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Sunday, November 4, 2018 - Wednesday, November 7, 2018

6:00 AM - 8:00 PM

Exhibitor Lounge

SDCC: Exhibitor Lounge, Lobby D

Function Type: Exhibits

Cost Center: A-MO200-A705

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: No

Logistics

General Notes - San Diego Convention Center

Ready By:

Sunday, November 4, 2018 @ 5:00 PM

Note

SDCC to vacuum lounge nightly before 6:00 pm when room is locked.

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

Note

Food and beverage is to be provided on show days only, Sunday - Wednesday.

Do not refresh without permission from Exhibit Management team.

Morning service 8:30am

COFFEE (gallon) \$65.00++

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Teas

Serve the following each morning:

(10) Gallons of regular coffee

(1) Gallons of decaf coffee

(3) Gallons of tea

Mid-morning service 10:30am refresh coffee

(4) Gallons of regular coffee

(1) Gallons of decaf coffee

(1) Gallons of tea

Afternoon service 3:00pm

COFFEE (gallon) \$65.00++

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Teas

Serve the following each afternoon:

(14) Gallons of regular coffee

(2) Gallons of decaf coffee

(4) Gallons of tea (gallon)

(14) Gallons - LEMONADE (gallon) \$45.00++

(12) Dozen Whole Fruit \$3.00++ per piece

Additional items by day for PM Service

Sunday

(34) Dozen - FRESH BAKED COOKIES (dozen) \$39.00++
Chocolate Chip, Oatmeal Raisin, White Chocolate Macadamia Nut,
Double Chocolate or Peanut Butter

Monday

(34) Dozen - BROWNIES (dozen) \$42.00++ - Fudge, Chocolate
Chip or Walnut

Tuesday

(34) Dozen ASSORTED BREAKFAST BREADS (dozen) \$44.00++

Wednesday

(32) Dozen - FRESH BAKED COOKIES (dozen) \$39.00++
Chocolate Chip, Oatmeal Raisin, White Chocolate Macadamia Nut,
Double Chocolate or Peanut Butter

Note: Please have room cleaned before 6pm each evening. Room
is locked at 6pm.

All prices are subject to 20% service charge and 8% taxes.

Sunday, November 4, 2018

8:00 AM - 10:15 AM

Animal Models of Neurodevelopmental Disease #103

SDCC: 32A, 32B

Function Type: Nanosymposium

Estimated Attendance: 100

Set For: 305

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 9:45 AM

**Axon and Dendrite Development: Axon Growth and Guidance: Adhesion,
Cytoskeletal Dynamics, and Transport #102**

SDCC: 33A, 33B, 33C

Function Type: Nanosymposium

Set For: 500

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 11:00 AM

Basal Ganglia Circuitry for Motivation and Reward #109

SDCC: 2

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 300

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 10:00 AM

Behavioral Neuroendocrinology: Hormones and Cognition #108

SDCC: 5A, 5B

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 450

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 11:00 AM

Decision Making: Circuits and Computations #111

SDCC: 7A, 7B

Function Type: Nanosymposium

Estimated Attendance: 350

Set For: 400

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018 - Wednesday, November 7, 2018

8:00 AM - 5:00 PM

Exhibits Open

SDCC

Function Type: Exhibits

Cost Center: A-MO200-A705

Billing Group: SfN Master

Meeting Planner: Allison Burns

Post: Yes

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 9:30 AM

Note

Exhibit Hall Hours are as follows:

Sunday, November 4, 9:30 am - 5:00 pm

Monday, November 5, 9:30 am - 5:00 pm

Tuesday, November 6, 9:30 am - 5:00 pm

Wednesday, November 7, 9:30 am - 5:00 pm

Sunday, November 4, 2018

8:00 AM - 10:00 AM

Parkinson's Disease: Therapeutic Strategies: Preclinical Animal Models #104

SDCC: 4

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 250

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 11:00 AM

Physiological Methods: Optical Methodology #112

SDCC: 30A, 30B

Function Type: Nanosymposium

Set For: 305

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 5:00 PM

Press Room

SDCC: 15B

Function Type: Office

Estimated Attendance: 50

Room Set: As Set

Cost Center: A-MC200-P150

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Contacts

Contact: Lauren Wingfield

Logistics

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 7:30 AM

Note

(40) Continental Breakfast @ \$18.75 per person

Assorted Fruit Juices

Freshly Baked Breakfast Pastries and Muffins

Freshly Brewed Coffee, Decaffeinated Coffee and Hot Tea

Assorted Canned Sodas @ \$4.00 each (70% diet) charged on consumption.

NOT to exceed 100 per day

Once the breakfast coffee is depleted, please serve:

(10) gallons @ \$65.00 per gallon

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas

AT NOON:

(60) TRADITIONAL BOX LUNCH @ \$27.25 per person

· Turkey and Swiss Cheese

· Roast Beef and Cheddar Cheese

· Ham and Cheddar Cheese

· Grilled Vegetables

Served with Individual Bag of Potato Chips

Gourmet Chocolate Chip Cookie

Soda

NOTE: Make lunches 25% vegetarian

Do NOT refresh once this is depleted

Plus 20% service charge and 8% sales taxes.

Please do not remove food without checking with an SfN staff member in the Press Room.

Sunday, November 4, 2018 - Tuesday, November 6, 2018

8:00 AM - 8:00 PM

Reset - Featured & Special Lecture Overflow Room

SDCC: Overflow, Hall A

Function Type: Lecture

Room Set: See Diagram

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 6:00 AM

Note

Reset after Saturday night poster sessions.

