

**SOCIETY FOR NEUROSCIENCE 48th ANNUAL MEETING RESUME  
MANCHESTER GRAND HYATT SAN DIEGO**

**TO:** Joann Hatfield, Manchester Grand Hyatt San Diego  
Eric Berry, President, Atlantic Images & Sound  
Chris Balak, National Account Director, The Expo Group

**FROM:** Paula Kara, CMP, Senior Director, Meeting Services  
Dawn Keane, CMP, Director, Meeting Operations  
Sharon Kerley Bowles, CEM, Senior Meeting Planner  
Allison Burns, CEM, Senior Operations Manager  
Stephanie Embrey, CEM, Meeting Planner  
Jennifer Gross, Meeting Operations Specialist  
Dmytro Hryckowian, Meetings Assistant  
Alisa Johnson, Logistics Consultant

**SUBJECT:** 48th Annual Meeting  
Society for Neuroscience  
November 3 – 7, 2018

**ANTICIPATED ATTENDANCE**

The SfN annual meeting typically draws 30,000- 32,000 attendees each year. Attendees from North America comprise 65% and international attendees from approximately 80 countries represent 35% of the total attendance. Exhibit personnel include 3,300 – 3,500 people.

**PURPOSE**

The Society for Neuroscience is the world's largest organization of scientists and physicians dedicated to understanding the brain, spinal cord and peripheral nervous system. Founded in 1969, the Society has grown from 500 charter members to nearly 36,000 members. The purposes of the Society are to (a) advance the understanding of the nervous system by bringing together scientists from various backgrounds and by encouraging research in all aspects of neuroscience; (b) promote education in the neurosciences; and (c) inform the general public about results and implications of new research. The exchange of scientific information occurs at the Annual Meeting that includes nearly 14,000 reports of new scientific findings and estimated 30,000 – 32,000 participants. The Society's Annual Meeting is the largest of its kind in the world, and is considered the arena for the presentation of new results in neuroscience.

**MEETING LOCATION**

Headquarters offices, scientific sessions, symposia, nanosymposia, mini-symposia, exhibits, and registration will be located at the San Diego Convention Center. Daytime special and presidential special lectures will be held in Ballroom 20. SfN-Sponsored Socials will be held at the Marriott Marquis San Diego Marina.

**GENERAL SCHEDULE OF MEETING**

A number of satellite events are scheduled on Wednesday, October 31 through Wednesday, November 7 at the San Diego Convention Center, the Marriott Marquis San Diego Marina, the Manchester Grand Hyatt, the Hilton San Diego Bayfront Hotels and other San Diego area facilities. The Society sponsors three Short Courses and the Neurobiology of Disease Workshop at the San Diego Convention Center on Friday, November 2. Registration opens in the Sails Pavilion at the San Diego Convention Center at 7:30 a.m. on Saturday, November 3 and closes at 5:00 p.m. on Wednesday, November 7. See registration schedule for dates and hours. The official meeting opens at 11:00 a.m. on Saturday, November 3 and closes at 5:00 p.m. on Wednesday, November 7. Exhibits will open at the San Diego Convention Center at 9:30 a.m. on Sunday, November 4 and close at 5:00 p.m. on Wednesday, November 7. Daily exhibit hours are 9:30 a.m.-5:00 p.m.

**CITY WIDE ROOM BLOCK: 9,000**

**MANCHESTER GRAND HYATT SAN DIEGO: 1000**

<b>Day/Date</b>	<b>% of Peak Night</b>	<b>Standard Rooms</b>	<b>Staff</b>	<b>Grand Club</b>	<b>Gov't</b>	<b>1-Bedroom Pres. Suite</b>	<b>Total Units</b>
Monday, 10/29/2018	1%	10	0				<b>10</b>
Tuesday, 10/30/2018	1%	10	0				<b>10</b>
Wednesday, 10/31/2018	3%	23	7				<b>30</b>
Thursday, 11/1/2018	20%	186	7	5	1	1	<b>200</b>
Friday, 11/2/2018	70%	482	7	5	5	1	<b>500</b>
Saturday, 11/3/2018	100%	980	7	5	7	1	<b>1000</b>
Sunday, 11/4/2018	100%	980	7	5	7	1	<b>1000</b>
Monday, 11/5/2018	100%	980	7	5	7	1	<b>1000</b>
Tuesday, 11/6/2018	90%	791	7	5	6	1	<b>810</b>
Wednesday, 11/7/2018	40%	384	7	5	3	1	<b>400</b>
Thursday, 11/8/2018	3%	23	1	5		1	<b>30</b>
Friday, 11/9/2018	1%	10	0				<b>10</b>
<b>Total</b>							<b>5000</b>

