM

Short Course 2 - Breakout Session 3: Methods in Behavioral Analysis I

McCormick Place: S404bc

Function Type: Workshop

Estimated Attendance: 50

Set For: 50

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Theater Seating, see diagram

(1) Easel

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(5) 55" LCD screens with 16:9 aspect ratio, see diagram for exact location

(5) VGA cables to connect screens to laptops

(5) Stands for screen and laptop

Electrical - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Electrical drops for HD screens and laptops, (1) at each Dynamic Poster area

Friday, October 18, 2019

3:30 PM - 6:00 PM

Short Course 2 - Breakout Session 4: Methods in Behavioral Analysis II

McCormick Place: S404a

Function Type: Workshop

Estimated Attendance: 50

Set For: 50

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Contacts

Contact: Maya Sapiurka

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Theater seating for (50), see diagram

(1) Easels

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(5) 55" LCD screens with 16:9 aspect ratio, see diagram for exact location

(5) VGA cables to connect screens to laptops

(5) Stands for screen and laptop

Electrical - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Electrical drops for HD screens and laptops, 1 at each Dynamic Poster area

Friday, October 18, 2019

4:15 PM - 6:00 PM

Short Course 1 Breakout Session 1: Translation to Commercial Devices

McCormick Place: S401a

Function Type: Workshop

Estimated Attendance: 75

Set For: 75

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Pauline Charbogne

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Semi-circle rows of chairs (75), see diagram

(1) Standing Lectern

(1) Easel

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(1) Screen

(1) Data Projector

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Lectern microphone

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 1:00 PM

Note

(1) Power strip at lectern

(1) 110V, 20amp at projector

Friday, October 18, 2019

4:15 PM - 6:00 PM

Short Course 1 Breakout Session 2: Neuroethics

McCormick Place: S401bc

Function Type: Workshop

Estimated Attendance: 75

Set For: 75

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Pauline Charbogne

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Semi-circle rows of chairs (75), see diagram

(1) Standing Lectern

(1) Easel

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(1) Screen

(1) Data Projector

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Lectern microphone

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 1:00 PM

Note

(1) Power strip at lectern

(1) 110V, 20amp at projector

Friday, October 18, 2019

4:15 PM - 6:00 PM

Short Course 1 Breakout Session 3: Necessary Precision of Encoding/Decoding Models

McCormick Place: S402a

Function Type: Workshop

Estimated Attendance: 75

Set For: 75

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-AT200-A173-UR

Contacts

Contact: Pauline Charbogne

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(5) Semi-circle rows of chairs (75), see diagram

(1) Standing Lectern

(1) Easel

(1) Wastebasket in back of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 3:00 PM

Note

(1) Screen

(1) Data Projector

Audio/Visual - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Lectern microphone

Electrical - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) Power strip at lectern

(1) 110V, 20amp at projector

Friday, October 18, 2019

7:00 PM - 9:00 PM

Informal Council Gathering

McCormick Place: Artechouse Exhibit - B1 Foyer

Function Type: Reception

Estimated Attendance: 50

Set For: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Cost Center: A-MO200-A702-UR

Contacts

Contact: Julia Pergande

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

VIP Event

Set reception style with a combination of high and low cocktail rounds with seating.

Please use black linens and votives, if possible.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 5:00 PM

Note

(1) Audio system with a handheld microphone.

Food And Beverage - Savor

Ready By:

Friday, October 18, 2019 @ 7:00 PM

Note

Working with Savor on a custom menu.

Hosted bar - beer/wine only.

Glassware service @ \$3.00/person

(1) Bartender @ \$275

Charge on consumption:

Tier 3 Wines @ \$11/glass

Domestic Beer @ \$6.50 each

Import Beer @ \$7.00 each

Bottled Water @ \$3.25 each

Soft Drinks@ \$3.00 each

Saturday, October 19, 2019 - Wednesday, October 23, 2019

7:30 AM - 6:00 PM

Coat & Luggage Check - 2nd Location

McCormick Place: S101A, S101B

Function Type: Other

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MO200-A201

Contacts

Contact: Dawn Keane

Logistics

Setup - Savor

Ready By:

Saturday, October 19, 2019 @ 7:00 AM

Note

Sat, Oct 19 - 7:30 am - 7:00 pm

Sun, Oct 20 - Tues, Oct 22, 7:30am - 7:00pm

Wed, Oct 23, 7:30am - 6:00pm

Cash Coat /Luggage Check Services

CASH COAT CHECK:

Attendees will pay \$3 per coat and \$4 for luggage

Min Revenue \$25,330 quoted to SfN

Saturday, October 19, 2019 - Tuesday, October 22, 2019

7:30 AM - 5:00 PM

Program & Exhibit Guide Pickup

McCormick Place: Prog & Exhibit Guide Pick-up - Hall A

Function Type: Registration

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Stephanie Embrey

Post: Yes

Cost Center: A-MK200-A121

Contacts

Contact: Stephanie Embrey

Logistics

General Contractor - SfN

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

Hours: Sat., Oct. 19 - Tues., Oct. 22, 7:30am - 5:00 pm.

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

HEADER: Program and Exhibit Guide Pick-up

(3) Registration counters - see structural renderings

(3) 6'x30 Skirted tables, to be placed behind counters

(3) 4'x30" Skirted tables, to be placed perpendicularly between counters

(6) Task chairs, two per counter

(2) 10'x20" Gray drape storage areas

Remain as set on a 24-hour basis through Wednesday, October 22 at 5:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Electrical for lead retrieval units.

Total Amps - (4)

Remain as set on a 24-hour basis through Wednesday 23 at 5:00 pm

Other - Convention Data Services (CDS)

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

(3) Scanners - Cost Center - A-MO200-A708

Saturday, October 19, 2019

7:30 AM - 10:00 AM

The Need for Translational and Basic Research in Migraine

McCormick Place: N230A

Function Type: Satellite

Estimated Attendance: 40

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Alicia Toress

Organizer Email: aliciatoress@gmail.com

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 6:30 AM

Note

As set on Sunday, October 20 at 6:45 p.m.

Add:

(1) 6' Skirted registration table w/(2) chairs outside of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 6:30 AM

Note

Organizer will use the preset items:

(1) Screen

(1) Date Projector w/cart

Audio/Visual - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 6:30 AM

Note

Organizer will use the preset items:

(1) Lectern microphone

Add:

(1) Lavalier microphone

(1) Floor microphone

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 6:30 AM

Note

Please contact the satellite organizer directly for food and beverage requirements. Organizer to pay Savor directly for all f&b charges.

Saturday, October 19, 2019

7:30 AM - 5:00 PM

Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Office

Estimated Attendance: 20

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:00 AM

Note

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

BOTTLED WATER \$3.25 each, charged on consumption

Plus 21.50% service charge and 13% sales taxes.

Saturday, October 19, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Attendee Services

McCormick Place: Attendee Services - Hall A

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A202

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

Hours: Sat, Oct. 19, - Wed, Oct. 23, 7:30am - 5:00pm

Setup - Convention Data Services (CDS)

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

Located at the CERTIFICATE OF ATTENDANCE counter

(3) CDS terminals

(1) CDS printer for Certificate of Attendance

(1) Administrative terminal

(2) Scanners

Located at the CME Counter

(1) CDS terminal

(1) CDS printer for CME

Located at the LOST & FOUND Counter

(1) CDS terminal

Located at REGISTRATION ASSISTANCE

NOTE: COMPUTERS USED BY SfN STAFF SHOULD BE
SETUP TO ALLOW VPN CONNECTION TO OUR OFFICE.

(8) CDS terminals

(1) CDS Administrative terminal

(4) CDS printer for badges

(1) CDS printer for receipts

NOTE: Public registration will only be processed at
Registration Assistance counters.

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 4:00 PM

Note

Attendee Services:

Signage on Structural Rendering

(15) 6' registration counters with headers

(14) 6'x30" skirted tables- white tops/grayskirt

3' high gray pipe and drape on sides

(14) wastebaskets

(25) task chairs

HEADERS:

- 1- WIRELESS SUPPORT
- 2 -WIRELESS SUPPORT
- 3- HOUSING
- 4- HOUSING
- 5 – CERTIFICATE OF ATTENDANCE
- 6- CERTIFICATE OF ATTENDANCE
- 7- CERTIFICATE OF ATTENDANCE
- 8- CME
- 9 - MEMBERSHIP
- 10- MEMBERSHIP
- 11 - REGISTRATION ASSISTANCE
- 12- REGISTRATION ASSISTANCE
- 13- REGISTRATION ASSISTANCE
- 14- REGISTRATION ASSISTANCE
- 15 – RIBBON PICK-UP & LOST AND FOUND

Large storage area behind counters for storage.

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 12:00 PM

Note

Attendee Services:

(15) 20 amp circuits with power strips- one under each counter/kiosks.

Telecom - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 9:00 AM

Note

INTERNET:

CDS VLAN with drops to be located as listed below.

- (1) Attendee Services (Registration Assistance counter)
- (1) CDS VLAN drop for Certificate of Attendance

SfN Staff VLAN with drops to be located as below:

- (1) drop with (4) additional IP addresses at the Housing Counters (3-4)
- (1) drop at the Membership Counters (9-10)

PHONES:

Housing Counters (3-4)

(2) multi-lines with telephone and rollover, unrestricted, number per Telephone Roster.

Membership Counters/Kiosk (9-10)

(1) single line with telephone, local calls only, number per Telephone Roster

Lost & Found Counter (15)

(1) single line with telephone, unrestricted call, number per Telephone Roster

Computer - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 3:00 PM

Note

Attendee Services -

Located at the Membership Counter

(2) Computers and monitors with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

(1) Printer

Located at the Housing Counter (3 & 4)

(1) Monitor and connection cables

Located at the Certificate of Attendance Counter (6)

(1) Computer and monitor with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

AIS to network computers and printer

Saturday, October 19, 2019

8:00 AM - 10:00 AM

CAR Meeting

McCormick Place: S503b

Function Type: Meeting

Estimated Attendance: 26

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-AT200-M604

Contacts

Contact: Adam Katz

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 7:00 AM

Note

(1) Data Projector with Cart

As Set:

(1) Screen

Audio/Visual - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 7:00 AM

Note

As Set:

(15) push to talk microphones

Computer - Atlantic Images & Sound - Computers

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

THE CLASSIC BREAKFAST @ \$34.00 per person
Display of Petite Muffins, Cinnamon Chip Scones and Banana Bread Served with House Made Seasonal Jam and Whipped Honey Butter
Seasonal Sliced Fruit with Berries and Honey Yogurt Dip
Soft Scrambled Eggs
Rosemary Roasted Red Skin Potatoes

Crisp Applewood Bacon
Country Style Pork Sausage Links
Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

All prices are subject to 21.5% service charge and 13% taxes

Saturday, October 19, 2019 - Tuesday, October 22, 2019

8:00 AM - 3:30 PM

Press Conference Room

McCormick Place: S501d

Function Type: Other

Estimated Attendance: 52

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:00 AM

Note

As set on Thursday, October 17

Saturday, October 19, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Press Interview Room

McCormick Place: S502a

Function Type: Other

Estimated Attendance: 10

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:00 AM

Note

Hours: Sat, Oct 19 - Wed, Oct 23, 8:00am - 5:00pm

Saturday, October 19, 2019

8:00 AM - 5:00 PM

Press Room

McCormick Place: S501a, S501bc

Function Type: Office

Estimated Attendance: 75

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

Assorted Canned Sodas @ \$3.25 each charged on consumption.
NOT to exceed 100 per day

(10) gallons @ \$54.50 per gallon

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea
Do NOT refresh once this is depleted

Plus 21.5% service charge and 13% sales taxes.

Saturday, October 19, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Science Knows No Borders Room

McCormick Place: Science Knows No Borders Room - Hall A

Function Type: Office

Estimated Attendance: 5

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MO200-A201

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

(1) banquet round for 8

(3) 6' tables

(3) chairs

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 7:30 AM

Note

(1) electrical drop at table, per diagram

Saturday, October 19, 2019 - Wednesday, October 23, 2019

9:00 AM - 5:00 PM

Artechouse Exhibit

McCormick Place: Artechouse Exhibit - B1 Foyer

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

Information for this event will be provided on the first update.

Saturday, October 19, 2019 - Wednesday, October 23, 2019

9:00 AM - 6:00 PM

Go Airport Express Desk

McCormick Place

Function Type: Other

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-MO200

Contacts

Contact: Jennifer Gross

Logistics

General Notes - SfN

Ready By:

Wednesday, October 16, 2019 @ 8:00 AM

Note

GoAirport Express Desk is located near Room N140.

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6' draped table
(2) Chairs
(1) Wastebasket

**Remain as set on an 24-hour basis through Wednesday,
October 23 at 5:00pm**

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 16, 2019 @ 10:00 AM

Note

(1) 120v/15 amp drop

**Remain as set on a 24-hour basis through Wednesday,
October 23 at 7:00 pm**

Saturday, October 19, 2019

9:00 AM - 11:00 AM

PDW: Preparing for Your Career Away from the Bench: Essential Skills for Navigating Your Career Transition

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 250

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 9:00 AM

Note

Set room theater style for (264)

Set Banquet rounds for (120)

Set stage per diagram

Head table with (6) chairs on stage

(1) Standing lectern with light

(2) Easel outside of room

(1) Wastebasket

(1) Skirted 6' table and (2) chairs outside of room

NOTE: Riser in rear of room per diagram

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 24"x 42' table, white top/black skirt set perpendicular between head table and standing lectern.

NOTE: Place navy drape on stage for video recording

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 2:00 PM

Note

(2) Screens

(2) Data Projectors

(1) 4x1 switcher

(1) Digital Timer

NOTE: Stage lighting and up-lighting on a dimmer

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 2:00 PM

Note

- (1) Lectern microphone
- (2) Table microphones at head table
- (2) floor microphones
- (1) DI at lectern (mic level) for computer playback

Audio to the camera riser. Audio connection should not be run next other cables.

NOTE: Audio tech required

****Remain as set on a 24-hour basis through Monday, Oct 21 at 2 pm****

Electrical - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

- (1) 110v/20 amp circuit drop @ upstage
- (1) 110v/20 amp circuit drop @ camera platform
- (2) 110v/20 amp circuit drops, 1 @ each projector

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Saturday, October 19, 2019

9:00 AM - 11:00 AM

PDW: Reproducibility for Everyone

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 488

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 9:00 AM

Note

Set room theater style for (488)

Set stage per diagram

Head table with (6) chairs on stage

(1) Standing lectern with light

(2) Easel outside of room

(1) Wastebasket

(1) Skirted 6' table and (2) chairs outside of room

NOTE: Riser in rear of room per diagram

Lights: preset room lights out over screen

Remain as set through Wednesday, October 23 at 5 pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 24"x 42' table, white top/black skirt set perpendicular between head table and standing lectern.

NOTE: Place navy drape on stage for video recording

Remain as set through Wednesday, October 23 at 5 pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 2:00 PM

Note

(1) Screens

(1) Data Projectors

(1) 4x1 switcher

(1) Digital Timer

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 2:00 PM

Note

- (1) Lectern microphone
- (2) Table microphones at head table
- (2) floor microphones
- (1) DI at lectern (mic level) for computer playback

Audio to the camera riser. Audio connection should not be run next other cables.

NOTE: Audio tech required

****Remain as set on a 24-hour basis through Monday, Oct 21 at 2 pm****

Audio/Visual - Vendor - Other

Ready By:
Saturday, October 19, 2019 @ 8:00 AM

Note

****Session will be video recorded****

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

- (1) 110v/20 amp circuit drop @ upstage
- (1) 110v/20 amp circuit drop @ camera platform
- (1) 110v/20 amp circuit drop @ projector

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 8:00 AM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Saturday, October 19, 2019

10:00 AM - 11:00 AM

NSP Focus Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 10

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MP300-G305

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 9:00 AM

Note

As set on Thursday, 10/17

Saturday, October 19, 2019

11:00 AM - 1:00 PM

DIALOGUES BETWEEN NEUROSCIENCE AND SOCIETY #1

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 10:00 AM

Note

Please raise the house lights slightly at the beginning the Q & A session.

Setup - McCormick Place

Ready By:

Wednesday, October 16, 2019 @ 4:00 PM

Note

(1) 36'x16'x40" Stage

Note: After this event, please place podium to the center of stage.