Setup - San Diego Convention Center

Ready By:

Sunday, November 4, 2018 @ 6:00 AM

Note

Set room theater style for 2000

NOTE: After the Saturday evening posters and F&B tables are removed, please place additional banquet rounds for attendees to use throughout the week - see diagram for placement

Remain as set on a 24-hour basis through Tuesday, November 6 at 8:00 pm

General Contractor - The Expo Group (TEG)

Ready By:

Saturday, November 3, 2018 @ 11:45 PM

Note

Remove poster boards following the Saturday evening Poster Session

Sunday, November 4, 2018

8:00 AM - 10:45 AM

Social Communication and Behavior #110

SDCC: 1A, 1B

Function Type: Nanosymposium

Estimated Attendance: 50

Set For: 420

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018 - Monday, November 5, 2018

8:00 AM - 5:00 PM

TEG Photography

SDCC

Function Type: Other

Cost Center: A-MO200-A705

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Logistics

Other - The Expo Group (TEG)

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

Photos of all Structural Areas, both on their own and with people in them.

- Registration Counters
- Neuroscience Meeting Planner Viewing Area
- Neurojobs
- Graduate School Fair
- Art of Neuroscience
- SfN Booth
- Social Media Walls
- Ballroom 20 Entrance Unit
- Testimonial Booth
- General convention center decorating – signage, etc.
- Attendee Services

Photos of attendees in the following areas. We are looking for photos of people being helped and interacting. We prefer smiling and happy people with a diversity of races, gender, age, and abilities.

- Exhibits and Exhibitors in the hall
- Poster Sessions
- Dynamic Posters
- Information Booths
- Attendee Services
- Seating Areas
- Symp/Mini/Nano rooms – crowd scenes and head tables (without any scientific content)
- Shuttle areas
- Certificate of Attendance

Sunday, November 4, 2018

8:00 AM - 10:45 AM

Vision: Representation of Faces and Bodies #106

SDCC: 24A, 24B, 24C

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 407

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

8:00 AM - 10:30 AM

Vision: Visual Cortex: Functional Architecture and Circuits #105

SDCC: 23A, 23B, 23C

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 385

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018
8:00 AM - 10:30 AM
Voluntary Movements #107
SDCC: 25A, 25B, 25C

Function Type: Nanosymposium
Estimated Attendance: 400
Set For: 465
Room Set: Theater

Cost Center: A-MA200-A135
Billing Group: SfN Master
Meeting Planner: Allison Morrow
Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:
Saturday, November 3, 2018 @ 12:00 PM

Note
As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018 - Monday, November 5, 2018

8:00 AM - 5:00 PM

Website Usability Testing

SDCC: 18

Function Type: Meeting
Estimated Attendance: 20

Cost Center: A-DN200-P207
Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: No

Contacts

Contact: Aisha Abdullah

Logistics

Setup - San Diego Convention Center

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

- (2) 6' skirted tables - please place table near wall outlet
- (1) 6' skirted table for food & beverage
- (2) 6' tables in the middle of the room with 3 chairs each.
Place near each other, but separate.
- (10) additional chairs
- (1) Easel
- (1) Wastebasket

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 7:00 AM

Note

- (1) Screen
- (1) Data Projector with Cart

Telecom - Smart City - SDCC

Ready By:

Saturday, November 3, 2018 @ 1:00 PM

Note

- (1) Internet drop on the SfN Staff VLAN

Computer - Atlantic Images & Sound (AIS) - Computers

Ready By:

Saturday, November 3, 2018 @ 2:00 PM

Note

- (1) Switch and (2) 6' cat 5 cables - AIS to network.

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 7:45 AM

Note

Beverage Service to be served Sunday, November 4 and Monday, November 5
Please refresh beverages and add the cookies in the pm.

Assorted Soft Drinks (70% diet) @ \$4.00++ each, charged on consumption.

Chilled Bottled Water @ \$4.00++ each, charged on consumption.
\$65.00 per gallon - Freshly Brewed Coffee, Decaffeinated Coffee
and Selection of Hot Teas

Sliced Fruit for (10) @ \$7.00 per person
Whole Fruit for (10) @ \$3.00++ each
2 dozen cookies@ \$39.00++ per dozen

All prices are subject to 20% service charge and 8% taxes

Sunday, November 4, 2018

8:30 AM - 11:00 AM

Advances in Enteric Neurobiology: The "Brain" in the Gut in Health and Disease #97

SDCC: 28A, 28B, 28C, 28D, 28E

Function Type: Minisymposium

Set For: 700

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

8:30 AM - 11:00 AM

Basic-Translational-Clinical Roundtable: What We Know, What We Don't Know: How Can We Better Understand Alzheimer's Disease to Develop Effective Treatments? #99

SDCC: 10

Function Type: Workshop

Set For: 245

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

Setup - San Diego Convention Center

Ready By:

Thursday, November 1, 2018 @ 10:00 AM

Note

Set stage per diagram
Set theater style for (245)
Head table with (5) chairs on stage
(1) Standing lectern with light
(1) 6' Skirted table with 2 chairs outside room
(1) Wastebasket

Riser in the back of room so cameraman is level with the speakers in front, set per diagram

Water service for lectern/head table

Lights: preset room lights out over screen

NOTE: Three presenters in this room will require a wheelchair lift on Tuesday, Nov. 6, 8:30-11am.

Remain as set on an 24-hour basis through Wednesday, November 7 at 5:00pm

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, November 1, 2018 @ 10:00 AM

Note

(1) 6'x 18"x 42" table, white top/black skirt set perpendicular between head table and standing lectern.

NOTE: Navy drape on stage for video recordings later in the week.