**ROOM RATES**

Single	<b>\$293.00</b>
Double	<b>\$293.00</b>
Triple	<b>\$318.00</b>
Quad	<b>\$343.00</b>
Government	<b>Prevailing</b>
Extra Person	<b>\$25</b>

Rates listed above are 5% commissionable to Convention Management Resources (CMR). Rates above also include a \$18 per night, per room shuttle rebate payable to the Society for Neuroscience.

**COMPLIMENTARY/SPECIAL CONSIDERATIONS**

The Hotel shall provide the following complimentary accommodations to SfN:

- A. One (1) complimentary guest room night for every fifty (50) guest room nights occupied on a cumulative basis.
- B. The following complimentary accommodations shall be provided to SfN over and above the one per forty noted in section VI subsection A.
  - 1. One (1) Presidential Suite will be provided. It will be allocated by SfN and will be provided for eight (8) nights beginning Thursday, November 1, 2018. This rooms will also have complimentary internet access.
  - 2. Two (2) Standard complimentary single rooms for SfN designation throughout the inclusive dates listed in section I. with the following concessions:
    - a. No charge for internet access.
    - b. Complimentary concierge level access throughout the inclusive dates listed in section I.

3. A single or double rate of 50% off the lowest single or double confirmed SfN group rate will apply for seven (7) staff rooms.
4. All SfN staff will receive complimentary access to the Hotel Health Club.
5. The Hotel will upgrade five (5) rooms, to the Concierge level of the hotel for SfN Staff and VIPs with a predetermined amenity of the Hotel's choice. They will be allocated by SfN and will be provided for eight (8) nights during the inclusive dates listed in section I.
6. Three (3) complimentary parking spaces will be extended to SfN during the inclusive dates listed in section I.
7. Up to three (3) amenities selected by SfN shall be provided by the Hotel at a 30% discount from regular pricing.
8. The Hotel agrees to provide, at no charge to SfN, three (3) roundtrip airport transfers for SfN VIPs as designated by SfN.
9. One (1) bar set up (using premium brands) shall be provided on a complimentary basis for SfN President or designate. Refreshes are the responsibility of SfN.

**VIP AND MASTER ACCOUNT RESERVATIONS** – Will provide under separate cover.

**AMENITY PACKAGES**– Will provide under separate cover.

#### **MASTER ACCOUNT**

Please establish a Master Account in the name of the Society for Neuroscience. At the conclusion of the meeting, forward the Master Account along with backup for all charges to:

Society for Neuroscience  
 Attention: Dawn Keane, CMP, Director, Meeting Operations  
 1121 14<sup>th</sup> Street, NW, Suite 1010  
 Washington, DC 20005

#### **AUTHORIZED SIGNATURES**

Individuals listed in the resume may sign for charges incurred for their events. Individuals below are additional authorized signatures to the Society for Neuroscience Master Account.

Paula Kara, CMP, Senior Director, Meeting Services  
 Dawn Keane, CMP, Director, Meeting Operations  
 Sharon Kerley Bowles, CEM, Senior Meeting Planner  
 Allison Burns, CEM, Senior Operations Manager  
 Stephanie Embrey, CEM, Meeting Planner  
 Jennifer Gross, Meeting Operations Specialist  
 Dmytro Hryckowian, Meeting Services Assistant  
 Alisa Johnson, Logistics Consultant  
 Marty Saggese, Executive Director  
 Richard Haganir, PhD, SfN President

#### **SIGNS/LITERATURE**

Lobby and directional signs will be delivered by The Expo Group and placed beginning on Tuesday, October 30 – Friday, November 2. Only official Society signs may be placed at the Manchester Grand Hyatt. Organizers of ancillary events may only place a sign outside the entrance to their function room on the day of their function only. Exhibitors may only distribute literature from their booths at the San Diego Convention Center. Under no circumstances may any other individuals place signs of any nature or distribute literature of any kind at the Manchester Grand Hyatt without prior written approval from the Society for Neuroscience. Sleeping room deliveries are not

permitted. (1) easel is required outside the entrance to each Society event 45 minutes prior to the start of the event.