(1) Standing Lectern with light - NOT PRESIDENTIAL PODIUM

Set Room theater style for 9000 as diagrammed

Water service for podium

Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

Stage:

Provide (2) comfy chairs and a nice cocktail table

Carpet stage

Note: After this event, please place podium to the center of stage.

(1) 6'x 24"x 42" table, white top/black skirt set perpendicular to podium.

(1) low cocktail round for awards

High Black 30' Velor Drape behind the stage and a little beyond.

Please use 8' drape around the room, may also use vinyl.

Cover windows at rear of room (west wall) to avoid problems with flown screens in the back. The measurements are 17 feet from the top of the window to the top of the ledge.

Will need caution tape to tape off front side sections of the seating during smaller daytime lectures.

Pipe and drape AV Booth per John Berry, please use black drape.

AV CONTROL ROOM - area behind stage, see diagram for exact location and size - Black drape area

Close Caption Area - (1) 6' table & (2) chairs

Teleprompter Area - (1) 6' table & (1) chair

FLORAL

Ferns/Flowers on Stage - please make pretty.

(8) Cat Palms plants

GREEN ROOM

Build room with door per diagram

Sofa, (2) side tables, (2) chairs and coffee table (2) Lamps

B1 - GRAND CONCOURSE LOBBY - Please drop a runner of the Blue Jay carpet going into Hall B1

Blue Jay carpet throughout the hall.

Remain as set on an 24-hour basis through Wednesday, October 23 at 5:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

Closed Captioning:

(2) monitors to view the speaker

(2) monitors to view the power point presentation

(1) XLR feed

(2) Connections to an encoder via HDMI

(4) 6' tables to accommodate the (4) monitors & (2) laptops that will display the RTC text

Power cord(s) for laptop and transcription machine

Ready By:

Thursday, October 17, 2019 @ 4:00 PM

Note

Hall B Video Projection

4 13'x24' screens (floor program screens)

4 11'x20' stumpfl screens (flown delay screens)

2 11'x20' stumpfl screens (imag flown screen)

40 10'(12"x12")Box Truss (delay screens + imag)

8 5'(12"x12") Box Truss (delay screens + imag)

8 (12"x12") Corner Blocks (delay screens + imag)

2 10'(12"x12")Box Truss (Used for Neuro color logo)

2 (12"x12") Corner Blocks (used for Neuro color logo)

26 1 Ton Motors

1 Panasonic HD DLP Proj. (used for Neuro logo)

Projector Flyware

2 55" Samsung MD55C LED Monitor
 1 Jelco EZ Tilt Monitor Stand
 10 Panasonic PT-RZ12KU HD Projector
 4 48" video carts
 1 Sony HXC-100 HD Color Camera
 1 Sachtler V-18 Tripod Package
 1 Canon KJ20x8.2B IRSD HD Zoom Lens w/2x
 1 Sony HXC-100 HD Color Camera
 1 Sachtler V-18 Tripod Package
 1 Canon KJ20x8.2B IRSD HD Zoom Lens w/2x
 1 Nutech Power Distro needed for video
 (included Nutech DH1000F L21-30 doghouses)
 (included all L21-30,L630 ac extension cables,etc)
 7 AJA KiPro Media Recorder
 14 AJA KiPro 500GB HDD Storage Drive
 1 Tektronix WFM-1760 Waveform Vectorscope
 1 Barco FSN 1400 Switcher Package
 1 Barco FSN-150 Compact Controller
 1 Barco FSN 1400 Switcher Package SPARE
 12 AJA hi5 HD-SDI/SDI to HDMI Video/Audio Conv.
 1 Kramer VM-4HDCP XL 1x4 DVI DA
 3 Samsung UN32D4000 32" LED Monitor
 6 100m DVI (m-m) Fibrer Optic Cable
 2 Decimator MD-Quad 3G/HD/SD-SDI Quad Split
 20 BNC Barrel (f-f)
 6 AJA HD10DA 1x6 Relocking HDSDI DA Dist.Amp
 4 Folsom ImagePRO-II Processor
 3 Aja FIDO-T-ST Single Channel HD/SDI/3G
 3 1000' TAC 12 ST/Single Mode Fiber Cable
 12 BlackMagic 1x8 3G (Level B) Locking HDSDI DA
 1 Midas Venice 160 16-channel Audio Mixer
 1 16 Space Engineering Rack
 1 Sony MDR-7506 Stereo Headphones
 4 Marshall V-R841DP-AFHD 8.4" HD LCD Monitor
 2 Ariel Scissor Lift
 2 2TB Hard Drive - PK
 25 Thumb Drives for recordings
 1 MacBook Pro Laptop Computer
 1 Mac PlayBackPro USB Software Key
 2 Lenovo T450 I7 L

Ready By:
Thursday, October 17, 2019 @ 4:00 PM

Note
 Hall B Lighting
 1 High End Road Hog 4 Console
 1 ETC Sensor 48x2 4k Dimmer Rack
 26 ETC S4 Par, 750w - Black Barndoors: S4
 12 10' (12"x12")Box Truss Lighting plus cable run off
 1 (12"x12") Corner Blocks (used for Neuro color logo)
 1 Misc Supplies (socco,fan outs, dmx, etc)
 10 Lighting (1) Ton Motors
 5 Black Encore: 15'w x 30'h drape
 10 Chauvet LED Par38 w/floor stands

Ready By:
Thursday, October 17, 2019 @ 4:00 PM

Note
 Hall B Audio
 1 Yamaha CL5 Digital Console
 24 JBL VRX932 Line Array Speakers
 24 JBL VerTec 4886 Line Array Speaker
 8 JBL AC26 Front Fill Speakers

1 Assisted listening system (tx + 4 belt packs)
 2 Earthworks fm500 low profile podium mic
 1 Shure sm58s vov mic
 4 UHFR UR4D Handheld mic system
 4 UHFR UR4D Lavalier mic system motors
 3 DI's for PC
 1 Telex btr800 system
 1 Production intercom ms200/msm2
 6 Production intercom bp-1/smh710
 1 battery stock
 1 professional snake system
 1 professional power distro system incl

(4) Floor Mics for Dialogues only

Audio/Visual - Vendor - Other

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note
 Teleprompter will be installed at lectern

Electrical - The Expo Group (TEG)

Ready By:
Wednesday, October 16, 2019 @ 4:00 PM

Note
 100amp 3 phase for video
 60amp 3 phase for audio
 100amp service for lighting

 Drop electrical behind the stage.

 NO DROPS NEEDED under screens

 GREEN ROOM
 (1) 500 Watt drop for (2) lamps

 **Remain as set on an 24-hour basis through Wednesday,
 October 23 at 5:00pm**

Food And Beverage - Savor

Ready By:
Saturday, October 19, 2019 @ 9:00 AM

Note
 (3) Cases of bottled water at podium for the week
 Please provide (1) drinking glass for all other presentations.

 Service :10:15am - 1:30pm
 GREEN ROOM - located in a built room behind the stage - see
 diagram

 Small Beverage Service
 \$54.50 per gallon
 Freshly Brewed Coffee, Decaffeinated Coffee and Selection of
 Hot Teas

 Bottled Water @ \$3.25 each, charged on consumption
 Assorted Sodas @ \$3.25 each, charged on consumption

 Plus 21.50% service charge and 10.50% sales taxes.

Saturday, October 19, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Saturday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:
Freshly Brewed Coffee, Decaffeinated Coffee and Selection of
Hot Teas @ \$54.50++ per gallon
Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:

Tuscan Trattoria Buffet at \$37.00 per person
Vegetable Minestrone Soup
SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded Carrots,
Broccoli Florets, Green Peas, Shredded Cheddar, Crumbled Bleu
Cheese, Chopped Applewood Bacon and House Made Croutons,
Oil & Vinegar, Ranch Dressing, Bleu Cheese Dressing and
Balsamic Vinaigrette
Tri Color Tortellini Salad with Roasted Vegetables & Creamy
Pesto Dressing
Italian Sausage and Red Wine Braised Peppers
Farfalle Pasta with Roasted Tomato, Basil and Alfredo Sauce
Sautéed Italian Greens Beans with Shallots, Tomatoes &
Balsamic
Mini Cannolis
Lemon Ricotta Cookies

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on
consumption
Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Saturday, October 19, 2019

12:00 PM - 2:00 PM

PDW: Imposter Syndrome: Confronting the Career Development Monster Hiding Under the Bed

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Saturday, October 19, 2019

12:00 PM - 2:00 PM

PDW: Integrating Research and Teaching at Primarily Undergraduate Institutions

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 250

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Activity Correlations and Coding #17

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Preset stage and head table on Thursday, 10/17

(1) Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (412)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

Preset screen on Thurs, 10/17

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

****Remain as set through Wednesday, October 23 at 5 pm****

(1) Laser Pointers

(1) Projectionist

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

- (1) 110V, 20amp drop at projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019 - Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Dynamic Posters

McCormick Place: Dynamic Posters - Hall A

Function Type: Posters

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

Hours: Sat, Oct. 19, 1:00pm - 5:00pm

Sun, Oct. 20 - Wed, Oct. 23, 8:00am - 12pm & 1:00pm - 5pm

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(15) bar stools, (1) at each Dynamic Poster Location

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 11:00 AM

Note

(15) 55" LCD screens with 16:9 aspect ratio, see diagram for exact location

(15) Stands for screen and laptop

NOTE: (2) Designated technicians to assist presenters

Remain as set on a 24-hour basis through Wednesday, October 23 at 5:00pm

Electrical - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

(15) Electrical drops for HD screens and laptops, (1) at each Dynamic Poster area

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Effects of Parenting and Disease on Human and Non-Human Primate Brain Development #11

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 1000

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 1:00 PM

Note

Note: Room has a chance of overcrowding.

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.
Skirted Head table with (3) chairs
Set room theater style for (650)
(1) Standing lectern with light stage left
Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5:00 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5:00 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Laser Pointers
(1) Projectionist
(1) Digital Timer
(1) Confidence Monitor

****Remain as set through Wednesday, October 23 at 5:00 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5:00 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (2) 110V, 20amp drops, (1) at each projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5:00 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5:00 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Emerging Insights in Huntington's Disease Research: Pathological Mechanisms and Therapeutic Approaches #16

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

- (1) Set stage per diagram.
- (1) Skirted Head table with (3) chairs
- Set room theater style for (380)
- (1) Standing lectern with light stage left
- Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

- (1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Digital Timer
- (1) Laser Pointers
- (1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (1) 110V, 20amp drop at projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

High Density Neural Recordings #20

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 700

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 1:00 PM

Note

Note: Room has a chance of overcrowding.

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Preset stage and head table Thu, 10/17

Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (685)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

(1) Laser Pointers

(1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (1) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - The Expo Group (TEG)

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (1) 110V, 20amp drop at projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

In Vivo Studies of Stem Cell Fate #10

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (610)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 19, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

(1) Laser Pointers

(1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - The Expo Group (TEG)

Ready By:
Saturday, October 19, 2019 @ 10:00 AM

Note

- (1) 110V, 20amp drop at projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Microglial Control of Brain Development and Function #13

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 450

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

Preset stage and head table on Thu. 10/17

(1) Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (496)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) Screen

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

(1) Laser Pointers

(1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

- (2) 110V, 20amp drops, (1) at each projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Neural Circuits, Memory, and Emotion #18

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 250

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (390)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

(1) Laser Pointers

(1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - The Expo Group (TEG)

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (1) 110V, 20amp drop at projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Neural Excitability: Regulating Synaptic Properties and Plasticity #12

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.
(1) Skirted Head table with (3) chairs
Set room theater style for (620)
(1) Standing lectern with light stage left
Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Digital Timer
(1) Laser Pointers
(1) Projectionist
(1) Confidence Monitor

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

- (2) 110V, 20amp drops, (1) at each projectors
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Neurodegeneration and Injury I #15

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

Preset stage and head table Thu. 10/17

(1) Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (608)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Friday, October 18, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

(1) Laser Pointers

(1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Table microphone at head table, leave slack so mic can be moved
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (1) 110V, 20amp drop at projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019 - Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Poster Sessions

McCormick Place: Poster Session - Hall A

Function Type: Posters

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MA200-P135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 1:00 PM

Note

Hours:

Sat, Oct. 19, 1:00 pm – 5:00 pm

Sun, Oct. 20 – Wed, Oct. 23, 8:00 am–12:00 pm & 1:00 pm–5:00 pm

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 12:00 PM

Note

Set and place 1,000 chairs in groups of four throughout the poster floor. Ensure that there are chairs in every poster aisle, with multiple sets in the longer aisles.

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

Install Blue Jay carpet in entire poster session area.

Install poster boards as diagrammed on floor plan, with 25" aisles.

Large trash cans placed evenly in the aisles

(1479) Poster board faces

Poster signs on each board

(90,000) Push pins

(1,800) Small Dixie Cups

(5) Registration counters for poster attendants per diagram (1) at each station

Header to read: ABSTRACT LOCATOR

(2) Chairs at each station

(1) Wastebasket at each station

(5) 42" high draped tables. (1) at each station for abstract locator

terminals

Install crowd control tape at cross aisles leading from exhibits to poster sessions after setup is complete for Saturday 1:00 pm poster session. Leave double-wide aisles open
See attachments tab for additional requirements.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 1:00 PM

Note

Electrical for (1) computer at each of the five Poster Locator stations.

Electrical orders at individual posters boards will come on a separate order.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Telecom - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 4:00 PM

Note

(5) VLAN drops
(1) at each Abstract Locator station, see diagram for locations.

AIS staff to network computers.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Friday, October 18, 2019 @ 12:00 PM

Note

(5) Computers (1 per Abstract Locator station) and monitors with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped USB ports. Please also have IE and Google Chrome.

AIS staff to network computers.

NOTE: Make sure computer CPU at abstract locators are not attendee accessible. This should be under tables and hidden. Staff may need to access if problems arise.

NOTE: SfN to configure computers to only access www.sfn.org/NMP.

****Remain as set on a 24-hour basis through Wednesday, Oct. 23 at 5:00 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Proteome Dysfunction in Aging, Neurodegenerative Disorders, and Alzheimer's Disease #14

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

- (1) Set stage per diagram.
- (1) Skirted Head table with (3) chairs
- Set room theater style for (389)
- (1) Standing lectern with light stage left
- Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

- (1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Digital Timer
- (1) Laser Pointers
- (1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Lectern microphone
(1) Table microphone at head table, leave slack so mic can be moved
(2) Floor microphones
(1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note
(1) 110V, 20amp drop at projector
(1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:00 PM - 5:00 PM

Social Cognition: Behavior and Neural Mechanisms I #19

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 250

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.

(1) Skirted Head table with (3) chairs

Set room theater style for (180)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Digital Timer

(1) Laser Pointers

(1) Projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Lectern microphone
(1) Table microphone at head table, leave slack so mic can be moved
(2) Floor microphones
(1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note
(1) 110V, 20amp drop at projector
(1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:15 PM - 2:15 PM

Council Lunch w/ Dialogues Speaker

McCormick Place: N136

Function Type: Other

Estimated Attendance: 50

Set For: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: No

Cost Center: A-MA200-A130

Contacts

Contact: Julia Pergande

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 5:00 PM

Note

VIP Event

Set reception style with a combination of high and low cocktail rounds with chairs and seating for 50.

Please use black linens and votives, if possible

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 1:00 PM

Note

VIP Event - China Service

Please set up in stations rather than one long buffet.

Working with Savor on a custom menu.

Include bottles of red & white wine, estimate 5.

Assorted sodas & bottled water, charged on consumption.