Remain as set on an 24-hour basis through Wednesday, November 7 at 5:00pm

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 7:30 AM

Note

- (1) Screen, set per diagram
- (1) Data/video projector w/cart
- (1) 4x1 Switcher
- (1) Digital Limiter
- (2) Laser Pointers
- (1) Projectionist

Remain as set on an 24-hour basis through Wednesday, November 7 at 5:00pm

Note: Stage lighting and up lighting on a dimmer for later recording

Audio/Visual - OnSite AV

Ready By:

Sunday, November 4, 2018 @ 7:30 AM

Note

- (1) Lectern microphone
- (5) Push to talk table microphones at head table
- (1) Floor microphones
- (1) DI under 6' table for computer

Note: Audio to the camera riser for later session

Remain as set on an 24-hour basis through Wednesday, November 7 at 5:00pm

Electrical - The Expo Group (TEG)

Ready By:

Thursday, November 1, 2018 @ 10:00 AM

Note

- 1-20 amp drop upstage left
- 1-20 amp drop camera platform

Remain as set on an 24-hour basis through Wednesday, November 7 at 5:00pm

Computer - Atlantic Images & Sound (AIS) - Computers

Ready By:

Sunday, November 4, 2018 @ 7:30 AM

Note

- (1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Remain as set on an 24-hour basis through Wednesday, November 7 at 5:00pm

Sunday, November 4, 2018

8:30 AM - 11:00 AM

Computational Affective Neuroscience: Algorithms for Survival #95

SDCC: 6C, 6F

Function Type: Minisymposium

Set For: 988

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

8:30 AM - 11:00 AM

Molecular Mechanisms Underpinning Dopamine Neuron Development, Diversity, and Vulnerability #98

SDCC: 29A, 29B, 29C, 29D

Function Type: Minisymposium

Set For: 645

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

8:30 AM - 11:00 AM

Multiscale Computer Modeling of Neural Circuits in Health and Disease #93

SDCC: 6A

Function Type: Symposium

Set For: 990

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

8:30 AM - 9:40 AM

SPECIAL LECTURE: Bidirectional Interactions Between the Brain and Implantable Computers #92

SDCC: Ballroom 20ABCD

Function Type: Lecture

Set For: 4500

Room Set: Theater

Cost Center: A-MA200-A130

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 11:00am.

Sunday, November 4, 2018

8:30 AM - 11:00 AM

Specific Basal Forebrain-Cortical Cholinergic Circuits Coordinate Cognitive Operations #94

SDCC: 6B

Function Type: Symposium

Set For: 990

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

8:30 AM - 11:00 AM

The Dynamic Interaction of Vision and Eye Movements #96

SDCC: 6D, 6E

Function Type: Minisymposium

Set For: 790

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

9:00 AM - 11:00 AM

PDW: Bringing a Student-Run Outreach Program to Your Institution

SDCC: 11A, 11B

Function Type: Workshop
Estimated Attendance: 150
Room Set: Banquet

Cost Center: A-MP200-A168-UR
Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

Setup - San Diego Convention Center

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

As set on Friday, November 2 at 1pm

Lights: preset room lights out over screen

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Sunday, November 4, 2018

9:00 AM - 11:00 AM

PDW: Face-to-Face Networking: Building and Maintaining Professional Relationships

SDCC: 30C, 30D, 30E

Function Type: Workshop
Estimated Attendance: 350
Room Set: As Set

Cost Center: A-MP200-A168-UR
Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

As set on Saturday, November 3 at 8 am.

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2

Sunday, November 4, 2018

9:00 AM - 11:00 AM

PDW: Fixing the Leaky Pipeline for Women in Science: Addressing Issues Facing New Moms

SDCC: 31A, 31B, 31C

Function Type: Workshop
Estimated Attendance: 500
Room Set: As Set

Cost Center: A-MP200-A168-UR
Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

As set on Saturday, November 3 at 8 am

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Sunday, November 4, 2018 @ 8:00 AM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2

Sunday, November 4, 2018 - Wednesday, November 7, 2018

9:30 AM - 5:00 PM

SfN Booth

SDCC: SfN Booth, Hall D

Function Type: Exhibits

Setup Starts On: Monday, October 29, 2018 @ 8:00 AM

Room Set: See Diagram

Cost Center: A-MK200-A108

Billing Group: SfN Master

Meeting Planner: Paula Kara

Post: Yes

Contacts

Contact: Cecile Remington

Organizer Email: PENDING - NOT COMPLETED FOR 2018

Logistics

General Contractor - The Expo Group (TEG)

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

Install carpet and extra padding per diagram ONLY AFTER internet and video cables are in place. SfN staff to arrive by 10am Monday for internet cable placement.

Install booth and hanging signs per diagram, w/shelving underneath cabinets for storage – please ensure all cabinets can be locked.

Please note which cabinets are glass. Graphics as diagrammed on rendering.

Small vases with flowers on counters throughout the booth.
NOTE: AIS was told not to provide stands or brackets for the hanging monitors/screens because TEG will take care of mounting them. Please confirm that this is correct.

Please ensure four-sided SfN hanging tower header is in place - it was missing last year.

Inside Tower:

- (3) Tall bookcases for store inventory
- (3) 6' skirted tables for computers
- (4) Chairs

Membership:

Note: Membership side MUST have a an enclosed, hardwall, lockable area for a cash box.

- (2) Accordion literature stands (for annual reports)
- (3) High stools
- (2) Wastebaskets

Neuronline:

Small counter closest to Membership section should be

glassed-in display shelves with lighting.