### **HOTEL READER BOARDS**

List only those events sponsored by the Society under the Society for Neuroscience. All other events may be listed under the heading “Events Sponsored by Other Organizations during the Society for Neuroscience Annual Meeting”.

### **ROOM SERVICE/RESTAURANTS/FOOD AND BEVERAGE OUTLETS**

Sessions are 8:00 a.m. - 5:00 p.m. daily at the San Diego Convention Center beginning Saturday, November 3 at 11:00 a.m. through 5:00 p.m. on Wednesday, November 7. Exhibits are open 9:30 a.m.-5:00 p.m. daily from Sunday, November 4 - Wednesday, November 7. Room service and restaurant traffic could be heavy early in the morning. The daily lunch break is between 11:30 a.m.-1:00 p.m. Sessions and exhibits end between 5:00 – 6:15 p.m. Saturday - Wednesday. Traffic will be heavy in lounges from 5:30 p.m. into the evening. Keep bars and lounges stocked for heavy beer and wine consumption.

### **FRONT DESK**

Please have the Front Desk staffed to maximum capacity for heavy arrivals on Friday-Sunday, November 2-4. Anticipate average arrival on Thursday, November 1 (note VIPs begin arriving on Thursday, please have Front Desk heavily staffed so they do not have to wait in lines). Heavy checkout is anticipated Tuesday afternoon and Wednesday morning, November 6-7. **Note: Please be sure to instruct personnel to only charge VIPs as outlined in the reservations provided by CMR.**

### **BELL STAND**

Please have bell stand staffed to maximum capacity for arrivals on Friday-Sunday, November 2-4. Likewise for heavy checkout on Tuesday afternoon and Wednesday morning, November 6-7. Many of the guests will check out early and leave their luggage with the bell stand or take it with them to the San Diego Convention Center.

### **AUDIO VISUAL and COMPUTER RENTAL**

The Society for Neuroscience official audio visual and computer company and official computer rental company is Atlantic Images and Sound, Inc. (AIS). The contact is Eric Berry, President. The AIS office will be located in Room 8 at the San Diego Convention Center and staffed Saturday, November 3 - Wednesday, November 7, 7:00 a.m.-5:00 p.m.

### **MEETING ROOM TEMPERATURE**

Preset all session rooms for 71 F. Temperature should not go above 75 F. Note: Please do not set computers for air conditioning to be turned off precisely at ending time of each event as many run overtime. In addition, please be sure to have air conditioning on in the meeting rooms in enough time to sufficiently cool the rooms prior to the meeting start times.

### **WALK POLICY**

Should the Hotel find itself in a “walk situation,” it must first notify SfN and SfN’s designated housing bureau agent so that measures may be taken to protect SfN VIPs and Meeting attendees. “Walking” terms shall apply to relocation of guests who were previously guaranteed a room, whether in a pre-walk situation prior to the actual Meeting or in a walk situation occurring over the Meeting dates. Hotel guests who are not part of the SfN official room block will be the first to be relocated prior to the relocation of any SfN guests. If relocation of SfN Meeting attendees is inevitable, the Hotel will provide the following arrangements:

1. Alternate accommodations at a comparable property approved by SfN, using hotels that are part of the SfN official block as first walk choice, however should SfN Hotels not be available, an alternative comparable location will be used with the approval of SfN.
2. Pay the first night’s room and tax at the comparable property and a three-minute long distance telephone call.
3. Pay the transportation costs to and from the comparable property for all Meeting events scheduled on the day and evening following relocation (if hotel is not an official SfN hotel)

on the SfN shuttle route), as well as the return to the Hotel the following day. The Hotel will accommodate the guest for the remainder of the Meeting at the negotiated the SfN Meeting Rate.