Saturday, October 19, 2019

1:30 PM - 4:00 PM

BRAIN Initiative: Cutting-Edge Tools and Resources for the Community #7

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.
Skirted Head table with (6) chairs
(1) Chair on side of head table

Set room theater style for (1110)
(1) Standing lectern with light stage left
Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Laser Pointers
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Lectern microphone
(1) Handheld wireless microphone on a stand at head table
(2) Floor microphones
(1) DI under 6' table for computer

Remain as set through Wednesday, October 23 at 5 pm

Electrical - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note
(2) 110V, 20amp drops, (1) at each projector
(1) 110V, 20amp drop at stage

Remain as set through Wednesday, October 23 at 5 pm

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Remain as set through Wednesday, October 23 at 5 pm

Saturday, October 19, 2019

1:30 PM - 4:00 PM

Brain Mechanisms of Concept Learning #6

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.
Skirted Head table with (6) chairs
(1) Chair on side of head table

Set room theater style for (840)
(1) Standing lectern with light stage left
Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Laser Pointers
(1) Projectionist
(1) Digital Timer
(1) Confidence Monitor

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Handheld Wireless microphone on a stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (2) 110V, 20amp drops, (1) at each projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:30 PM - 4:00 PM

Epigenetic Mechanisms: Shared Pathology Across Brain Disorders #2

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Stage and head table set on Thurs 10/17

(1) Set stage per diagram

Skirted head table with (6) chairs

(1) Chair on side of head table

Set room theater style for (1225)

(1) Standing lecture with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram

(2) Data/video projectors w/cart

(1) 4x1 Switcher

(1) Laser Pointers

(1) Projectionist

(1) Digital Timer

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Handheld Wireless microphone on a stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (1) 110V, 20 amp drop at stage
- (2) 110V, 20 amp drops, (1) at each projector

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:30 PM - 4:00 PM

Gain Control in the Sensorimotor System: From Neural Circuit Organization to Behavioral Function #4

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 8:00 AM

Note

(1) Set stage per diagram.
Skirted Head table with (6) chairs
(1) Chair on side of head table

Set room theater style for (640)
(1) Standing lectern with light stage left
Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram
(2) Data/video projectors w/cart
(1) 4x1 Switcher
(1) Laser Pointer
(1) Projectionist
(1) Digital Timer

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Handheld Wireless microphone on a stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

- (2) 110V, 20amp drops (1) at each projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:30 PM - 4:00 PM

New Insights in Understanding Fragile X Syndrome (FXS): Focus on Neural Development in Human Models and Non-Neuron Glial Cells #3

McCormick Place: S100BC

Function Type: Minisymposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Set stage and head table on Thursday, 10/17

(1) Set stage per diagram.

Skirted Head table with (6) chairs

(1) Chair on side of head table

Set room theater style for (1228)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

(2) Screens, set per diagram

(2) Data/video projectors w/cart

(1) 4x1 Switcher

(1) Laser Pointers

(1) Projectionist

(1) Digital Timer

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Lectern microphone
- (1) Handheld Wireless microphone on a stand at head table
- (2) Floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note

- (2) 110V, 20amp drops, (1) at each projector
- (1) 110V, 20amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Saturday, October 19, 2019

1:30 PM - 4:00 PM

Sex Differences in Drug Craving and Addiction-Like Behaviors in Rodent Models #5

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Friday, October 18, 2019 @ 8:00 AM

Note

Preset Stage and head table on Thursday, 10/17

(1) Set stage per diagram.

Skirted Head table with (6) chairs

(1) Chair on side of head table

Set room theater style for (695)

(1) Standing lectern with light stage left

Lights: preset room lights out over screen

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

(1) Screen, set per diagram

(1) Data/video projector w/cart

(1) 4x1 Switcher

(1) Laser Pointers

(1) Projectionist

(1) Digital Timer

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Lectern microphone
(1) Handheld Wireless microphone on a stand at head table
(1) Floor microphones
(1) DI under 6' table for computer

Remain as set through Wednesday, October 23 at 5 pm

Electrical - McCormick Place

Ready By:
Friday, October 18, 2019 @ 10:00 AM

Note
(1) 110V, 20amp drop at projector
(1) 110V, 20amp drop at stage

Remain as set through Wednesday, October 23 at 5 pm

Computer - Atlantic Images & Sound - Computers

Ready By:
Saturday, October 19, 2019 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Remain as set through Wednesday, October 23 at 5 pm

Saturday, October 19, 2019

2:00 PM - 3:10 PM

SPECIAL LECTURE- Neuronal Activity-Dependent Myelination: A Mechanism for Learning and Repair? #8

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Saturday, October 19, 2019

2:30 PM - 4:00 PM

Brain Awareness Campaign Event

McCormick Place: N226, North Level 2 Mezzanine

Function Type: Workshop

Estimated Attendance: 300

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-NL200-A106

Contacts

Contact: Linnie Fein-Schaffer

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

Set stage and room per diagram

(1) Standing Lectern on stage

Head Table for (4) on stage

Set front or room theater style for 100 - space the rows of chairs with extra room between, to allow for people to walk through the rows while others are sitting.

High Cocktail Tables w/o seats in rear of the room

Place items below outside of N226

(1) Skirted 6' tables with (1) chair outside room on left

(1) Skirted 6' tables with (1) chair outside room on right

(1) Easels

(2) Wastebasket at registration tables

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

This event will use 42 poster faces in North Level 2 Mezzanine Lobby

(1) Skirted 6' table & (1) Chair next to poster #42.

Please provide push pins and dixie cups for the posters

Rope & Stanchion to block access to posters.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 1:00 PM

Note

(1) Data Video Projector

(1) Screen

(1) Switcher

Audio/Visual - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 1:30 PM

Note

(1) Wireless hand held Microphone at lectern
Computer audio required.

Computer - Atlantic Images & Sound - Computers

Ready By:

Saturday, October 19, 2019 @ 1:30 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Saturday, October 19, 2019

3:00 PM - 5:00 PM

PDW: Getting Creative with Course-Based Research Experiences to Enhance Scholarship and Generate Publishable Data

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 250

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Saturday, October 19, 2019

3:00 PM - 5:00 PM

PDW: How to Thrive as a Woman in Neuroscience

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Saturday, October 19, 2019

3:15 PM - 4:30 PM

Awards and Honors Revocation Policy Working Group

McCormick Place: S503b

Function Type: Meeting

Estimated Attendance: 8

Room Set: Conference

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Cost Center: A-OV200-A140

Contacts

Contact: Julia Pergande

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 2:00 PM

Note

As Set on Thursday, October 17

Audio/Visual - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 2:00 PM

Note

This group will not use the microphones

Saturday, October 19, 2019

4:00 PM - 5:00 PM

NSP Focus Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 10

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MP300-G305

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 3:00 PM

Note

As set on Thursday, 10/17

Saturday, October 19, 2019

5:15 PM - 6:30 PM

**PRESIDENTIAL SPECIAL LECTURE- From Base Pairs to Bedside: Antisense
Modulators of RNA Splicing to Treat Neurological Diseases #9**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Saturday, October 19, 2019

6:30 PM - 9:30 PM

Diversity, Int'l Fellows and Trainee Prof Dev Awards Poster Sessions & Networking Event

McCormick Place: Joint Poster Session - Hall A

Function Type: Posters

Estimated Attendance: 600

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MP200-A166

Contacts

Contact: Kelsey King

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 6:00 PM

Note

Diversity Fellows, Int'l Fellows and Trainee Prof. Dev. Awards
Recipients Poster Sessions Sat, Oct 19, 6:30 pm - 8:30pm

Networking Event, Sat, Oct 19, 7:30 pm - 9:30pm

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

NETWORKING AREA

Set area per diagram

(1) Easel

(1) 6' skirted with (2) Chairs at entrance

(30) Banquet rounds for 10 with table card holders

At 5 pm ON SATURDAY:

Hall A Entrance

(2) Easels, (1) at each area

(2) 6' skirted tables with (4) chairs for Diversity check in

(1) 6' skirted tables with (2) chairs for International check in

Main Aisle

(2) easels

POSTER AREAS

(3) Easels, (1) at each area

(2) 6' skirted tables with (4) chairs for TPDA Check in

Tables for food and beverages areas, see diagram for locations.

Leave sufficient room for food & beverage by each poster area

General Contractor - The Expo Group (TEG)

Ready By:
Friday, October 18, 2019 @ 5:00 PM

Note

(80) Poster Board Faces - International Poster Session, using existing poster rows Q, R, S, T

(200) Poster Board Faces - Diversity Poster Session, using existing poster rows L, M, N, O, P

(210) Poster Board Faces - Trainee Prof. Dev. Awards Poster Session, using existing poster rows G, H, I, J, and K

8' high drape separating each poster area as indicated on the diagram

NOTE: Poster sessions will use existing poster board numbers

At 5 pm, place 3' drape from:
Booth 1073 to Dynamic Poster 11
Booth 873 to the beginning of row E

At 5 pm, place rope and Stanchion from:
Around Art of Neuroscience area
Hall A entrance to exhibit entrance near Attendee Services

Remove all pipe and drape & rope and Stanchion after these sessions end and before the next morning's activities.

Please also provide (2400 pins, 600 cups), this will be for all three poster areas. Please place at the 6ft skirted tables.

Audio/Visual - McCormick Place

Ready By:
Saturday, October 19, 2019 @ 5:00 PM

Note

(1) Handheld Wireless Microphone for the Networking Area - at 30 banquet rounds

Other - Summit Services

Ready By:
Saturday, October 19, 2019 @ 5:30 PM

Note

Security around the exhibit hall in the main aisle and behind posters and near dynamic posters 4 and 9

Note: Caution tape will be around the perimeter of the hall.

Attendees are not permitted in the exhibit area.

Food And Beverage - Savor

Ready By:
Saturday, October 19, 2019 @ 6:15 PM

Note

F&B for Poster Areas - food ready by 6:15pm. Set F&B per diagram.

Deluxe Imported & Domestic Cheese Platter
Chef's Selection of Imported & Domestic Cheeses with Seasonal Fresh Fruit, Almonds, Dried Apricots, Sourdough Baguettes & Crackers
Large Platter Serves 50 - \$440
International - (1) Medium Platter at \$220
Trainee Professional Development - (2) Large Platters

Diversity - (2) Large Platters

Deluxe Crudites & Dip Platter

Selection of Seasonal Fresh Vegetables

Green Goddess Dip & Red Pepper Hummus

Large Platter Serves 50 - \$350

International (1) Medium Platter at \$180

Trainee Professional Development - (2) Large Platters

Diversity - (2) Large Platters

Creole Cajun Turkey Breast

Cajun Remoulade & Honey Mustard

Honey Corn Bread Muffins

Black Eyed Pea Salad

Vegetable Jambalaya

\$16 per person

International (50)

Trainee Professional Development (200)

Diversity (175)

LONE STAR BBQ SHACK

Dixie Cole Slaw

Bourbon & Brown Sugar Pulled Pork Slider

House Smoked Beef Brisket Sliders

Poblano Chile & Portobello Mushroom Quesadillas

SAUCE BAR: House Made BBQ & Salsa

Smoky Bourbon & Brown Sugar

Memphis Style Fire Starter

Carolina Gold Mustard & Black Pepper

Alabama White Green Chile Lime Salsa

\$18 per person

International (50)

Trainee Professional Development (215)

Diversity (190)

ITALIAN VILLAGE

Italian Chopped Salad with Romaine, Tomato, Cucumber,
Garbanzo Beans, Cherry Peppers, Provolone & Italian Dressing

Warm Spinach, Artichoke, & Roasted Tomato Dip

Petite Cheese, Eggplant, & Mushroom Calzones

Italian Sausage & Peppers with rolls

\$16 per person

International (50)

Trainee Professional Development (215)

Diversity (190)

Beverage Service: DO NOT put out more than 1,200

sodas/waters totals during the event

Bottled Water @ \$3.25 each

Sodas @ \$3.25 each

Saturday, October 19, 2019

6:30 PM - 9:30 PM

g.tec Brain-Computer Interface (BCI) Workshop

McCormick Place: N230B

Function Type: Satellite

Estimated Attendance: 100

Room Set: As Set

Billing Group: Bill Organizer Directly

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Christoph Guger

Organizer Email: guger@gtec.at

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

As set on Sunday, October 20 at 1 p.m.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

Organizer is bringing his own computer.

Audio/Visual - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

Organizer will use the preset item:
(1) Lectern microphone

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

Please contact satellite organizer directly for food and beverage requirements.
Organizer to pay Savor directly for all f&b charges.

Saturday, October 19, 2019

6:30 PM - 9:00 PM

Machine Learning in Quantitative Stereology and Neurohistology

McCormick Place: N227A, N227B

Function Type: Satellite

Estimated Attendance: 100

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Daniel Peterson

Organizer Email: daniel.peterson@rosalindfranklin.edu

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

As set on Saturday, October 19 at 9 a.m.

Add:

(2) 6' Skirted registration tables w/(2) chairs each outside of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(2) Floor microphones

Computer audio required

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 5:30 PM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Sunday, October 20, 2019

7:30 AM - 9:00 AM

Program Supporters Welcome

McCormick Place: Volunteer Lounge

Function Type: Other

Estimated Attendance: 20

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 6:30 AM

Note

As Set on Friday, October 18

Sunday, October 20, 2019

7:30 AM - 5:00 PM

Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Office

Estimated Attendance: 20

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 7:00 AM

Note

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

BOTTLED WATER \$3.25 each, charged on consumption

Plus 21.50% service charge and 13% sales taxes.

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Alzheimer's Disease: Neuroinflammation and Immune Actions #106

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Behavioral Analysis of Developmental Disorders #103

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Brain Aging and Role of Systemic Factors #105

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Dynamic Signal Integration Across Saccades #108

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 100

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Language: Physiology, Plasticity, and Cognition #111

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Modeling of Schizophrenia Relevant Risk Factors #112

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Molecular Mechanisms of Adult Neurogenesis #102

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 450

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Motor Neuron Disease Mechanisms #107

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Neural and Molecular Mechanisms of Alcohol and Substance Use Disorders #109

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:00 AM - 5:00 PM

Press Room

McCormick Place: S501a, S501bc

Function Type: Office

Estimated Attendance: 75

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

Assorted Canned Sodas @ \$3.25 each charged on consumption.
NOT to exceed 100 per day

(10) gallons @ \$54.50 per gallon

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea
Do NOT refresh once this is depleted

Plus 21.5% service charge and 13% sales taxes.

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Representations of Value and Economic Choice Across Different Brain Regions #110

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019 - Wednesday, October 23, 2019

8:00 AM - 5:00 PM

SfN Lounges

McCormick Place: SfN Lounges - Hall A

Function Type: Exhibits

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Logistics

Setup - McCormick Place

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

Rounds with chairs in each of the 6 lounges, 5 - 20 x 30 and 1 - 20 x 20

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, October 19, 2019 @ 10:00 AM

Note

Set (6) areas per diagram - Seating for attendees and exhibitors
Set each lounge with the following:
Green carpet

****Remain as set through Wednesday, October 23 at 5:00 pm.**

Sunday, October 20, 2019

8:00 AM - 12:00 PM

Transmitter Co-Expression and Plasticity: From Health to Disease #104

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

8:30 AM - 11:00 AM

Functional Maturation of Cerebello-Cerebral Interactions #95

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

8:30 AM - 11:00 AM

Myelin Degeneration and Remyelination in Health and Disease #97

McCormick Place: S100A

Function Type: Minisymposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

8:30 AM - 11:00 AM

Novel Mechanistic Roles for Sodium Channels in Neurodevelopmental Disorders #96

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

8:30 AM - 11:00 AM

Opening the Black Box of the Hippocampus: Visualizing Memories in Distinct Cell Types, Microcircuits, and Cellular Compartments #94

McCormick Place: S100BC

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Sunday, October 20, 2019

8:30 AM - 11:00 AM

Parabrachial Complex: A Hub for Pain and Aversion #98

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

8:30 AM - 11:00 AM

The Neural Basis of Manual Dexterity #99

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

9:00 AM - 11:00 AM

PDW: Bringing Genetic Diversity to Neuroscientific Research

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Sunday, October 20, 2019

9:00 AM - 12:00 PM

PDW: Navigating Team Science

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 250

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Sunday, October 20, 2019 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Sunday, October 20, 2019

9:00 AM - 10:10 AM

**SPECIAL LECTURE- Theoretical Neuroscience: Decision Making and Its Discontents
#93**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Sunday, October 20, 2019

10:00 AM - 12:00 PM

Government & Public Affairs Committee

McCormick Place: S503a

Function Type: Meeting

Estimated Attendance: 35

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-AT200-M603

Contacts

Contact: Tristan Rivera

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 9:00 AM

Note

(1) Data Projector with Cart

As Set:

(1) Screen

Audio/Visual - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set:

(21) push to talk microphones

Computer - Atlantic Images & Sound - Computers

Ready By:

Sunday, October 20, 2019 @ 9:00 AM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

Assorted Soft Drinks (70% diet) @ \$3.25 each, charged on consumption.

Chilled Bottled Water @ \$3.25 each, charged on consumption.