- (2) High stools
- (1) Wastebasket

Professional Development:

- (1) High stool
- (1) Wastebasket

Scientific Training

- (2) High stools
- (1) Wastebasket

Advocacy:

Hanging sign over this area is different from 2017 and lists two departments, so text should be split and clearly separate. Left side "Advocacy" Right side "Scientific Training"

- (2) High stools
- (1) Wastebasket
- (1) Side table (to hold Advocacy's wheel)
- (1) Floor model iPad stand next to side table (make sure size matches iPads ordered)

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

Scientific Publications:

Small counter closest to Membership section should be glassed-in shelves with display lighting.

- (4) High stools
- (1) Round stool – near bookcase
- (1) Square stool – near bookcase
- (1) Accordion literature stand

Note: The two arches around the Meed the Editors area, where the monitors are mounted each should display a journal name above imagery: "eNeuro" and "JNeurosci"

SfN Store:

- (2) Mannequins – headless torsos
- (2) High stools
- (2) Wastebaskets
- (2) Bag holder stands

Place rope and stanchion (more than we had in 2017) in the draped storage area so that it can be accessed and set up easily when we see how traffic flows and lines form. Need two separate lines (one for people paying, another for looking).

BrainFacts Area:

Signage: on counter kick panel "Public Outreach and BrainFacts.org"

- (3) High stools
- (3) Floor model iPad stands (please verify that size matches iPads ordered)
- (1) Accordion literature stand
- (1) Wastebasket
- (1) ~2' high stand (to give extra height to a pull-up banner that will be displayed behind the counter)

Social Media Area

- (1) Round stool – near monitor tower
- (1) Square stool – near monitor tower

(1) iPadZilla on back of monitor tower - please install monitor horizontally. Laptop to run iPadZilla will be stored in the counter on the other side of the structure. Sign above plasma screen: "Join the Conversation #SfN18"

Meet the Editors:

- (2) Journal distribution bins
- (3) High cocktail rounds
- (6) High stools - 2 at each table
- (1) Bench
- (1) Wastebasket

SfN.org

Similar to BrainFacts.org setup

Remain as set on a 24-hour basis through Wednesday, November 7 at 5:00 pm

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Saturday, November 3, 2018 @ 11:00 AM

Note

Neuronline:

- (1) Handheld audio recording device – cost center: A-DN200-P112

Remain as set on a 24-hour basis through Wednesday, November 7 at 5:00 pm

Electrical - The Expo Group (TEG)

Ready By:

Wednesday, October 31, 2018 @ 2:00 PM

Note

Center of Tower:

- (1) 120v 20 amp in the large center tower
- (1) 120v 20 amp in the smaller section behind the membership counter

Membership:

- (3) 120v 20 amp drops, as diagrammed
- Power for plasma screen and 5 laptops

Neuronline/Professional Development:

- (2) 120v 20 amp drops, as diagrammed
- NOL - power for 2 laptop/monitors, recording device
PD - power for 1 laptop/monitor - possible additional power for staff personal laptops

Advocacy:

- (2) 120v 20 amp drops, as diagrammed
- Power for 2 iPads, 1 laptop/monitor - possible additional power for staff personal laptops

Scientific Publications:

- (3) 120v 20 amp drops, as diagrammed
- Power for 4 laptops, 1 monitor, 1 iPad

Meet the Editors:

- (4) 120v 20 amp drops, as diagrammed
- Outlets at each cocktail round for editors to power their personal laptops, as well as power for the two plasma screens displaying

rotating journal cover images

BrainFacts:

(3) 120v 20 amp drops, as diagrammed

Power for 3 laptops (2 of which are the staff members' personal laptops), plasma screen, 3 iPads on floor stands

Social Media Area/iPadZilla:

Will use power from the BrainFacts cabinet.

Power for plasma screen and laptop connected to it.

Mini Theater:

(1) 120v 20 amp drop

Power for plasma screen and laptop connected to it

SfN Store:

(2) 120v 20 amp drops, as diagrammed

Power for 3 computers, 2 credit card readers, and 2 badge scanners.

Note: SfN will provide its own power strips.

Remain as set on a 24-hour basis through Wednesday, November 7 at 5:00 pm

Telecom - Smart City - SDCC

Ready By:

Monday, October 29, 2018 @ 10:00 AM

Note

Internet - (2) VLAN Drops. One in center tower for SfN VLAN; one at the store for CDS VLAN.
(20) additional IP addresses

VLAN drops must be in place by 10am Monday in order to run cables before the carpet is laid.

Remain as set on a 24-hour basis through Wednesday, November 7 at 5:00 pm

Computer - Atlantic Images & Sound (AIS) - Computers

Ready By:

Friday, November 2, 2018 @ 2:00 PM

Note

Please send network cable in advance, by October 22.

GENERAL:

Cables – order to be placed by Nelson Miranda, Senior Systems Support Manager at SfN. AIS to network computers.

All computers should have: Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Membership*:

(1) 40" plasma screen, mounted on back wall, with USB for display

(1) Laptop with mouse to operate plasma screen

(3) Laptops with mice for renewal processing at Membership Counter – must have Personify, SfN will provide credit card readers

(1) 32" monitor with swivel capability, to connect to laptop displaying membership directory

(1) Laptop with mouse for displaying membership directory

Neuronline:

(1) 32" plasma screen w/ USB (for PPT slideshow display) –
mount on tower wall behind counter

(1) Laptop for controlling plasma w/ PPT

(1) Additional Laptop

(1) 32" monitor w/ speakers & swivel capability

(1) Laptop with mouse & keyboard (keyboard needs long cords)
– for controlling 2nd monitor

Professional Development

(1) 32" monitor, with swivel capability

(1) Laptop with mouse & keyboard (keyboard needs long cord) –
for controlling monitor

Advocacy:

(1) 32" monitor w/ swivel capability

(1) Laptop with mouse and keyboard to control monitor

(1) iPad in swivel stand secured to the counter

(1) iPad (TEG to provide floor stand)

Ready By:

Friday, November 2, 2018 @ 3:00 PM

Note

Training:

(1) 32" monitor w/ swivel capability (facing outward)

(1) Laptop with mouse and keyboard for controlling monitor

(1) iPad in swivel stand secured to the counter

Scientific Publications:

(1) 32" plasma screen w/ speakers & USB (for HON videos) –
mount on tower wall behind counter

(1) Laptop with mouse for connecting HON PPT

(3) Laptops w/ mice for Sci Pubs team - please add Photoshop,
Office 2013 Pro, Personify

(1) iPad in swivel stand secured to the counter

Meet the Editors:

(2) 40" plasma screens w/ USB – display orientation will be
portrait

BrainFacts:

(1) 40" plasma touchscreen for displaying BrainFacts.org – note
that a touchscreen is requested for 2018

(1) Laptop to operate BrainFacts.org on plasma

(3) iPads (TEG to provide floor stands)

SfN Store:

None due, equipment provided by CDS.

SfN.org (where the mini theater used to be):

Similar setup to BrainFacts area

iPadZilla:

(1) 40" plasma screen - horizontal orientation

(1) Laptop to operate plasma screen

****Remain as set on a 24-hour basis through Wednesday,
November 7 at 5:00 pm****

Other - Convention Data Services (CDS)

Ready By:

Friday, November 2, 2018 @ 10:00 AM

Note

Advocacy & Training:

(3) Lead retrieval machines - contact Adam Katz at akatz@sfn.org for requirement details.

Scientific Publications:

(2) Lead retrieval machines - contact Zach Dourafei at zdourafei@sfn.org for requirement details.

BrainFacts:

(1) Lead retrieval machine - contact Alissa Ortman at aortman@sfn.org for requirement details.

SfN Store:

(2) CDS terminals w/ 10-key keyboards

(2) CDS credit card readers

(1) CDS administrative terminal

(2) Badge scanners

Note: Terminals need to be set up with both member and nonmember product pricing.

****Remain as set on a 24-hour basis through Wednesday, November 7 at 5:00 pm****

Sunday, November 4, 2018

10:00 AM - 12:00 PM

Brain Bond/10-Year Plan for Neuroscience

SDCC: 26B

Function Type: Meeting

Estimated Attendance: 30

Room Set: As Set

Cost Center: G-OD200-M853

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Contacts

Contact: Maya Sapiurka

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 9:00 AM

Note

As set Saturday, November 3

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 9:00 AM

Note

(1) Screen

(1) Data Projector with Cart

Audio/Visual - OnSite AV

Ready By:

Sunday, November 4, 2018 @ 9:00 AM

Note

(15) Push to talk table microphones

Computer - Atlantic Images & Sound (AIS) - Computers

Ready By:

Sunday, November 4, 2018 @ 9:00 AM

Note

(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 9:30 AM

Note

Chilled Bottled Water @ \$4.00++ each, charged on consumption.

1 Gallon Coffee @ \$65.00++ per gallon

1 Gallon Decaf @ \$65.00++ per gallon

1/2 Gallon Tea @ \$65.00++ per gallon

(1) Dozen Assorted Breakfast Breads @ \$44.00++ per dozen

(1) Dozen Muffins @ \$46.00++ per dozen

(1) Dozen Danish @ \$49.00++ per dozen

All prices are subject to 20% service charge and 8.00% taxes.

Sunday, November 4, 2018

10:00 AM - 11:10 AM

**SPECIAL LECTURE: Neural Data Science: Accelerating the
Experiment-Analysis-Theory Cycle in Large-Scale Neuroscience #100**

SDCC: Ballroom 20ABCD

Function Type: Lecture

Set For: 4500

Room Set: Theater

Cost Center: A-MA200-A130

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 11:00am.

Sunday, November 4, 2018

11:00 AM - 12:00 PM

NSP Focus Groups

SDCC: 26A

Function Type: Meeting

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 10:00 AM

Note

As set Saturday, November 3

Sunday, November 4, 2018

11:30 AM - 12:40 PM

SPECIAL LECTURE: Sensorimotor Circuits for Social Communication #101

SDCC: Ballroom 20ABCD

Function Type: Lecture

Set For: 4500

Room Set: Theater

Cost Center: A-MA200-A130

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 11:00am.

Sunday, November 4, 2018

11:30 AM - 2:30 PM

Staff Meal Room

SDCC: Staff Meal Rm, Sails Pavilion

Function Type: Other

Estimated Attendance: 70

Room Set: As Set

Cost Center: A-MO200-A201

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: No

Contacts

Contact: Dawn Keane

Logistics

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 11:15 AM

Note

Replenish as needed throughout the day:
(1) Water cooler with disposable cups

Morning Service from 7:00 – 9:00 am:

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$65.00++ per gallon

Refresh as needed until 9:00 am

Lunch Service from 11:30am – 2:00 pm:

Tomato Bisque Soup @ \$4.75++ per person

Chopped Italian Salad - Vegetarian @ \$6.00++ per person

Meat and Vegetarian Lasagna with Marinara Sauce and Toasted

Garlic Bread @ \$189.00++ each

Buttered Fettuccini Noodles @ \$4.00++ per person

New York Cheesecake @ \$60.00++ each

Freshly Brewed Coffee, Decaffeinated Coffee and Selection of Hot Teas @ \$65.00++ per gallon