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

- (1) dozen muffins @ \$42.50 per dozen
- (1) dozen bagels @ \$42.50 per dozen
- (1) dozen breakfast breads @ \$41.50 per dozen

All prices are subject to 21.5% service charge and 13% taxes

Sunday, October 20, 2019

10:30 AM - 11:40 AM

CLINICAL NEUROSCIENCE LECTURE- From Pecking Order to Ketamine: Neural Mechanisms of Social and Emotional Behaviors #100

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Sunday, October 20, 2019

10:30 AM - 5:00 PM

Exhibits Open

McCormick Place: Hall A

Function Type: Exhibits

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Cost Center: A-MO200-A705

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 9:30 AM

Note

Exhibit Hall Hours are as follows:

Sunday, October 20, 9:30 am - 5:00 pm

Monday, October 21, 9:30 am - 5:00 pm

Tuesday, October 22, 9:30 am - 5:00 pm

Wednesday, October 23, 9:30 am - 5:00 pm

Sunday, October 20, 2019

10:30 AM - 12:00 PM

LAT Advisory Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 11

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: G-MP300-G115-UR

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

As set on Thursday, 10/17

Setup - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

As Set:

U-Shape set for 16 ppl, no more than 2 ppl per 6' table or 3 per 8' table.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

(1) Data Projector with Cart

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

As Set:

(1) Screen

Electrical - The Expo Group (TEG)

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

As Set:

(6) Power strips around the u-shape set-up for attendees to use for laptops.

Computer - Atlantic Images & Sound - Computers

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

(1) Laptop computer with Microsoft Windows 7, Office 2013, Adobe Acrobat Reader 11, Quicktime and Flash Software. Must be equipped with a CD/DVD drive and the USB ports.

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 9:30 AM

Note

(1) Breakfast Bread Slices @ \$41.50

(1) Gallon Coffee: 1/2 Decaf, 1/2 Regular @ \$54.50

All prices are subject to 21.5% service charge and 13% tax

Sunday, October 20, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Sunday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$54.50++ per gallon

Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:

Memphis BBQ Buffet at \$37.00 per person

Corn Chowder with Cornbread Croutons

SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded Carrots, Broccoli Florets, Green Peas, Shredded Cheddar, Crumbled Bleu Cheese, Chopped Applewood Bacon, House Made Croutons, Oil & Vinegar, Ranch Dressing, Bleu Cheese Dressing & Balsamic Vinaigrette

Dixie Cole Slaw

Sweet and Spicy Applewood Smoked Pulled Pork with Sweet

Apple BBQ Sauce and Soft White Rolls

Slow Roasted Beef Brisket with Tennessee Whiskey Sauce and

Crispy Fried Onions

Slow Cooked Molasses Baked Beans

Black Bottom Pie

Oatmeal Raisin Cookies

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on consumption

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Sunday, October 20, 2019

12:00 PM - 2:00 PM

PDW: Becoming a Resilient Scientist

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 250

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Other - Summit Services

Ready By:

Sunday, October 20, 2019 @ 11:00 AM

Note

Security from 11:30 pm – 2:00 pm

NOTE: posted on security schedule

Sunday, October 20, 2019
12:00 PM - 2:00 PM
PDW: Science Management
McCormick Place: N228

Function Type: Workshop
Estimated Attendance: 500
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Christine Corkran
Post: Yes
Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:
Saturday, October 19, 2019 @ 8:00 AM

Note
As set on Saturday, October 19 at 9 am.

Sunday, October 20, 2019

12:00 PM - 1:10 PM

SPECIAL LECTURE- The Brain From Inside Out #101

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Cortical and Subcortical Mechanisms of Aversive Processing #194

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Functional Role of Sleep #193

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 800

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Information Seeking From Flies to Human #192

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Medial Temporal Lobe in Learning and Memory #195

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

**Molecular Mechanisms of Synaptogenesis and Activity-Dependent Development
#186**

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Molecular Mechanisms of Synaptogenesis and Connectivity #185

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Neurodegeneration and Injury II #189

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Neuroinflammation: Mechanisms and Therapeutic Strategies #188

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Neuronal Circuits Underlying Binocular Vision and Stereopsis #191

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 2:00 PM

NSP Focus Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 10

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MP300-G305

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 12:00 PM

Note

As Set on Thursday, 10/17

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Pain and Itch Behavior, Circuitry, and Novel Techniques #190

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019

1:00 PM - 4:00 PM

Professional Development Committee

McCormick Place: S503a

Function Type: Meeting

Estimated Attendance: 27

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: G-MP200-M457

Contacts

Contact: Kelsey King

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 12:00 PM

Note

(1) Data Projector with Cart
(1) Switcher

As Set:

(1) Screen

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 12:00 PM

Note

Computer Audio

As Set:

(21) push to talk microphones

Computer - Atlantic Images & Sound - Computers

Ready By:

Sunday, October 20, 2019 @ 12:00 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:
Sunday, October 20, 2019 @ 12:30 PM

Note

SOUTHERN COMFORT LUNCH BUFFET @ \$45.00 per person
Cornbread Muffins
Whipped Butter and Clover Honey
Mixed Greens, Candied Walnuts and Strawberries
Honey-Dijon Vinaigrette
Red Skin Potato Salad with Scallions, Celery Hearts and Pickle Relish
Hardwood Smoked Beef Brisket with Memphis BBQ Sauce
Blackened Chicken Breast with Charred Sweet Corn and Tomato Relish
Triple Cheese Mac and Cheese with White Cheddar, Havarti, Gruyere,
Cavatappi Pasta and Buttered Bread Crumbs
Warm Seasonal Cobbler with Vanilla Bean Cream
Traditional Banana Pudding

All lunch buffets are served with Iced Tea, Coffee, Decaffeinated Coffee and Hot Tea.

All prices are subject to 21.5% service charge and 13% taxes

Sunday, October 20, 2019

1:00 PM - 5:00 PM

Rett Syndrome: New Mechanisms and Potential Therapeutics #187

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 250

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Sunday, October 20, 2019
1:00 PM - 3:00 PM
Social Issues Roundtable
McCormick Place: N230B

Function Type: Workshop
Estimated Attendance: 250
Room Set: Theater

Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes
Cost Center: A-NL200-A105

Contacts

Contact: Linnie Fein-Schaffer

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

Set stage per diagram
Set theater style for (260)
Head table with (7) chairs on stage
(1) Standing lectern with light
(1) 6' Skirted table with 2 chairs outside room
(1) Wastebasket

Riser in the back of room so cameraman is level with the speakers in front, set per diagram

Water service for lectern/head table

Lights: preset room lights out over screen

Remain as set on an 24-hour basis through Wednesday, October 22 at 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

NOTE: Navy drape on stage for video recording

Remain as set on an 24-hour basis through Wednesday, October 22 at 5:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Sunday, October 20, 2019 @ 12:00 PM

Note
(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) 4x1 Switcher
(1) Speaker Timer

**Remain as set on an 24-hour basis through Wednesday,
October 22 at 5:00pm**

Note: Stage lighting and up lighting on a dimmer for later
recording

Audio/Visual - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 12:00 PM

Note
(4) Push to talk table microphones at head table
(1) Lectern Microphone at Standing Lectern
(2) Floor Mics
(1) Mixer
(1) Audio DI for computer playback
(1) Sound Operator from 12:00 pm - 3:30 pm

Note: Audio to the camera riser for later session. Audio
connection should not be run next other cables.

**Remain as set on an 24-hour basis through Wednesday,
October 22 at 5:00pm**

Audio/Visual - Vendor - Other

Ready By:
Sunday, October 20, 2019 @ 12:00 PM

Note
Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Electrical - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 12:00 PM

Note
(3) Power Strips

Electrical - The Expo Group (TEG)

Ready By:
Thursday, October 17, 2019 @ 10:00 AM

Note
(1) 20 amp drop at head table - upstage left
(1) 20 amp drop at camera riser
(1) 20 amp drop at projector

**Remain as set on an 24-hour basis through Wednesday,
October 22 at 5:00pm**

Computer - Atlantic Images & Sound - Computers

Ready By:
Sunday, October 20, 2019 @ 12:00 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set on an 24-hour basis through Wednesday, October 22 at 5:00pm****

Sunday, October 20, 2019

1:30 PM - 4:00 PM

Cannabis and the Developing Brain: Insights Into Its Long-Lasting Effects #179

McCormick Place: S100BC

Function Type: Minisymposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

1:30 PM - 4:00 PM

Cognitive Cerebellum: Role in Motivation, Emotion, Executive, Social, and Sensory Processing #180

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

1:30 PM - 4:00 PM

**Optical Recording of Neural Transmission: From Tool Development to Applications
#181**

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

1:30 PM - 2:40 PM

SPECIAL LECTURE- Comparative Neurobiology of Vocal Communication #176

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Sunday, October 20, 2019

1:30 PM - 4:00 PM

The Gut-Brain Axis in Health and Brain Disease #178

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Sunday, October 20, 2019

1:30 PM - 4:00 PM

The Molecular and Spatial Complexity of Tau: What Forms and Loci to Target? #177

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Sunday, October 20, 2019

1:30 PM - 4:00 PM

The Storytelling Brain: How Neuroscience Stories Help Bridge the Gap Between Research and Society #182

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 1:00 PM

Note

(1) Technician required for music cue - needed 1-4:30pm

(1) wireless lavalier mic

Sunday, October 20, 2019

2:30 PM - 5:00 PM

NDP Workshop: Hiring and Promoting Faculty in the Era of Team Science

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 200

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-AT200-A175

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 8am.

Audio/Visual - Vendor - Other

Ready By:

Sunday, October 20, 2019 @ 8:00 AM

Note

****Session will be video recorded****

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 2:00 PM

Note

Assorted Soft Drinks (70% diet) @ \$3.25++ each, charged on consumption.

Chilled Bottled Water @ \$3.25++ each, charged on consumption.

(9) Gallon Coffee @ \$54.50++ per gallon

(3) Gallon Decaf @ \$54.50++ per gallon

(2) Gallon Hot Tea @ \$54.00++ per gallon

(10) Dozen Freshly Baked Cookies @ \$35.00++ per dozen

All prices are subject to 25% service charge and 13% taxes.

Sunday, October 20, 2019

2:30 PM - 3:30 PM

NSP Focus Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 10

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MP300-G305

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 1:30 PM

Note

As Set on Thursday, 10/17

Sunday, October 20, 2019

3:00 PM - 5:00 PM

PDW: Building a Neuroscience Career at a Teaching Focused Institution

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Sunday, October 20, 2019

3:00 PM - 4:10 PM

**PETER AND PATRICIA GRUBER LECTURE- Molecular Basis of the Circadian Clock
in Mammals and Its Fundamental Role in Aging and Longevity #183**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Sunday, October 20, 2019

4:00 PM - 5:00 PM

NSP Focus Group

McCormick Place: N128

Function Type: Meeting

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Logistics

General Notes - SfN

Ready By:

Sunday, October 20, 2019 @ 3:00 PM

Note

As set Thursday, 10/17

Sunday, October 20, 2019

5:15 PM - 6:30 PM

PRESIDENTIAL SPECIAL LECTURE- Understanding Cortical Development and Disease: From Embryos to Brain Organoids #184

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Sunday, October 20, 2019
6:30 PM - 8:30 PM
Arab Neuroscientists Social
McCormick Place: S503a

Function Type: Satellite
Estimated Attendance: 45
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Yasmine E-Shamaylaya
Organizer Email: yasmine@arabneuroscientists.org

Logistics

Setup - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:30 PM

Note
As set on Thursday, October 17 at 10:30 a.m.
Add:
(1) 6' Skirted registration table outside of the room w/(2) chairs

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Sunday, October 20, 2019 @ 5:30 PM

Note
Organizer will use the preset items:
(1) Screen
(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:30 PM

Note
Organizer requests the following item:
(1) Table microphone

Food And Beverage - Savor

Ready By:
Sunday, October 20, 2019 @ 5:30 PM

Note
Please contact satellite organizer directly for food and beverage requirements.
Organizer to pay Savor directly for all F&B charges.

Sunday, October 20, 2019

6:30 PM - 8:30 PM

The Third Symposium on Multiple Slice Recordings

McCormick Place: S403a, S403b

Function Type: Satellite

Estimated Attendance: 100

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Horst Lohmann

Organizer Email: horst.lohmann@t-online.de

Logistics

Setup - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:30 PM

Note

As set on Saturday, October 19 at 1 p.m.

Add:

(2) 6' Skirted registration tables w/(2) chairs each outside of room

(1) 6' Skirted registration table w/(2) chairs inside of room against back wall

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector w/cart

(1) Laser pointer

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(1) Floor microphone

Computer audio required

Add:

(1) Lavalier microphone

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 5:30 PM

Note

Please contact the event organizer for all food and beverage requirements. Organizer to pay Savor directly for all F&B charges.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Brain and Retina Organoids Social

McCormick Place: N230B

Function Type: Social

Estimated Attendance: 150

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 1:00 p.m.

Theater in the front for (150) remains as set.

Remove last (5) rows of chairs and reset.

Reception style with (3) banquet rounds for 8-10 people at rear of room.

**Room must be reset to theater style by 7 a.m. Monday, Oct. 21

**Do not remove camera

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern microphone

(1) Table microphone with slack in wire so mic can be moved at the head table

Computer audio required

Food And Beverage - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 6:15 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Breaking Barriers for Young Women in Science Social

McCormick Place: N231

Function Type: Social

Estimated Attendance: 100

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Reception style for (100) with scattered cocktail rounds with seating

(2) Banquet rounds with (8) chairs each

(1) Skirted head table with (6) chairs on riser

(1) Lectern

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data projector w/cart

(1) Laser pointer

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern Microphone

(1) Table Microphone with slack in wire so mic can be moved at the head table

Computer audio required

Computer - Atlantic Images & Sound - Computers

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (11) Socials on Sunday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Sunday, October 20, 2019
6:45 PM - 8:45 PM
Conversations on Cajal Social
McCormick Place: N138

Function Type: Social
Estimated Attendance: 100
Room Set: Half Theater/Half Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 5:00 PM

Note
Set theater in the front for (75)
Set the rear of room reception style, scattered cocktail rounds with seating
(1) Skirted head table with (6) chairs on a riser

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 5:00 PM

Note
(1) Screen
(1) Data Projector w/cart
(1) Laser pointer
Organizer bring own laptop

Audio/Visual - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note
(1) Lectern microphone
(1) Table microphone with slack in wire so mic can be moved at the head table
Computer audio required

Food And Beverage - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note
Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Faculty for Undergraduate Neuroscience (FUN) Poster Session and Social

McCormick Place: N226, North Level 2 Mezzanine

Function Type: Social

Estimated Attendance: 150

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

As set on Saturday, October 19 at 2:30 p.m.

(1) Skirted registration table in rear of room with (2) chairs.
Ice water and glasses at standing lectern and head table.

(1) Easel

General Contractor - The Expo Group (TEG)

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

See Diagram

(175) Poster Board Faces to be placed in North Level 2 Mezzanine
Lobby

Please provide push pins and dixie cups for the posters

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern microphone

(1) Table microphone with slack in wire so mic can be moved at the
head table

Computer audio required

Food And Beverage - Savor

Ready By:
Sunday, October 20, 2019 @ 6:15 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (11) Socials on Sunday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Sunday, October 20, 2019
6:45 PM - 8:45 PM
International Brain Bee Social
McCormick Place: N230A

Function Type: Social
Estimated Attendance: 75
Room Set: Half Theater/Half Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 5:00 PM

Note
Set theater in the front for (50)
Set the rear of room reception style, scattered cocktail rounds with seating
(1) Skirted head table with (6) chairs on riser

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Thursday, October 17, 2019 @ 5:00 PM

Note
(1) Screen
(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note
(1) Lectern microphone
Computer audio required

Computer - Atlantic Images & Sound - Computers

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - McCormick Place

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (11) Socials on Sunday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Sunday, October 20, 2019
6:45 PM - 8:45 PM
Neural Oscillations Social
McCormick Place: N135

Function Type: Social
Estimated Attendance: 100
Room Set: Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Thursday, October 17, 2019 @ 5:00 PM

Note
Reception style for (75), with (6-8) scattered cocktail rounds with seating
(1) Skirted Head table with (8) chairs on riser
(1) Lectern

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note
No a/v requested for this social.

Food And Beverage - Savor

Ready By:
Sunday, October 20, 2019 @ 5:45 PM

Note
Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Neuroethics Social

McCormick Place: N137

Function Type: Social

Estimated Attendance: 50

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Set theater in the front for (50)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Skirted head table with (6) chairs on a riser

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

No a/v required.

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern microphone

(1) Table microphone with slack in wire so mic can be moved at the head table

Food And Beverage - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Neuroethology/Invertebrate Neurobiology Social

McCormick Place: N139

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Set theater in the front for (75)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Skirted head table with (4) chairs on a riser

(1) Lectern

(2) Skirted registration tables set against the back wall with (4) chairs per table

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Audio/Visual - Atlantic Images & Sound - Computers

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Food And Beverage - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (11) Socials on Sunday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Neuroscience and Architecture: Measurement for Design Social

McCormick Place: N133

Function Type: Social

Estimated Attendance: 35

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

Set theater style in the front for (50)

Set the rear of room reception style, scattered cocktail rounds with seating

(1) Skirted head table with (6) chairs

(4) Easels in rear of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

(1) Laser pointer

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern microphone

(1) Table Microphone with slack in wire so mic can be moved at the head table

Computer audio required

Food And Beverage - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Open, FAIR and Reproducible Neuroscience Social

McCormick Place: N136

Function Type: Social

Estimated Attendance: 35

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Reception Style for (35), scattered cocktail rounds with seating

(1) Skirted head table for (7)

(1) Standing Lectern

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

(1) Screen

(1) Data Projector w/cart

(1) Laser pointer

Organizer is bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

(1) Lectern microphone

(1) Table microphone with slack in wire so mic can be moved at the head table.

Computer audio required

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 6:15 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

SfN Sponsored Social Bars

McCormick Place: North Level 1 Foyer, North Level 2 Foyer

Function Type: Social

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: No

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Food And Beverage - Savor

Ready By:

Sunday, October 20, 2019 @ 6:15 PM

Note

(2) Double cash bars to be located in North Lobby Level 1 and (2) Double cash bars located on North Lobby Level 2 for the SfN Sponsored Socials assigned to the North Level 1 and 2 meeting rooms. All bars must accept credit cards.

Open bars at 6:30 PM and close at 8:45 PM

(8) Bartenders scheduled from 6:30 PM -8:45 PM

(4) Bartenders on North Level 1 and (4) Bartenders on North Level 2 @ \$275.00 each.

Cash Bar Prices:

Wine @ \$8.00 per drink

Imported Beer @ \$7.00 per drink (\$6.00 to attendees, \$1.00++ to Master)

Domestic Beer @ \$6.50 per drink (\$5.00 to attendees, \$1.50++ to Master)

Assorted Soft Drinks @ \$3.75 per bottle on consumption

Bottled Water @ \$6.00 per bottle on consumption

Note: Organizers of the social are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost.

Samples of the tickets will be provided.

Charge these tickets to the Society's Master Account.

Please provide a report of the number of drinks sold at each cash bar to SfN at the conclusion of each evening.

Sunday, October 20, 2019

6:45 PM - 8:45 PM

Spinal Cord Injury Social

McCormick Place: N140

Function Type: Social

Estimated Attendance: 100

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 5:00 PM

Note

Reception style for (100), scattered cocktail rounds with seating along with (2) banquet rounds with seating.

*Please provide ample space in between tables and throughout the room to accommodate wheelchairs.

(1) Skirted head table with (2) chairs on riser

(1) Lectern

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

No a/v required for this event.

Audio/Visual - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

No audio requested for this Social.

Food And Beverage - McCormick Place

Ready By:

Sunday, October 20, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (11) Socials on Sunday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 21, 2019

7:30 AM - 9:00 AM

Donor & Volunteer Recognition Breakfast

McCormick Place: Volunteer Lounge

Function Type: Reception

Estimated Attendance: 200

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 6:00 AM

Note

(1) Lectern

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 6:30 AM

Note

(1) Screen

(1) Data Projector with Cart

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 6:30 AM

Note

(1) Lectern Microphone

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 7:00 AM

Note

MIDTOWN CONTINENTAL @ \$23.00++ per person

Display of Petite Blueberry Muffins, All Butter Croissants, Chocolate

Chip Scones, Raspberry Danish and Cinnamon Rolls

Sliced Seasonal Fruit with Berries

Served with House Made Seasonal Jam and Whipped Butter

Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

All prices are subject to 21.5% service charge and 13% sales taxes.

Monday, October 21, 2019
7:30 AM - 8:30 AM
SfN/CAN/MSN Leadership
McCormick Place: N128

Function Type: Meeting
Estimated Attendance: 15
Set For: 16
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-MP200-P210

Contacts

Contact: Tania Ballantine

Logistics

General Notes - SfN

Ready By:
Monday, October 21, 2019 @ 6:30 AM

Note
As Set on Thursday, 10/17

Setup - McCormick Place

Ready By:
Monday, October 21, 2019 @ 6:30 AM

Note
U-Shape set for 16 ppl, no more than 2 ppl per 6' table or 3 per 8' table.

(1) Easel

Food And Beverage - Savor

Ready By:
Monday, October 21, 2019 @ 6:30 AM

Note
The Classic Breakfast Buffet @ \$34 per person
A Display of Muffins, Cinnamon Chip Scones and Banana Bread
Served with House Made Seasonal Jam and Whipped Honey Butter
Seasonal Sliced Fruit with Berries and Honey Yogurt Dip
Soft Scrambled Eggs
Rosemary Roasted Red Skin Potatoes with Caramelized Peppers and Onions
Crisp Applewood Bacon
Country Style Pork Sausage Links
Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 21, 2019

7:30 AM - 5:00 PM

Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Office

Estimated Attendance: 20

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 9:30 AM

Note

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

BOTTLED WATER \$3.25 each, charged on consumption

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 21, 2019

8:00 AM - 12:00 PM

Astrocyte Networks Controlling Brain Function and Behavior #266

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 450

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Basic, Theoretical, and Translational Research on Human Spatial Cognition #272

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Cell Biological Mechanisms of Neural Development #265

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Learning and Decision-Making #273

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Learning and Memory: Genes and Signaling #271

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Neural Mechanisms for Controlling Continuous Action #269

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Neural Mechanisms Underlying Depression and Anxiety #270

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Organization and Function of Human Visual Cortex #268

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Parkinson's Disease: From Preclinical to Human Studies #267

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 5:00 PM

Press Room

McCormick Place: S501a, S501bc

Function Type: Office

Estimated Attendance: 75

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

Assorted Canned Sodas @ \$3.25 each charged on consumption.
NOT to exceed 100 per day

(10) gallons @ \$54.50 per gallon

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea
Do NOT refresh once this is depleted

Plus 21.5% service charge and 13% sales taxes.

Monday, October 21, 2019

8:00 AM - 12:00 PM

Single-Cell Analysis of Cortical Cell Type Diversity #275

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

8:00 AM - 12:00 PM

Social Cognition: Behavior and Neural Mechanisms II #274

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019 - Tuesday, October 22, 2019

8:00 AM - 5:00 PM

Website Usability Testing

McCormick Place: N129

Function Type: Meeting

Estimated Attendance: 20

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DS200-P206

Contacts

Contact: Eric Martinez

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 7:00 AM

Note

- (2) 6' skirted tables - please place table near wall outlet
- (1) 6' skirted table for food & beverage
- (2) 6' tables in the middle of the room with 3 chairs each.
Place near each other, but separate.
- (10) additional chairs
- (1) Easel
- (1) Wastebasket

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 7:00 AM

Note

- (1) Screen
- (1) data projector with cart

Remain as set on a 24-hour basis through Tuesday, October 22 at 5 pm

Computer - Atlantic Images & Sound - Computers

Ready By:

Monday, October 21, 2019 @ 7:00 AM

Note

- (1) Switch and (2) 6' cat 5 cables - AIS to network.

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 7:30 AM

Note

Beverage Service to be served Monday, October 21 and Tuesday, October 22

Please refresh beverages and add the cookies in the pm.
Assorted Soft Drinks (70% diet) @ \$3.25 each, charged on consumption.
Chilled Bottled Water @ \$3.25 each, charged on consumption.
\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

(1) Small Sliced Fruit Platter for @ \$75.00
2 dozen cookies@ \$35.00 per dozen

All prices are subject to 21.5% service charge and 13% taxes

Monday, October 21, 2019

8:30 AM - 11:00 AM

**Artificial Intelligence and Neuroscience: From Neural Dynamics to Artificial Agents
#261**

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

8:30 AM - 11:00 AM

Basic-Translational-Clinical Roundtable: Exoskeletons and Robotics for Neurorehabilitation #441

McCormick Place: N230B

Function Type: Workshop

Set For: 240

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 21, 2019 @ 7:30 AM

Note

As set Sunday, Oct. 20 at 1:00pm

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 7:30 AM

Note

As set on Sunday, Oct. 20.

Reset head table with (5) chairs on stage

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 7:30 AM

Note

As set on Sunday, Oct, 20. Reset head table

(4) Push to talk table microphones at head table

Monday, October 21, 2019

8:30 AM - 11:00 AM

Circuit Variability and Plasticity in the Central Nervous System of Drosophila #256

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Monday, October 21, 2019

8:30 AM - 11:00 AM

Dissecting Cerebellar Function: A Prototypical Circuit Critical for Motor Learning and Cognition #257

McCormick Place: S100BC

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Monday, October 21, 2019

8:30 AM - 11:00 AM

**Insights Into Neural Coding and Behavior From Large-Scale Population Recordings
Across Cortical Areas #259**

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

8:30 AM - 10:30 AM

Neuroscience Training Committee Meeting

McCormick Place: S503a

Function Type: Meeting

Estimated Attendance: 25

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-AT200-M472

Contacts

Contact: Maya Sapiurka

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 7:00 AM

Note

(1) Data Projector with Cart

As Set:

(1) Screen

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 7:30 AM

Note

Computer Audio

As Set:

(21) push to talk microphones

Computer - Atlantic Images & Sound - Computers

Ready By:

Monday, October 21, 2019 @ 7:30 AM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 8:00 AM

Note

THE CLASSIC BREAKFAST @ \$34.00 per person
Display of Petite Muffins, Cinnamon Chip Scones and Banana Bread Served with House Made Seasonal Jam and Whipped Honey Butter
Seasonal Sliced Fruit with Berries and Honey Yogurt Dip

Soft Scrambled Eggs
Rosemary Roasted Red Skin Potatoes
Crisp Applewood Bacon
Country Style Pork Sausage Links
Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

All prices are subject to 21.5% service charge and 13% taxes

Monday, October 21, 2019

8:30 AM - 11:00 AM

Phenotype Suppression in Neurodegeneration #258

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

8:30 AM - 11:00 AM

Ventral Tegmental Area (VTA) Cell Heterogeneity in Health and Disease #260

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

9:00 AM - 10:10 AM

**HISTORY OF NEUROSCIENCE LECTURE- Exocytosis of Synaptic Vesicles: From
Quantal Release to Molecular Machines #263**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Monday, October 21, 2019

9:00 AM - 11:00 AM

PDW: Advancing Your Career Through Effective Science Writing for the Public and Creating Eye-Catching Research Statements

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Monday, October 21, 2019 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Monday, October 21, 2019

9:00 AM - 11:00 AM

PDW: The Art of Building a Career

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Monday, October 21, 2019
10:30 AM - 1:00 PM
Global Membership Committee
McCormick Place: S503b

Function Type: Meeting
Estimated Attendance: 21
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-MP200-M406

Contacts

Contact: Tania Ballantine

Logistics

General Notes - SfN

Ready By: Thursday, October 17, 2019 @ 10:00 AM	Note As Set on Thursday, October 17
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Audio/Visual - Atlantic Images & Sound - AV

Ready By: Monday, October 21, 2019 @ 9:30 AM	Note (1) Data Projector with Cart (1) Switcher As Set: (1) Screen
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Audio/Visual - McCormick Place

Ready By: Monday, October 21, 2019 @ 9:30 AM	Note Computer Audio As Set: (15) push to talk microphones
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Computer - Atlantic Images & Sound - Computers

Ready By: Monday, October 21, 2019 @ 9:30 AM	Note (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.
--	--

Food And Beverage - Savor

Ready By:
Monday, October 21, 2019 @ 10:00 AM

Note

Beverages for 10:00

(1) Gallon Coffee @ \$54.50 per gallon

(1/2) Gallon Coffee @ \$54.50 per gallon

Assorted Soft Drinks (70% diet) @ \$3.25 each, charged on consumption.

Chilled Bottled Water @ \$3.25 each, charged on consumption.

Lunch Served at 11:20

EL MERCADITO LUNCH BUFFET @ \$44.00 per person

House Made Guacamole, Salsa and Chips

Latin Chopped Salad with Romaine Hearts, Tomato, Sweet Corn, Black Beans, Scallions, Black Olives and Monterrey Jack Cheese Served with Chipotle Ranch

Skirt Steak and Chicken Fajitas with Roasted Onions and Poblano Peppers

Served with Warm Flour Tortillas, Sour Cream, Salsa Verde and Chihuahua Cheese

Vegetable Empanada

Mexican "Fiesta" Rice

Vegetarian Boracho Beans

Mexican Wedding Cookies

Petite Individual Caramel

All lunch buffets are served with Iced Tea, Coffee, Decaffeinated Coffee and Hot Tea.

All prices are subject to 21.5% service charge and 13% taxes

Monday, October 21, 2019

10:30 AM - 11:40 AM

**SPECIAL LECTURE- Neural Mechanisms of Short-Term Memory and Motor Planning
#255**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Monday, October 21, 2019

11:00 AM - 12:00 PM

NSP Focus Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 10

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MP300-G305

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Monday, October 21, 2019 @ 10:00 AM

Note

As set on Thursday, 10/17

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 10:00 AM

Note

As Set:

U-Shape set for 16 ppl, no more than 2 ppl per 6' table or 3 per 8' table.

Monday, October 21, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Monday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:
Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$54.50++ per gallon
Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:
Fajita Fiesta Buffet at \$37.00 per person
Tomato and Tortilla Soup
SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded Carrots, Broccoli Florets, Green Peas, Shredded Cheddar, Crumbled Bleu Cheese, Chopped Applewood Bacon and House Made Croutons, Oil & Vinegar, Ranch Dressing, Bleu Cheese Dressing and Balsamic Vinaigrette
Guajillo Salsa and Tortilla Chips
Carne Asada and Chipotle Chicken Fajitas
with Charred Poblanos, Red Bell Peppers and Yellow Onions
Warm Flour Tortillas, Salsa Verde, Sour Cream and Shredded Chihuahua Cheese
Fiesta Rice a la Mexicana
Sautéed Mexican Squash with Corn, Tomato and Chiles
Warm Cinnamon Sugar Churros with Mexican Chocolate Sauce
Classic Flan

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on consumption
Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Monday, October 21, 2019

12:00 PM - 1:30 PM

PC Chair Prep Meeting

McCormick Place

Function Type: Other

Estimated Attendance: 5

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-M751

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 11:00 AM

Note

This meeting will take place in the Headquarters Office Conference Room

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 11:30 AM

Note

Box Lunches

Box Sandwiches (5) @ \$28++ per person

(1) Vegetarian

(4) Grilled Chicken Breast Sandwich

Provolone Cheese, Lettuce, Oven-Dried Tomatoes and Pesto

Mayo on Asiago Cheese Pocket Bread

Served with a Bag of Gourmet Potato Chips, Farfalle Pasta Salad and Chocolate Chip Cookie

Assorted Soft Drinks (70% diet) @ \$6.75++ each, charged on consumption.

Chilled Bottled Water @ \$6.75++ each, charged on consumption.

All prices are subject to 21.5% service charge and 13% taxes.

Please place F&B inside the Headquarters Office conference room with a note stating that it's reserved for this meeting.