Freshly Brewed Iced Tea @ \$45.00++ per gallon

Assorted Canned Soda (70% diet) @ \$4.00++ each, charged on consumption

Please have Coke products available

Sunday, November 4, 2018

12:00 PM - 2:00 PM

PDW: Career Planning and Exploration for Biomedical PhD Scientists and Physician-Scientists (MD-PhD)

SDCC: 31A, 31B, 31C

Function Type: Workshop
Estimated Attendance: 500
Room Set: As Set

Cost Center: A-MP200-A168-UR
Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

General Notes - SfN

Ready By:
Sunday, November 4, 2018 @ 11:00 AM

Note
As set on Saturday, November 3 at 8 am

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:
Sunday, November 4, 2018 @ 11:00 AM

Note
NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:
Sunday, November 4, 2018 @ 11:00 AM

Note
Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2

Sunday, November 4, 2018

12:00 PM - 2:00 PM

PDW: Cultivating Leadership in Multidisciplinary Research: Bridging Gaps across Campuses, Countries, and Continents

SDCC: 30C, 30D, 30E

Function Type: Workshop
Estimated Attendance: 350
Room Set: As Set

Cost Center: A-MP200-A168-UR
Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

General Notes - SfN

Ready By:
Sunday, November 4, 2018 @ 11:00 AM

Note
As set on Saturday, November 3 at 8 am.

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:
Sunday, November 4, 2018 @ 11:00 AM

Note
NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:
Sunday, November 4, 2018 @ 11:00 AM

Note
Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2

Sunday, November 4, 2018

12:30 PM - 1:30 PM

NSP Focus Groups

SDCC: 26A

Function Type: Meeting

Room Set: As Set

Billing Group: SfN Master

Meeting Planner: Dawn Keane

Post: Yes

Contacts

Contact: Cashen Almstead

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 11:30 AM

Note

As set Saturday, November 3

Sunday, November 4, 2018

1:00 PM - 3:15 PM

Alzheimer's Disease and Other Dementias: Tau and TDP-43 Proteinopathies #188

SDCC: 5A, 5B

Function Type: Nanosymposium

Estimated Attendance: 450

Set For: 450

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 4:00 PM

Alzheimer's Disease: Synapses, Mechanisms, and Models #187

SDCC: 33A, 33B, 33C

Function Type: Nanosymposium

Set For: 500

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 2:30 PM

Auditory Processing: Adaptation, Learning, and Memory #191

SDCC: 24A, 24B, 24C

Function Type: Nanosymposium

Estimated Attendance: 400

Set For: 407

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 3:00 PM

Biomarker and Drug Discovery: Drug Delivery and Assay Development #194

SDCC: 4

Function Type: Nanosymposium

Estimated Attendance: 250

Set For: 250

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 3:45 PM

Brain Wellness and Aging: Molecular Mechanisms #186

SDCC: 30A, 30B

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 305

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 2:10 PM

CLINICAL NEUROSCIENCE LECTURE: From Axon Regeneration to Functional Recovery After CNS Injury #175

SDCC: Ballroom 20ABCD

Function Type: Lecture

Set For: 4500

Room Set: Theater

Cost Center: A-MA200-A130

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 11:00am.

Sunday, November 4, 2018

1:00 PM - 4:30 PM

Human Cognition and Behavior: Decision Making and Cognitive Aging #193

SDCC: 23A, 23B, 23C

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 385

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 3:00 PM

Neural Stem Cells: Reprogramming, Regeneration, and Transplantation #185

SDCC: 2

Function Type: Nanosymposium

Estimated Attendance: 200

Set For: 300

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 2:30 PM

Parkinson's Disease: LRRK2 Mechanisms, Targets, and Pathways #189

SDCC: 25A, 25B, 25C

Function Type: Nanosymposium

Set For: 465

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 3:30 PM

Postnatal Neurogenesis: Molecular Mechanisms #184

SDCC: 1A, 1B

Function Type: Nanosymposium

Estimated Attendance: 50

Set For: 420

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 4:00 PM

Sleep: Hot Topics #192

SDCC: 7A, 7B

Function Type: Nanosymposium

Estimated Attendance: 150

Set For: 400

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:00 PM - 3:00 PM

Social Issues Roundtable

SDCC: 10

Function Type: Workshop
Estimated Attendance: 245
Set For: 245
Room Set: As Set

Cost Center: A-NL200-A105
Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes

Contacts

Contact: Alissa Ortman

Logistics

Setup - San Diego Convention Center

Ready By:
Sunday, November 4, 2018 @ 12:00 PM

Note
As set on Sunday, November 4 at 7:30a.m.

**Remain as set on an 24-hour basis through Wednesday,
November 7 at 5:00pm**

General Contractor - The Expo Group (TEG)

Ready By:
Thursday, November 1, 2018 @ 12:00 PM

Note
As set on Sunday, November 4 at 7:30a.m.

NOTE: Navy drape on stage for video recording

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:
Sunday, November 4, 2018 @ 12:00 PM

Note
(1) Screen
(1) Data Projector
(1) Speaker Timer
(1) Laser Pointer
(1) Projectionist 12:00pm - 3:00pm

NOTE: Stage Lighting and up-lighting on a dimmer

Audio/Visual - OnSite AV

Ready By:
Sunday, November 4, 2018 @ 12:00 PM

Note
(1) Lectern mic
(5) Push to talk table mics
(1) Floor mics
(1) Mixer
(1) Audio D1 for computer playback

(1) Sound Operator - 12:00pm - 3:00pm

Audio to the camera riser. Audio connection should not be run next other cables.

Audio/Visual - Vendor - Other

Ready By:
Sunday, November 4, 2018 @ 12:00 PM

Note
Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2.