Monday, October 21, 2019

12:00 PM - 2:00 PM

PDW: Optimize Your Grant Application: News You Can Use from the NIH

McCormick Place: N228

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Monday, October 21, 2019

12:00 PM - 2:00 PM

PDW: Teaching Computation in Neuroscience

McCormick Place: N227A, N227B

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-MP200-A168

Contacts

Contact: Vlera Kojcini

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 8:00 AM

Note

As set on Saturday, October 19 at 9 am.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Monday, October 21, 2019 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Monday, October 21, 2019

12:00 PM - 3:00 PM

Scientific Publications Committee

McCormick Place: S503a

Function Type: Meeting

Estimated Attendance: 19

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: SP200-M801

Contacts

Contact: Eric Hoffmaster

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 11:00 AM

Note

(1) Data Projector with Cart

As Set:

(1) Screen

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 11:00 AM

Note

As Set:

(21) push to talk microphones

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 11:30 AM

Note

EL MERCADITO LUNCH BUFFET @ \$44.00 per person

House Made Guacamole, Salsa and Chips

Latin Chopped Salad with Romaine Hearts, Tomato, Sweet Corn,

Black Beans, Scallions, Black Olives and Monterrey Jack Cheese

Served with Chipotle Ranch

Skirt Steak and Chicken Fajitas with Roasted Onions and

PoblanoPeppers

Served with Warm Flour Tortillas, Sour Cream, Salsa Verde and

Chihuahua Cheese

Vegetable Empanada

Mexican "Fiesta" Rice

Vegetarian BorachoBeans

Mexican Wedding Cookies

Petite Individual Caramel

All lunch buffets are served with Iced Tea, Coffee, Decaffeinated Coffee and Hot Tea.

All prices are subject to 21.5% service charge and 13% taxes

Monday, October 21, 2019

12:00 PM - 1:10 PM

SPECIAL LECTURE- Active Touch, Pain, and Anesthesia #264

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Monday, October 21, 2019

1:00 PM - 5:00 PM

Amyloid-Beta: Novel Insights Into Function, Toxicity and Animal Models #354

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019
1:00 PM - 3:00 PM
Animals in Research Panel
McCormick Place: N230B

Function Type: Workshop
Estimated Attendance: 250
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes
Cost Center: A-AT200-A176-UR

Contacts

Contact: Adam Katz

Logistics

General Notes - SfN

Ready By:
Monday, October 21, 2019 @ 12:00 PM

Note
As Set on Sunday, October 20 at 1:00pm

(2) Chairs on stage - Set on the side of the head table and podium

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Monday, October 21, 2019 @ 12:00 PM

Note
(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) Remote Control Slide Advancer
(1) Projectionist from 12:00 pm - 3:30 pm

Audio/Visual - McCormick Place

Ready By:
Monday, October 21, 2019 @ 12:00 PM

Note
(4) Push to talk table microphones at head table
(1) Lectern Microphone at Standing Lectern
(2) Handheld Wireless Mics
(1) Mixer
(1) Audio DI for computer playback
(1) Sound Operator from 12:00 pm - 3:30 pm

Computer - Atlantic Images & Sound - Computers

Ready By:
Monday, October 21, 2019 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Other - Summit Services

Ready By:
Monday, October 21, 2019 @ 12:00 PM

Note

(1) Security Guard 12:00 pm – 4:00 pm
NOTE: posted on security schedule

Monday, October 21, 2019

1:00 PM - 5:00 PM

Data Analysis: Neuronal Networks #362

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Decision Making #361

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 2:00 PM

Dual Perspectives Session: Does Adult Neurogenesis Occur in the Human Brain?

McCormick Place: S406b

Function Type: Other

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Monday, October 21, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 @ 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Evolution and Development of Brain and Spinal Cord #353

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Genetic Models for Autism Spectrum Disorders #352

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Imaging and Treatment Studies of Essential Tremor and Dementia #355

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Learning and Memory: Cortical-Hippocampal Interactions #360

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Mechanisms of Motor Neuron Disease #356

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Pain Imaging and Perception #357

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Subcortical Circuitry in Reward, Motivation, and Aversion #359

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:00 PM - 5:00 PM

Tactile Coding in the Cortex #358

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Monday, October 21, 2019

1:30 PM - 4:00 PM

Awakening the Engram: The Etiological Role of Engram Cells for Memory Formation, Storage, and Retrieval in Health and Disease #348

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

1:30 PM - 4:00 PM

Cortical Disinhibitory Circuits: Cell Types, Connectivity, and Function #345

McCormick Place: S100BC

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Monday, October 21, 2019

1:30 PM - 4:00 PM

From Single-Cell Profiling to Human Brain Organoids: Capturing Neural Development and Disease #344

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Monday, October 21, 2019

1:30 PM - 4:00 PM

Necroptosis and Other Non-Apoptotic Processes in Microglial Pathophysiology and Neurologic Diseases #346

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

1:30 PM - 4:00 PM

What Do Neurons Want? #347

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Monday, October 21, 2019

2:00 PM - 6:45 PM

Music Social Setup

McCormick Place: W190

Function Type: Social

Estimated Attendance: 150

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

SfN staff onsite to monitor the equipment setup and rehearsal for the Music Social.

Monday, October 21, 2019

2:00 PM - 3:00 PM

NSP Advisory Group

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 15

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: G-MP300-G305-UR

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Monday, October 21, 2019 @ 1:00 PM

Note

As set on Thursday, 10/17

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 1:00 PM

Note

As Set:

U-Shape set for 16 ppl

(1) Easel

(1) Wastebasket

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 1:00 PM

Note

(1) Data Projector with Cart

Ready By:

Monday, October 21, 2019 @ 1:00 PM

Note

As Set:

(1) Screen

Computer - Atlantic Images & Sound - Computers

Ready By:

Monday, October 21, 2019 @ 1:00 PM

Note

(1) Laptop computer with Microsoft Windows 7, Office 2013, Adobe Acrobat Reader 11, Quicktime and Flash Software. Must be equipped with a CD/DVD drive and the USB ports.

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 1:30 PM

Note

Assorted Soft Drinks (70% diet) @ \$3.25 each, charged on consumption.

Chilled Bottled Water @ \$3.25 each, charged on consumption.

1/2 Gallon Coffee / 1/2 Gallon Decaf @ \$54.50 per gallon

2 dozen cookies @ \$35 per dozen

All prices are subject to 21.5% service charge and 13% taxes.

Monday, October 21, 2019

3:00 PM - 4:30 PM

BrainFacts.org Editorial Meeting

McCormick Place: S503b

Function Type: Meeting

Estimated Attendance: 20

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-NL300-N130

Contacts

Contact: Juliet Beverly

Logistics

General Notes - SfN

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

As set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

(1) Screen
(1) Data Projector with Cart
(1) Switcher

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

As Set:
(15) Push to talk table microphones

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

Computer audio required

Computer - Atlantic Images & Sound - Computers

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Must have wireless card

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 2:45 PM

Note

Assorted Soft Drinks @ \$3.25 each, charged on consumption.
Chilled Bottled Water @ \$3.25 each, charged on consumption.
2 dozen cookies@ \$35.00++ per dozen

All prices are subject to 21.50% service charge and 13% taxes.

Monday, October 21, 2019

3:15 PM - 4:25 PM

**ALBERT AND ELLEN GRASS LECTURE- Neural Learning Rules in the Cerebellum
#350**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Monday, October 21, 2019

5:15 PM - 6:30 PM

**PRESIDENTIAL SPECIAL LECTURE- The Cell Biology of the Synapse and Behavior
#351**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Monday, October 21, 2019

6:30 PM - 9:30 PM

16th Annual Christopher Reeve "Hot Topics" in Stem Cell Biology

McCormick Place: S100A

Function Type: Satellite

Estimated Attendance: 999

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Tja Owens

Organizer Email: towens@sanfordburnham.org

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

As set on Saturday, October 19 at 12 p.m.

Add:

(6) Skirted 6' tables in the rear of the room for sponsors materials.

(2) Skirted 6' registration tables outside of the room with (4) chairs.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data projector w/cart

(1) Speaker timer

(1) Laser pointer

(1) Switcher

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(2) Floor microphones

Computer audio required

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Monday, October 21, 2019

6:30 PM - 8:30 PM

NIDA Early Careers Symposium

McCormick Place: S104a, S104b

Function Type: Satellite

Estimated Attendance: 100

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Susan Holbrooke

Organizer Email: sholbrook@seiservices.com

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

As set on Saturday, October 19 at 1:00 p.m.

Add:

(2) 6' Skirted registration tables w/(2) chairs outside of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data projector w/cart

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(1) Floor microphone

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Please contact satellite organizer directly for food and beverage requirements. Organizer to pay Savor directly for all f&b charges.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Behavioral Neuroendocrinology Social

McCormick Place: N226

Function Type: Social

Estimated Attendance: 100

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

As set on Saturday, October 19 at 2:30 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

(1) Laser pointer

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Computer - Atlantic Images & Sound - Computers

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Cerebellum Social

McCormick Place: N231

Function Type: Social

Estimated Attendance: 100

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Chemical Senses Social

McCormick Place: N133

Function Type: Social

Estimated Attendance: 50

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Lectern microphone
Computer audio required

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (10) Socials on Monday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Epilepsy Social

McCormick Place: N138

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 6:45 PM

Note

As set on Sunday, October 20 at 5:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Ingestive Behavior Social

McCormick Place: N137

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

No a/v requested for this social

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Marmoset Social

McCormick Place: N230A

Function Type: Social

Estimated Attendance: 50

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Screen
(1) Data Projector w/cart
(1) Laser pointer
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Lectern microphone
(1) Hand-held microphone placed on head table
Computer audio required

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (10) Socials on Monday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

Open-Source Technology Social

McCormick Place: N135

Function Type: Social

Estimated Attendance: 75

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

As set on Sunday, Oct. 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Monday, October 21, 2019
6:45 PM - 8:45 PM
Pain, Touch and Itch Social
McCormick Place: N139

Function Type: Social
Estimated Attendance: 100
Room Set: Half Theater/Half Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
(1) Screen
(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
(1) Lectern microphone

Food And Beverage - Savor

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Monday, October 21, 2019
6:45 PM - 8:45 PM
Psychopharmacology Social
McCormick Place: N140

Function Type: Social
Estimated Attendance: 100
Room Set: Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
No a/v requested for this social
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
(1) Podium microphone
Computer audio required

Food And Beverage - Savor

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among
the (10) Socials on Monday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

SfN Music Social

McCormick Place: W190

Function Type: Social

Estimated Attendance: 150

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

General Notes - McCormick Place

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

Drum set to be delivered – place near keyboard at the front of the room.

Additional equipment requested:

Electric guitar, stand, amplifier, power and patch cords.

Bass guitar, stand, amplifier, power and patch cords.

Acoustic guitar, stand with a Di box to go into the amplifiers, power and patch cords.

Accessories:

Spare strings for the guitars, guitar straps, (1 or 2) free-standing music stands.

Delivered by 3 p.m. and ready for pick-up at 9 p.m.

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

Café style for (150) people with scattered cocktail rounds and seating.

Short stage 12' x 24' x 12" Add 16'x4' one piece of riser to front of stage to create a "T".

One small table in front of center stage for mixer and sound person.

(5) Easels

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 2:00 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer is bringing own computer

Audio/Visual - McCormick Place

Ready By:
Monday, October 21, 2019 @ 2:00 PM

Note
(2) Stage monitors
(2) Mackie sm 350 powered speakers
12 Channel mixer board with small EQ (in front of the stage)
(3) Floor microphones for vocals
(1) Floor microphone on a boom for instruments stage monitors
(1) Boom microphone for piano
(1) Easel
Onsite sound tech to control the mixing board and maintain appropriate sound levels

Electrical - McCormick Place

Ready By:
Monday, October 21, 2019 @ 5:45 PM

Note
30 amp of electricity
2 power strips stage left
2 power strips stage right
2 power strips stage front

Food And Beverage - McCormick Place

Ready By:
Monday, October 21, 2019 @ 6:15 PM

Note
(1) Cash bar to be located in rear of room. Open bar at 6:30 PM and close at 8:45 PM.
(1) Bartender scheduled from 6:30 PM -8:45 PM @ \$275.00.

Cash Bar Prices:
Wine @ \$8.00 per drink
Imported Beer @ \$7.00 per drink (\$6.00 to attendees, \$1.00++ to Master)
Domestic Beer @ \$6.50 per drink (\$5.00 to attendees, \$1.50++ to Master)
Assorted Soft Drinks @ \$3.75 per bottle on consumption
Bottled Water @ \$6.00 per bottle on consumption

Note: Organizers of the social are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost. Samples of the tickets will be provided.
Charge these tickets to the Society's Master Account.
Please provide a report of the number of drinks sold at this cash bar to SfN at the conclusion of the meeting.

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Monday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Monday, October 21, 2019

6:45 PM - 8:45 PM

SfN Sponsored Social Bars

McCormick Place: North Level 1 Foyer, North Level 2 Foyer

Function Type: Social

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: No

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 6:15 PM

Note

(2) Double cash bars to be located in North Lobby Level 1 and (2) Double cash bars located on North Lobby Level 2 for the SfN Sponsored Socials assigned to the North Level 1 and 2 meeting rooms. All bars must accept credit cards.

Open bars at 6:30 PM and close at 8:45 PM.

(8) Bartenders scheduled from 6:30 PM -8:45 PM

(4) Bartenders on North Level 1 and (4) Bartenders on North Level 2 @ \$275.00 each.

Cash Bar Prices:

Wine @ \$8.00 per drink

Imported Beer @ \$7.00 per drink (\$6.00 to attendees, \$1.00++ to Master)

Domestic Beer @ \$6.50 per drink (\$5.00 to attendees, \$1.50++ to Master)

Assorted Soft Drinks @ \$3.75 per bottle on consumption

Bottled Water @ \$6.00 per bottle on consumption

Note: Organizers of the social are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost.

Samples of the tickets will be provided.

Charge these tickets to the Society's Master Account.

Please provide a report of the number of drinks sold at each cash bar to SfN at the conclusion of each evening.

Monday, October 21, 2019

7:00 PM - 8:30 PM

Neuroscience, Religion & Cultural Authority

McCormick Place: S402a, S402b

Function Type: Satellite

Estimated Attendance: 100

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Chris Mathes

Organizer Email: cwmathes846@gmail.com

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 6:00 PM

Note

As set on Saturday, October 19 at 1:00 p.m.

Add:

(1) 6' Skirted registration table w/(2) chairs outside of room

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 6:00 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector with Cart

(1) Laser Pointer

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 6:00 PM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

Food And Beverage - Savor

Ready By:

Monday, October 21, 2019 @ 6:00 PM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Tuesday, October 22, 2019

7:30 AM - 9:30 AM

Public Education & Communications Committee

McCormick Place: S503a

Function Type: Meeting

Estimated Attendance: 27

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-M652

Contacts

Contact: Daniel Flannery

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 10:00 AM

Note

As Set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 6:30 AM

Note

(1) Data Projector with Cart

As Set:

(1) Screen

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 6:30 AM

Note

As Set:

(21) push to talk microphones

Computer - Atlantic Images & Sound - Computers

Ready By:

Tuesday, October 22, 2019 @ 6:30 AM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 7:00 AM

Note

THE CLASSIC BREAKFAST @ \$34.00 per person
Display of Petite Muffins, Cinnamon Chip Scones and Banana Bread Served with House Made Seasonal Jam and Whipped Honey Butter
Seasonal Sliced Fruit with Berries and Honey Yogurt Dip
Soft Scrambled Eggs
Rosemary Roasted Red Skin Potatoes

Crisp Applewood Bacon
Country Style Pork Sausage Links
Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

All prices are subject to 21.5% service charge and 13% taxes

Tuesday, October 22, 2019

7:30 AM - 5:00 PM

Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Office

Estimated Attendance: 20

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 7:00 AM

Note

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

BOTTLED WATER \$3.25 each, charged on consumption

Plus 21.50% service charge and 13% sales taxes.

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Alzheimer's Disease and Related Dementia: Therapeutic Strategies #447

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 550

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Cerebellum Circuits and Functions #450

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Directing Pluripotent Stem Cell Differentiation #444

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Effects of Cocaine Use #453

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Homeostatic Circuits, Feeding, and Energy Balance #452

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 100

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Human Brain Mapping and Imaging in Health and Diseases #456

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Mechanisms of Epilepsy #445

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Medial Temporal Lobe in Learning and Memory During Development #454

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 5:00 PM

Press Room

McCormick Place: S501a, S501bc

Function Type: Office

Estimated Attendance: 75

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

Assorted Canned Sodas @ \$3.25 each charged on consumption.
NOT to exceed 100 per day

(10) gallons @ \$54.50 per gallon

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea
Do NOT refresh once this is depleted

Plus 21.5% service charge and 13% sales taxes.

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Spinal Cord Injury: Models, Mechanisms, and Therapeutic Strategies #449

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Set For: 556

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 7:00 AM

Note

Reset room theater style for (556)

Set stage per diagram

(1) skirted head table with (6) chairs

(1) standing lectern with light stage left

Lights: preset room lights out over screen

Note: Remove camera riser

****Remain as set through Wednesday, October 23 at 5 pm****

General Contractor - The Expo Group (TEG)

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

(1) 6'x 24"x 42' table, white top/black skirt set perpendicular between head table and standing lectern.

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

(2) Screens, set per diagram

(2) Data Projectors

(1) 4x1 switcher

(1) Digital Timer

(1) laser pointer

(1) projectionist

****Remain as set through Wednesday, October 23 at 5 pm****

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 7:30 AM

Note

- (1) Lectern microphone
- (1) Table microphones at head table
- (2) floor microphones
- (1) DI under 6' table for computer

****Remain as set through Wednesday, October 23 at 5 pm****

Electrical - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 7:30 AM

Note

- (2) 110V, 20 amp drops at projectors
- (1) 110V, 20 amp drop at stage

****Remain as set through Wednesday, October 23 at 5 pm****

Computer - Atlantic Images & Sound - Computers

Ready By:
Tuesday, October 22, 2019 @ 7:30 AM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

****Remain as set through Wednesday, October 23 at 5 pm****

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Stress and Trauma: Adaptive Mechanisms #451

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Stroke I #448

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 90

Set For: 508

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 22, 2019 @ 8:00 AM

Note

Reset by Tue, 10/22 at 8am

Remove camera riser

Head table reset to (1) table mic

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

Note: no camera riser

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

Reset head table to (1) table microphone

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Tau Protein in Alzheimer's Disease and Other Dementia: Biochemistry and Cellular/Animal Models #446

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:00 AM - 12:00 PM

Working Memory: Mechanisms I #455

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

**Basic-Translational-Clinical Roundtable: Mechanisms of Drug Addiction: A
Translational Perspective #262**

McCormick Place: N230B

Function Type: Workshop

Set For: 240

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

As set Monday, Oct. 21 at 8:30am

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

Beta Oscillations in Sensorimotor Function, Executive Action Control, and Working Memory #439

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

Brain Somatic Mosaicism: Implications for Development and Disorders #436

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

Naturalistic Paradigms in Awake Monkeys: Bridging fMRI and Extra-Cellular Activities #440

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

Novel Mechanisms of Neuronal Alternative Splicing and Strategies to Correct Aberrant-Splicing #437

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019

8:30 AM - 9:30 AM

Online Program Steering

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 15

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-DS200-P206

Contacts

Contact: Eric Martinez

Logistics

General Notes - SfN

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

As set Thursday, October 17th

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 7:30 AM

Note

As set Thursday, 10/17

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 8:00 AM

Note

1/2 gallon Coffee @ \$54.50 per gallon

1/2 gallon decaf @ \$54.50 per gallon

2 dozen cookies @ \$35.00 per dozen

1 Small Sliced Fruit Platter @ \$75.00

All prices are subject to 21.5% service charge and 13% taxes

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

Sensory Circuits for Vision and Smell: Integrating Molecular, Anatomical, and Functional Maps #438

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019

8:30 AM - 11:00 AM

The Paraventricular Thalamus (PVT): Salience and Timing Orchestrator for Learning and Deciding #435

McCormick Place: S100BC

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Tuesday, October 22, 2019

9:00 AM - 10:10 AM

SPECIAL LECTURE- Flies and Alcohol: An Interplay of Nature and Nurture #434

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Tuesday, October 22, 2019
9:30 AM - 11:30 AM
Trainee Advisory Committee
McCormick Place: S503b

Function Type: Meeting
Estimated Attendance: 23
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-MP200-M855

Contacts

Contact: Tania Ballantine

Logistics

General Notes - SfN

Ready By: Thursday, October 17, 2019 @ 10:00 AM	Note As Set on Thursday, October 17
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Audio/Visual - Atlantic Images & Sound - AV

Ready By: Tuesday, October 22, 2019 @ 8:30 AM	Note (1) Data Projector with Cart (1) Switcher As Set: (1) Screen
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Audio/Visual - McCormick Place

Ready By: Tuesday, October 22, 2019 @ 8:30 AM	Note Computer Audio As Set: (15) push to talk microphones
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Computer - Atlantic Images & Sound - Computers

Ready By: Tuesday, October 22, 2019 @ 8:30 AM	Note (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.
---	--

Food And Beverage - Savor

Ready By:
Tuesday, October 22, 2019 @ 9:00 AM

Note

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee
and Selection of Hot Teas

(2) dozen muffins @ \$42.50 per dozen

All prices are subject to 21.5% service charge and 13% taxes

Tuesday, October 22, 2019

10:30 AM - 11:40 AM

SPECIAL LECTURE- Molecular Mechanisms Underlying Activity-Dependent Neural Circuit Development and Plasticity #442

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Tuesday, October 22, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Tuesday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:
Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$54.50++ per gallon
Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:

Chicago's Very Own Buffet at \$37.00 per person
Midwest Corn and Bacon Chowder
SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded Carrots, Broccoli, Green Peas, Shredded Cheddar, Bleu Cheese, Applewood Bacon and House Made Croutons, Oil & Vinegar, Ranch, Bleu Cheese and Balsamic Vinaigrette Dressings
Maxwell Street Charred Polish Sausage
Grilled Onions, Mustard and Soft Potato Bun
Build Your Own Italian Beef
Italian Seasoned Beef simmered in Zesty Au Jus
Giardenaria, Roasted Sweet Peppers and Crusty Rolls
Roasted Spicy Potato Wedges with Bacon Bits, Sour Cream and Scallions
Andes Chocolate Mint Brownies
Cretors Cheddar and Caramel Popcorn

Veggie Burgers & Pasta Salad Additions at \$3.00 per person

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged on consumption
Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Tuesday, October 22, 2019

12:00 PM - 1:10 PM

SPECIAL LECTURE- Leveraging Brain Rhythms as a Therapeutic Intervention for Neurodegenerative Diseases #443

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Animal Models of Neurodegenerative Disorders #538

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Molecular and Genetic Mechanisms Underlying Glia-Neuron Interactions #536

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Molecular Mechanisms of Memory Formation and Reconsolidation #545

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Set For: 450

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 22, 2019 @ 8:00 AM

Note

As set Tuesday, 10/22 at 8 am

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Molecular Targets for Parkinson's Disease: Animal Models #537

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 150

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Motor Control and Stroke Recovery #544

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Neurodevelopmental Disorders: New Molecular Mechanisms #535

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Neurotoxicity, Inflammation, and Neuroprotection #539

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 550

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

New Approaches for Pain Assessment and Treatment #543

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

New Technologies for Imaging Neuronal Structure and Activity #547

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Stroke II #540

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 90

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Therapeutic Interventions for Nervous System Injury #542

McCormick Place: N228

Function Type: Nanosymposium

Set For: 508

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Traumatic Brain Injury #541

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:00 PM - 5:00 PM

Working Memory: Mechanisms II #546

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Tuesday, October 22, 2019

1:30 PM - 4:00 PM

Adult Hippocampal Neurogenesis in Humans and Rodents: New Evidence and New Perspectives #529

McCormick Place: S100BC

Function Type: Minisymposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019

1:30 PM - 4:00 PM

Comparing Dopamine Metabolism in Mouse and Human Neurons: Relevance for Parkinson's Disease #527

McCormick Place: S406a

Function Type: Symposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Tuesday, October 22, 2019

1:30 PM - 4:00 PM

Expecting the Unexpected: Cortical Circuits for Novelty Detection #531

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019
1:30 PM - 3:00 PM
Member Engagement Cluster
McCormick Place: S503b

Function Type: Meeting
Estimated Attendance: 10
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Christine Corkran
Post: Yes
Cost Center: A-MP200-M406

Contacts

Contact: Tania Ballantine

Logistics

General Notes - SfN

Ready By:
Tuesday, October 22, 2019 @ 12:30 PM

Note
As set on Thursday, October 17

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 12:30 PM

Note
Will not use microphones as set.

Tuesday, October 22, 2019

1:30 PM - 4:00 PM

**Neural Circuit and Plasticity Mechanisms of Cognitive Control of Feeding Behavior
#528**

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Tuesday, October 22, 2019

1:30 PM - 4:00 PM

Redefining Neuromodulation of Behavior: Impact of a Modular Locus Coeruleus Architecture #532

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019

1:30 PM - 2:40 PM

SPECIAL LECTURE- Evolution and Dissolution of Memories Over Time #526

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Tuesday, October 22, 2019

1:30 PM - 4:00 PM

**The Synaptic Vesicle Cycle Revisited: New Insights Into the Modes and Mechanisms
#530**

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Tuesday, October 22, 2019
2:00 PM - 3:30 PM
Public Advocacy Forum
McCormick Place: N230B

Function Type: Workshop
Estimated Attendance: 250
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: No
Cost Center: A-AT200-A176-UR

Contacts

Contact: Tristan Rivera

Logistics

General Notes - SfN

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
As Set on Sunday, October 20 at 1:00pm

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
(1) Screen
(1) Data Projector
(1) Projectionist 1:00pm - 4:00pm

NOTE: Stage Lighting and up-lighting on a dimmer

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
(1) Lectern mic
(4) Push to talk table mics
(2) Floor mic
(1) Mixer
(1) Sound Operator - 1:00pm - 4:00pm

Audio to the camera riser. Audio connection should not be run next to other cables.

Electrical - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
(1) Power Strip

Electrical - The Expo Group (TEG)

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
As Set from Sunday, October 20 at 1:00pm
(1) 20 amp drop at head table - upstage left
(1) 20 amp drop at camera riser
(1) 20 amp drop at projector

**Remain as set on an 24-hour basis through Wednesday,
October 22 at 5:00pm**

Computer - Atlantic Images & Sound - Computers

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Other - Vendor - Other

Ready By:
Tuesday, October 22, 2019 @ 1:00 PM

Note
Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Tuesday, October 22, 2019

3:00 PM - 4:10 PM

DAVID KOPF LECTURE ON NEUROETHICS-The Neuroethics Frontier #533

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Tuesday, October 22, 2019

3:30 PM - 5:00 PM

Advocacy Reception

McCormick Place: N226, North Level 2 Mezzanine

Function Type: Reception

Estimated Attendance: 100

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-AT200-A175

Contacts

Contact: Tristan Rivera

Logistics

Setup - McCormick Place

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

As Set on Saturday, October 19 at 2:30 pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, October 17, 2019 @ 3:00 PM

Note

This event will use 40 poster faces in North Level 2 Mezzanine Lobby

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 2:30 PM

Note

(1) Microphone at lectern

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 3:00 PM

Note

Assorted Canned Soda @ \$3.25 each, charged on consumption.
Bottled Water @ \$3.25 each, charged on consumption.
(2) Gallons of Coffee @ 54.50 per gallon
(2) Gallons of Decaf @ 54.50 per gallon
(2) Gallons of Tea @ 54.50 per gallon

Deluxe Crudités and Dip Platter

Chef's Selection of Seasonal Fresh Vegetables Served with White Bean Garlic Dip and Traditional Ranch

(3) Large Platter Serves 50 - \$350.00 each

Deluxe Imported and Domestic Cheese Platter

Chef's Selection of Imported and Domestic Cheeses Garnished with Seasonal Fresh Fruit, Almonds, Dried Apricots, Sliced Sourdough Baguettes and Assorted Crackers

(3) Large Platter Serves 50 - \$440.00

(10) dozen assorted cookies @ \$35.00 per dozen

Plus 21,50% service charge and 12,50% sales taxes.

Tuesday, October 22, 2019
3:30 PM - 4:30 PM
Exhibitor Advisory Committee
McCormick Place: S503a

Function Type: Meeting
Estimated Attendance: 20
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes
Cost Center: A-MO200-A705

Contacts

Contact: Allison Burns

Logistics

General Notes - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 2:30 PM

Note
As set on Thursday, October 17

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 2:30 PM

Note
Will not use microphones as set.

Food And Beverage - Savor

Ready By:
Tuesday, October 22, 2019 @ 3:00 PM

Note
Assorted Soft Drinks (70% diet) @ \$3.25++ each, charged on consumption.
Chilled Bottled Water @ \$3.25++ each, charged on consumption.

(1) dozen Freshly Baked Cookies @ \$35.00++ per dozen
(1) dozen Fudge Brownies @ \$40.00++ per dozen

All prices are subject to 21.5% service charge and 13% taxes

Tuesday, October 22, 2019

5:15 PM - 6:30 PM

PRESIDENTIAL SPECIAL LECTURE- Wavefront Engineering: Illuminating the Neural Landscape #534

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Tuesday, October 22, 2019

6:30 PM - 10:00 PM

Introduction to the Brain Image Library

McCormick Place: S503b

Function Type: Satellite

Estimated Attendance: 25

Room Set: As Set

Billing Group: Bill Organizer Directly

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Alexander ropelews

Organizer Email: ropelews@psc.edu

Logistics

Setup - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

As set on Thursday, October 17 at 10:30 a.m.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Organizer will use the preset item:

(1) Table microphone

Food And Beverage - Production Transport

Ready By:

Monday, October 21, 2019 @ 5:30 PM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Tuesday, October 22, 2019

6:30 PM - 9:00 PM

Understand Nature's Complexity with UltraMicroscope II and MACsima Imaging Platform

McCormick Place: N230B

Function Type: Satellite

Estimated Attendance: 200

Room Set: As Set

Billing Group: Bill Organizer Directly

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A701

Contacts

Contact: Sharon Bowles

Alt Contact: Beate Lechner

Organizer Email: beatel@miltentyibiotec.de

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:30 PM

Note

As set.

Add:

(1) Skirted 6' registration table outside of the room with (2) chairs

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Screen

(1) Data Projector with cart

(1) Laser Pointer

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:30 PM

Note

Organizer will use the preset items:

(1) Lectern microphone

(1) Table microphone

(2) Floor microphones

Computer audio required

Add:

(1) Lavalier microphone

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:30 PM

Note

Please contact satellite organizer directly for food and beverage requirements.

Organizer to pay Savor directly for all f&b charges.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Alzheimer's Disease and Related Dementias Social

McCormick Place: N139

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Lectern microphone

(2) Hand-held microphones at head table (Trivia Game)

Computer audio required

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Computational Neuroscience Social

McCormick Place: N140

Function Type: Social

Estimated Attendance: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Computer - Atlantic Images & Sound - Computers

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 22, 2019
6:45 PM - 8:45 PM
Decision Neuroscience Social
McCormick Place: N133

Function Type: Social
Estimated Attendance: 50
Room Set: Half Theater/Half Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
No a/v required for this social

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
(1) Lectern microphone

Food And Beverage - Savor

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Glial Social

McCormick Place: N137

Function Type: Social

Estimated Attendance: 75

Room Set: Half Theater/Half Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

(1) Laser pointer

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the

(10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 22, 2019
6:45 PM - 8:45 PM
Global Neuroscience Social
McCormick Place: N138

Function Type: Social
Estimated Attendance: 75
Room Set: Half Theater/Half Reception

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
As set on Sunday, October 20 at 6:45 p.m.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
(1) Screen
(1) Data Projector w/cart
(1) Laser pointer
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
(1) Lectern microphone
Computer audio required

Food And Beverage - Savor

Ready By:
Tuesday, October 22, 2019 @ 6:15 PM

Note
Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Hippocampus Social

McCormick Place: N231

Function Type: Social

Estimated Attendance: 75

Room Set: Banquet

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 5:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

(1) Laser pointer

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Lectern microphone.

Computer audio required

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 22, 2019
6:45 PM - 7:30 PM
Members Business Meeting
McCormick Place: S501d

Function Type: Meeting
Estimated Attendance: 150
Room Set: See Diagram

Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes
Cost Center: A-OV200-A140

Contacts

Contact: Stephanie Schlueter

Logistics

Setup - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note

Set room theater style with center aisle for (150)
Stage per diagram
Head table for (10) - (2) 8' Tables with 3 chairs each and (2) 6'
Tables with 2 chairs each

- (1) Standing Lectern
- (1) 6' skirted table and (2) chairs for materials outside of room
- (1) 6' skirted table with (1) chair for audio tech
- (1) Easel
- (1) Wastebasket

Water service at the head table.