Computer - Atlantic Images & Sound (AIS) - Computers

Ready By:
Sunday, November 4, 2018 @ 12:00 PM

Note
(1) Laptop computer with Microsoft Windows 10 Pro, Office 2016 Pro, Adobe Acrobat Reader, Quicktime and Flash Software. Must be equipped with USB ports.

Sunday, November 4, 2018

1:00 PM - 3:15 PM

Stroke Recovery: Non-Pharmacological Approaches and Novel Diagnostics #190

SDCC: 32A, 32B

Function Type: Nanosymposium

Estimated Attendance: 300

Set For: 305

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1pm.

Sunday, November 4, 2018

1:30 PM - 4:00 PM

**Blood-Brain Barrier in Health and Disease: Role in Neurodegeneration, CNS
Autoimmunity, and Gene Transfer #177**

SDCC: 6B

Function Type: Symposium

Set For: 990

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

1:30 PM - 4:00 PM

Cell Adhesion Molecules at the Intersection of Cell Type Identity and Neural Circuit Connectivity #181

SDCC: 29A, 29B, 29C, 29D

Function Type: Minisymposium

Set For: 645

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

1:30 PM - 4:00 PM

High-Level Cognition in Low-Level Brain Regions #178

SDCC: 6C, 6F

Function Type: Minisymposium

Set For: 988

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

1:30 PM - 4:00 PM

Local Field Potentials and Deep Brain Stimulation #176

SDCC: 6A

Function Type: Symposium

Set For: 990

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

1:30 PM - 4:00 PM

More Than Just a "Motor": Recent Surprises From the Frontal Cortex #180

SDCC: 28A, 28B, 28C, 28D, 28E

Function Type: Minisymposium

Set For: 700

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

1:30 PM - 4:00 PM

Telling Stories of Science #179

SDCC: 6D, 6E

Function Type: Minisymposium

Set For: 790

Room Set: Theater

Cost Center: A-MA200-A135

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Saturday, November 3, 2018 @ 7:30 AM

Note

As set Saturday, Nov. 3 at 1:30pm.

Sunday, November 4, 2018

2:30 PM - 5:00 PM

PDW: NDP Workshop: Breaking Through: Pathways to Independence for Early Career Neuroscientists

SDCC: 30C, 30D, 30E

Function Type: Workshop
Estimated Attendance: 350
Room Set: As Set

Cost Center: A-AT200-A175-UR
Billing Group: SfN Master
Meeting Planner: Jennifer Gross
Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

General Notes - SfN

Ready By: Note
Sunday, November 4, 2018 @ 1:30 PM As set on Saturday, November 3 at 8 am.

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By: Note
Sunday, November 4, 2018 @ 1:30 PM NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By: Note
Sunday, November 4, 2018 @ 1:30 PM **Session will be video recorded**

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2

Food And Beverage - Center Plate - SDCC

Ready By: Note
Sunday, November 4, 2018 @ 2:00 PM Assorted Soft Drinks (70% diet) @ \$4.00++ each, charged on consumption.
Chilled Bottled Water @ \$4.00++ each, charged on consumption
(4) Gallon Coffee @ \$65.00++ per gallon
(3) Gallon Decaf @ \$65.00++ per gallon
(2) Gallon Hot Tea @ \$65.00++ per gallon
(30) Dozen Cookies @ \$39.00++ per dozen
All prices are subject to 20% service charge and 8.00% taxes.

Sunday, November 4, 2018

2:30 PM - 3:40 PM

PETER AND PATRICIA GRUBER LECTURE: Decision, Reward, and the Basal Ganglia #182

SDCC: Ballroom 20ABCD

Function Type: Lecture

Set For: 4500

Room Set: Theater

Cost Center: A-MA200-A130

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 11:00am.

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 1:30 PM

Note

This lecture will require (3) UHF RF Lavalier mic system

Sunday, November 4, 2018

3:00 PM - 5:00 PM

PDW: How a Journal Handles Your Paper

SDCC: 31A, 31B, 31C

Function Type: Workshop

Estimated Attendance: 500

Room Set: As Set

Cost Center: A-MP200-A168-UR

Billing Group: SfN Master

Meeting Planner: Jennifer Gross

Post: Yes

Contacts

Contact: Dominique Stilletti

Logistics

General Notes - SfN

Ready By:

Sunday, November 4, 2018 @ 2:00 PM

Note

As set on Saturday, November 3 at 8 am

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 2:00 PM

Note

NOTE: Stage lighting and up-lighting on a dimmer

Audio/Visual - Vendor - Other

Ready By:

Sunday, November 4, 2018 @ 2:00 PM

Note

Session will be video recorded

SEE RECORDING SPREADSHEET FOR DETAILS

To be recorded by M2

Sunday, November 4, 2018

4:00 PM - 5:00 PM

PECC Press Reception

SDCC: 22

Function Type: Reception
Estimated Attendance: 100
Set For: 100
Room Set: Reception

Cost Center: A-MC200-P150
Billing Group: SfN Master
Meeting Planner: Dawn Keane
Post: Yes

Contacts

Contact: Lauren Wingfield

Logistics

Setup - San Diego Convention Center

Ready By:

Sunday, November 4, 2018 @ 2:00 PM

Note
VIP Event

Reception Style - Low cocktail tables and chairs
High cocktail tables with no chairs

(1) Easel

Audio/Visual - OnSite AV

Ready By:

Sunday, November 4, 2018 @ 2:00 PM

Note
(1) Floor microphone

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 3:30 PM

Note
NOTE: PLEASE USE BLACK TABLE CLOTHS AND CANDLES ON TABLES.
Any additional decorating that catering can do at no additional cost is appreciated.