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note

- (1) Lectern Microphone
- (6) Table Microphones, push to talk
- (1) Floor microphone in center aisle
- (1) Sound Operator 6:15pm - 8:00pm

Tuesday, October 22, 2019
6:45 PM - 8:45 PM
Neuroendocrinology Social
McCormick Place: N226

Function Type: Social
Estimated Attendance: 75
Room Set: As Set

Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes
Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
As set on Sunday, October 20 at 2:30 p.m.
Add (2) Standing lecterns set side-by-side in front of stage facing the audience (Setup for Quiz Show)

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
(1) Screen
(1) Data Projector w/cart
(1) Laser pointer

Audio/Visual - McCormick Place

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
(1) Lectern microphone
(1) Floor microphone
(2) Hand-held microphones to be place on head table
Computer audio required

Computer - Atlantic Images & Sound - Computers

Ready By:
Tuesday, October 22, 2019 @ 5:45 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Neuroscience and Writing Social

McCormick Place: N136

Function Type: Social

Estimated Attendance: 35

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

No a/v requested for this social.

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Table microphone with slack in wire so mic can be moved at the head table.

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Platforms for Team Science and Data Sharing: Unlocking Data to Drive Innovation in Translational Research Social

McCormick Place: N230A

Function Type: Social

Estimated Attendance: 75

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, October 20 at 6:45 p.m.

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Screen
(1) Data Projector w/cart
Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Lectern microphone
(1) Hand-held microphone placed at head table
Computer audio required

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.
Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.
Snacks are not to be replenished.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

SfN Sponsored Social Bars

McCormick Place: North Level 1 Foyer, North Level 2 Foyer

Function Type: Social

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: No

Cost Center: A-MA200-A134

Contacts

Contact: Sharon Bowles

Logistics

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 6:15 PM

Note

(2) Double cash bars to be located in North Lobby Level 1 and (2) Double cash bars located on North Lobby Level 2 for the SfN Sponsored Socials assigned to the North Level 1 and 2 meeting rooms. All bars must accept credit cards.

Open bars at 6:30 PM and close at 8:45 PM.

(8) Bartenders scheduled from 6:30 PM -8:45 PM

(4) Bartenders on North Level 1 and (4) Bartenders on North Level 2 @ \$275.00 each.

Cash Bar Prices:

Wine @ \$8.00 per drink

Imported Beer @ \$7.00 per drink (\$6.00 to attendees, \$1.00++ to Master)

Domestic Beer @ \$6.50 per drink (\$5.00 to attendees, \$1.50++ to Master)

Assorted Soft Drinks @ \$3.75 per bottle on consumption

Bottled Water @ \$6.00 per bottle on consumption

Note: Organizers of the social are supplied with a limited number of drink tickets to obtain beverages from the cash bar without cost.

Samples of the tickets will be provided.

Charge these tickets to the Society's Master Account.

Please provide a report of the number of drinks sold at this each bar to SfN at the conclusion of each evening.

Tuesday, October 22, 2019

6:45 PM - 8:45 PM

Synapses Social

McCormick Place: N135

Function Type: Social

Estimated Attendance: 50

Room Set: Reception

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-A134

Contacts

Contact: Alexis Martin

Logistics

Setup - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

As set on Sunday, Oct. 20 at 6:45 p.m.

(1) Easel

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Screen

(1) Data Projector w/cart

Organizer bringing own laptop

Audio/Visual - McCormick Place

Ready By:

Tuesday, October 22, 2019 @ 5:45 PM

Note

(1) Lectern microphone

Computer audio required

Food And Beverage - Savor

Ready By:

Tuesday, October 22, 2019 @ 6:45 PM

Note

Bags of assorted chips @ \$3.00++ per bag.

Budget is \$5,000 all-inclusive for snacks to be divided among the (10) Socials on Tuesday.

Set up buffet style in the rear of the room.

Snacks are not to be replenished.

Wednesday, October 23, 2019

7:30 AM - 5:00 PM

Volunteer Lounge

McCormick Place: Level 2.5 Lounge

Function Type: Office

Estimated Attendance: 20

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-DV200-A150

Contacts

Contact: Regan Lear

Logistics

Food And Beverage - Savor

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

NOTE: VIP ROOM - please check room frequently throughout the day to ensure beverages do not run out

\$54.50 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

BOTTLED WATER \$3.25 each, charged on consumption

Plus 21.50% service charge and 13% sales taxes.

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Cellular Mechanisms of Tauopathies #631

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Genetics and Neural Mechanisms of Developmental Disorders #627

McCormick Place: N228

Function Type: Nanosymposium

Estimated Attendance: 100

Set For: 508

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Genomic Engineering Using Enhancers or CRISPR #638

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Estimated Attendance: 500

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

HIV-Associated Neurocognitive Disorders #632

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 9:30 AM

International Brain Bee

McCormick Place: N128

Function Type: Meeting

Estimated Attendance: 12

Set For: 16

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: OC200-P225

Contacts

Contact: Julia Pergande

Logistics

General Notes - SfN

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

As Set on Thursday, 10/17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

As Set:
(1) Screen

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

(1) Data Projector with Cart

Food And Beverage - Savor

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

Mid Town Continental @ \$23.00++ per person
Display of Petite Blueberry Muffins, All Butter Croissants,
Chocolate Chip Scones, Raspberry Danish and Cinnamon Rolls
Sliced Seasonal Fruit with Berries
Served with House Made Seasonal Jam and Whipped Butter
Orange Juice, Coffee, Decaffeinated Coffee and Hot Tea

Plus 21.50% service charge and 13% sales taxes.

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

LRRK2 Function in Health and Disease #630

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Mapping Chemosensory Representations #635

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 75

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Neural Differentiation, Transplantation, and Regeneration #626

McCormick Place: S505a, S505b

Function Type: Nanosymposium

Estimated Attendance: 90

Set For: 275

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Novel Insights Into Neuropathic Pain #634

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Parkinson's Disease: Cellular Mechanisms #629

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 5:00 PM

Press Room

McCormick Place: S501a, S501bc

Function Type: Office

Estimated Attendance: 75

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Cost Center: A-MC200-P150

Contacts

Contact: Matt Windsor

Logistics

Food And Beverage - Savor

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

Assorted Canned Sodas @ \$3.25 each charged on consumption.
NOT to exceed 100 per day

(10) gallons @ \$54.50 per gallon

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea
Do NOT refresh once this is depleted

Plus 21.5% service charge and 13% sales taxes.

Wednesday, October 23, 2019

8:00 AM - 9:30 AM

Public Outreach Cluster

McCormick Place: S503b

Function Type: Meeting

Estimated Attendance: 11

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: A-AT200-M603-UR

Contacts

Contact: Michael Heintz

Logistics

General Notes - SfN

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

As set on Thursday, October 17

Audio/Visual - McCormick Place

Ready By:

Wednesday, October 23, 2019 @ 7:00 AM

Note

Will not use microphones as set.

Food And Beverage - Savor

Ready By:

Wednesday, October 23, 2019 @ 7:30 AM

Note

Assorted Soft Drinks (70% diet) @ \$3.25++ each, charged on consumption.

Chilled Bottled Water @ \$3.25++ each, charged on consumption.

1/2 Gallon Coffee @ \$54.50++ per gallon

1/2 Gallon Decaf @ \$54.50++ per gallon

(1) Dozen Assorted Muffins @ \$42.50++ per dozen

Blueberry, Chocolate Chip, Banana Nut

All prices are subject to 25% service charge and 13% taxes.

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Reactive Astrocytes: Molecular Mechanisms and Disease Models #628

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Sex Differences in Response to Stress #636

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Estimated Attendance: 600

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

Spinal Cord Injury: Non-Pharmacological Therapeutic Strategies #633

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Set For: 556

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 22, 2019 @ 8:00 AM

Note

As set Tuesday, 10/22 at 8 am

Wednesday, October 23, 2019

8:00 AM - 12:00 PM

The Use of Transcranial Magnetic Stimulation to Modulate Human Memory #637

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

**Basic-Translational-Clinical Roundtable: Gene Therapy in Neurological Diseases
#624**

McCormick Place: N230B

Function Type: Workshop

Set For: 240

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Wednesday, October 23, 2019 @ 7:30 AM

Note

As set Monday, Oct. 21 at 8:30am

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

Brain Circuits for the Selection and Scaling of Defensive Behavior #621

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

Grid-Like Hexadirectional Modulation of Neural Activity in Humans #622

McCormick Place: S100BC

Function Type: Minisymposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

New Approaches to Vision Restoration #618

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

Pleiotropic Mitochondria: The Influence of Mitochondria on Neuronal Development and Disease #619

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

**Regulation and Dysregulation of Activity Homeostasis in Central Neural Circuits
#620**

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

8:30 AM - 11:00 AM

Timing is Everything: Temporally Irregular Stimulation Patterns for Brain Mapping and Clinical Therapeutics #623

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

10:00 AM - 11:00 AM

NMSTG Meeting

McCormick Place: S503a

Function Type: Meeting

Estimated Attendance: 15

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Cost Center: A-MA200-M751

Logistics

Setup - McCormick Place

Ready By:

Wednesday, October 23, 2019 @ 9:00 AM

Note

As set on Thursday, October 17

Audio/Visual - Atlantic Images & Sound - AV

Ready By:

Wednesday, October 23, 2019 @ 9:00 AM

Note

As set:

(1) Screen

(1) Data Projector w/cart

Telecom - The Expo Group (TEG)

Ready By:

Wednesday, October 23, 2019 @ 9:00 AM

Note

As set.

Food And Beverage - Savor

Ready By:

Wednesday, October 23, 2019 @ 9:00 AM

Note

1 Gallon Regular Coffee @ \$52.50++ per gallon

1 Gallon Regular Decaf Coffee @ \$52.50++ per gallon

1 Gallon Hot Water & Assorted Teas @ \$44.00++ per gallon

Dasani Bottled Water @ \$3.25++ per bottle charged on consumption

All prices are subject to 21.5% service charge and 13% taxes.

Wednesday, October 23, 2019

10:00 AM - 11:30 AM

Professional Development Cluster

McCormick Place: S503b

Function Type: Meeting

Estimated Attendance: 10

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Christine Corkran

Post: Yes

Cost Center: G-MP200-M457

Contacts

Contact: Kelsey King

Logistics

General Notes - SfN

Ready By:

Wednesday, October 23, 2019 @ 9:30 AM

Note

As set Thursday, October 17

Audio/Visual - McCormick Place

Ready By:

Wednesday, October 23, 2019 @ 9:00 AM

Note

Will not use microphones as set.

Wednesday, October 23, 2019

10:30 AM - 11:40 AM

SPECIAL LECTURE- Aberrant Phase Separation in Neurodegenerative Disease #625

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Wednesday, October 23, 2019

11:30 AM - 2:30 PM

Staff Meal Room -Wednesday

McCormick Place: Staff Meal Room - Hall A

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Cost Center: A-MO200-A201

Contacts

Contact: Christine Corkran

Logistics

Food And Beverage - Savor

Ready By:

Wednesday, October 23, 2019 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of
Hot Teas @ \$54.50++ per gallon
Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:

Pizza Pizza Buffet at \$37.00 per person

Tomato-Orzo Pasta Soup

SALAD BAR: Mixed Greens, Grape Tomatoes, Shredded
Carrots, Broccoli Florets, Green Peas, Shredded Cheddar,
Crumbled Bleu Cheese. Chopped Applewood Bacon and
House Made Croutons, Oil & Vinegar, Ranch Dressing, Bleu
Cheese Dressing and Balsamic Vinaigrette

Italian Marinated Tomato Salad

Chicago Style Pizza

Cheese Pizza, Sausage Pizza and Pepperoni Pizza

Eggplant and Ricotta Toll Ups with Tomato Sauce

Tiramisu

Sugar Cookies

Assorted Canned Soda (70% diet) @ \$3.25++ each, charged
on consumption

Please have Coke products available

Plus 21.50% service charge and 13% sales taxes.

Wednesday, October 23, 2019

12:00 PM - 1:10 PM

**SPECIAL LECTURE- Extracting Function from Structure: Lessons from the Fly
Connectome #708**

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Advances in Brain Imaging #727

McCormick Place: S404a, S404bc, S404d

Function Type: Nanosymposium

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Autism: Molecular and Cellular Mechanisms #718

McCormick Place: S106a, S106b

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 490

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Cortical and Subcortical Planning and Execution #722

McCormick Place: N227A, N227B

Function Type: Nanosymposium

Estimated Attendance: 80

Set For: 556

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Tuesday, October 22, 2019 @ 8:00 AM

Note

As set Tuesday, 10/22 at 8 am

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Human Executive Functioning #724

McCormick Place: S401a, S401bc, S401d

Function Type: Nanosymposium

Set For: 600

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Human Imaging and Connectivity #725

McCormick Place: N427A, N427BC, N427D

Function Type: Nanosymposium

Set For: 650

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Integration Across Sensory Modalities #721

McCormick Place: S403a, S403b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Mechanisms Controlling Retinal Synaptic Connectivity and Function #720

McCormick Place: S402a, S402b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 400

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Microglial Activation in Disease States #719

McCormick Place: S405a, S405b

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Modeling Biological Neural Networks #728

McCormick Place: S103a, S103bc, S103d

Function Type: Nanosymposium

Set For: 685

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Neural and Molecular Mechanisms of Memory #723

McCormick Place: S104a, S104b

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 380

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Neurogenesis and Differentiation of CNS Neurons #717

McCormick Place: N228

Function Type: Nanosymposium

Set For: 508

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:00 PM - 5:00 PM

Personalized Brain Signatures #726

McCormick Place: N426A, N426B, N426C

Function Type: Nanosymposium

Set For: 610

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 1pm

Wednesday, October 23, 2019

1:30 PM - 4:00 PM

Adaptive Control of Movements and Emotional States by the Cerebellum #714

McCormick Place: S406b

Function Type: Minisymposium

Set For: 640

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

1:30 PM - 4:00 PM

Advanced Circuit and Cellular Imaging Methods in Non-Human Primates #715

McCormick Place: S105a, S105bc, S105d

Function Type: Minisymposium

Set For: 840

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

1:30 PM - 4:00 PM

Cell-Type Specificity, Strength, and Dynamics of Long-Range Synaptic Input #712

McCormick Place: S406a

Function Type: Minisymposium

Set For: 1110

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

1:30 PM - 4:00 PM

CNS Scarring, Inflammation, and Repair #710

McCormick Place: S100A

Function Type: Symposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19, at 1:30pm

Wednesday, October 23, 2019

1:30 PM - 4:00 PM

Mechanisms of Basal Ganglia Maturation: Insights Into Health and Disease #711

McCormick Place: S100BC

Function Type: Minisymposium

Set For: 1200

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

1:30 PM - 4:00 PM

Progress in Pain and Itch Research #713

McCormick Place: S102a, S102bc, S102d

Function Type: Minisymposium

Set For: 695

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A135

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, October 19, 2019 @ 7:30 AM

Note

As set Saturday, Oct. 19 at 1:30pm.

Wednesday, October 23, 2019

1:30 PM - 2:40 PM

SPECIAL LECTURE- Neural Codes for Natural Behaviors in Flying Bats #709

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Wednesday, October 23, 2019

3:00 PM - 4:10 PM

SPECIAL LECTURE- The Neurobiology of Long-Term Memory: Key Molecules, Diverse Cell Types, Temporal Dynamics, and Critical Periods #716

McCormick Place: Hall B1

Function Type: Lecture

Set For: 9000

Room Set: Theater

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Cost Center: A-MA200-A130

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, October 17, 2019 @ 12:00 PM

Note

As set Saturday, Oct. 19 at 11:00am.

Wednesday, October 23, 2019 - Friday, October 25, 2019

5:00 PM - 5:00 PM

Decorator Move Out and Exhibit Hall Dismantling

McCormick Place: Hall A

Function Type: Exhibits

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Cost Center: A-MO200-A705

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Wednesday, October 23, 2019 @ 5:00 PM

Note

Move-out schedule is as follows, per SfN's lease agreement:

All Meeting Rooms in North and South Buildings - out by 11:59 pm 10/23

Hall B1 & B2 - out by 11:59 pm 10/24

Hall A1 & A2 - out by 11:59 pm 10/25