(50) IMPORTED AND DOMESTIC CHEESE DISPLAY \$8.50
Garnished with Seasonal Fruit, Sliced Baguettes and Assorted Crackers

(50) FRESH VEGETABLE CRUDITÉ \$8.00
Creamy Avocado Dip and Spicy Tomato Ranch Dip

(200) ORANGE CHICKEN SPRING ROLL at \$600 per (100)
With plum sauce

(300) MEDITERRANEAN CHICKEN KABOB at \$675 per (100)
with Figs and Roasted Tomatoes

(200) FETA & SUN DRIED TOMATO IN PHYLLO at \$550 per (100)

(250) CARNITAS TAQUITOS at \$550 per (100)
with Cilantro Cream Fraiche

HOSTED BAR

Beer, Wine and Soft Drinks

DELUXE WINE - HOSTED @ \$7.25 PER GLASS

DOMESTIC BEER - HOSTED @ \$5.50 PER BOTTLE

IMPORTED & CRAFT BEER - HOSTED @ \$7.25 PER BOTTLE

Assorted Canned Soda, @ \$4.00 each, charged on consumption.

Bottled Water @ \$4.00 each, charged on consumption.

Assorted juices, and sparkling water @ \$4.75 each

A Bartender Fee of \$150.00++ will apply if a minimum guarantee
of \$600.00 in sales per bar is not met.

Plus 20% service charge and 8% sales tax

Sunday, November 4, 2018

5:15 PM - 6:30 PM

PRESIDENTIAL SPECIAL LECTURE: Neurobiology of Social Behavior Circuits #183

SDCC: Ballroom 20ABCD

Function Type: Lecture

Set For: 4500

Room Set: Theater

Cost Center: A-MA200-A130

Billing Group: SfN Master

Meeting Planner: Allison Morrow

Post: Yes

Contacts

Contact: Kyle Hayden

Logistics

General Notes - SfN

Ready By:

Thursday, November 1, 2018 @ 12:00 PM

Note

As set Saturday, Nov. 3 at 11:00am.

Sunday, November 4, 2018
6:30 PM - 8:30 PM
Arab Neuroscientists Social
SDCC: 26B

Function Type: Satellite
Estimated Attendance: 30

Cost Center: A-MA200-A701
Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes

Contacts

Contact: Sharon Bowles

Alt Contact: Yasmine El-Shamayleh

Organizer Email: yasmine@arabneuroscientists.org

Logistics

Setup - San Diego Convention Center

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

As set on Saturday, November 3 at 7:00 am

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

As set on November 4 at 10 a.m.

Satellite Organizer requests the following items:

(1) 8' screen

(1) Data/video projector and cart

Audio/Visual - OnSite AV

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

As set on November 4 at 10 a.m.

Satellite organizer will use the following item:

(1) Table microphone on end table of U-Shape

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

Please contact organizer directly for food and beverage requirements. Organizer will pay Centerplate directly for all f/b orders.

Sunday, November 4, 2018

6:30 PM - 8:30 PM

g.tec RecoverIX and MindBEAGLE Workshop

SDCC: 10

Function Type: Satellite

Estimated Attendance: 100

Room Set: As Set

Cost Center: A-MA200-A701

Billing Group: SfN Master

Meeting Planner: Sharon Bowles

Post: Yes

Contacts

Contact: Sharon Bowles

Alt Contact: Christoph Guger

Organizer Email: guger@gtec.at

Logistics

Setup - San Diego Convention Center

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

As set on Sunday, November 4 at 7:30a.m.

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

As set on Sunday, November 4 at 7:30 am.

Satellite Organizer will use the following existing items:

(1) Screen

(1) Projector cart

Organizer will bring his own projector

Audio/Visual - OnSite AV

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

As set on Sunday, November 3 at 7:30 am.

Satellite Organizer will use the following existing items:

(1) Lectern microphone

(1) Floor microphone

(1) DI under 6' table for computer

Food And Beverage - Center Plate - SDCC

Ready By:

Sunday, November 4, 2018 @ 5:30 PM

Note

Please contact organizer directly for food and beverage requirements. Organizer will pay Centerplate directly for all f/b orders.

Sunday, November 4, 2018

6:30 PM - 8:30 PM

New Techniques in Electro-and Optophysiology

SDCC: 4

Function Type: Satellite
Estimated Attendance: 100

Cost Center: A-MA200-A701
Billing Group: SfN Master
Meeting Planner: Sharon Bowles
Post: Yes

Contacts

Contact: Sharon Bowles

Alt Contact: Margaret Badon
Organizer Email: margaret@alascience.com

Logistics

Setup - San Diego Convention Center

Ready By:
Sunday, November 4, 2018 @ 5:30 PM

Note
As set on Saturday, November 3 at 8 a.m.

(1) Skirted registration table and (2) chairs outside the entrance

Audio/Visual - Atlantic Images & Sound (AIS) AV

Ready By:
Sunday, November 4, 2018 @ 5:30 PM

Note
As set on Saturday, November 3 at 12:00 pm
Satellite organizer will use the following existing items:
(1) Screen, set per diagram
(1) Data/video projector w/cart
(1) 4x1 Switcher
(1) Digital Timer
(2) Laser Pointers

Audio/Visual - OnSite AV

Ready By:
Sunday, November 4, 2018 @ 5:30 PM

Note
As set on Saturday, November 3 at 12:00 pm
Satellite organizer will use the following existing items:
(1) Lectern microphone
(1) Table microphone at head table
(2) Floor microphones
(1) DI under 6' table for computer

Food And Beverage - Center Plate - SDCC

Ready By:
Sunday, November 4, 2018 @ 5:30 PM

Note
Please contact organizer directly for food and beverage requirements. Organizer will pay Centerplate directly for all f/b orders.