4. If the Hotel is unable to accommodate the guest for the remainder of the Meeting, the Hotel will provide the following arrangements. If, however, the relocated guest chooses to remain at the alternate hotel, then the following concession will be null and void.
  - a. Hotel agrees to pay the alternate hotel directly for the difference in room rate and tax between the Hotel's confirmed SfN rate and tax and the room rate and tax charged by the alternate hotel. Hotel will work directly with the alternate hotel to set up a separate folio to which the rate differential will be charged.
  - b. Pay all fees the guest incurs for transportation for all Meeting events during the hours that the SfN shuttle operates, if the reassigned hotel is not an official SfN hotel on the shuttle route.
5. Any rooms walked will be included in the count for complimentary room credits. The Hotel agrees to pay to SfN's designated housing bureau agent one night's housing service fee and shuttle rebate to SfN for each guest relocation whereby the Hotel pays room and tax for alternate hotel accommodations unless the hotel that the guest was relocated to is part of the contracted SfN room block and the relocated guest is included in final housing data by the hotel.

B. Under no circumstances will the Hotel relocate SfN Meeting attendees without first consulting with SfN and SfN's designated housing bureau agent.

#### **BUSINESS CENTER.**

Please establish a Master Account for Society for Neuroscience staff. Prior to accepting copy work, Society staff must provide Business Center personnel with their SfN Neuroscience 2018 name badge or business card and a SfN internal cost center or committee name. See Attachment for a list of SfN Staff who are authorized to sign for Business Center Services.

#### **IMPORTANT SOCIETY FOR NEUROSCIENCE POLICIES**

##### **Audio/Video Reproductions**

The Society for Neuroscience reserves the rights to audio and video reproduction of all presentations at the 48th Annual Meeting. Individuals may not patch into house sound systems. Photography, filming and video recording are permitted only during press conferences. Other arrangements must be made in advance with Kym Kilbourne or Lauren Wingfield, in the Press Room, Room 15B at the San Diego Convention Center.

#### **OFFICES**

##### **Annual Meeting Headquarters Office--Logistics**

The Annual Meeting Logistics Headquarters Office is located in the Sails Pavilion of the San Diego Convention Center. On-site telephone number is 619/525-6200. This office handles all logistics and advance registration related questions. Annual Meeting Logistics staff are:

Paula Kara, CMP, Senior Director, Meeting Services  
Dawn Keane, CMP, Director, Meeting Operations  
Sharon Kerley Bowles, CEM, Senior Meeting Planner  
Allison Burns, CEM, Senior Operations Manager – Exhibit Mgmt. Office, Lobby D  
Stephanie Embrey, CEM, Meeting Planner  
Jennifer Gross, Meeting Operations Specialist  
Dmytro Hryckowian, Meetings Assistant

Alisa Johnson, Logistics Consultant

The Annual Meeting Headquarters Office is open during the following hours:

Friday, November 2	8:00 a.m. - 5:00 p.m.
Saturday, November 3	7:00 a.m. - 6:00 p.m.
Sunday, November 4	7:00 a.m. - 6:00 p.m.
Monday, November 5	7:00 a.m. - 6:00 p.m.
Tuesday, November 6	7:00 a.m. - 6:00 p.m.
Wednesday, November 7	7:00 a.m. - 6:00 p.m.

## EXPOSITION

Exhibits are located in Halls B-H at the San Diego Convention Center. Exhibit Management Office is located in Lobby D.

Exhibit Management Contacts:	Allison Burns, CEM, SfN Senior Operations Manager Jennifer Gross, Meetings Operations Specialist
Official Service Contractor:	The Expo Group – Chris Balak, National Accounts Director

<b>Move In for Exhibitors:</b>	Wednesday, October 31	6:00 a.m. - 7:00 p.m.
	Thursday, November 1	6:00 a.m. - 7:00 p.m.
	Friday, November 2	6:00 a.m. - 7:00 p.m.
	Saturday, November 3	6:00 a.m. - 7:00 p.m.

<b>Exhibit Hours:</b>	Sunday, November 4	9:30 a.m. - 5:00 p.m.
	Monday, November 5	9:30 a.m. - 5:00 p.m.
	Tuesday, November 6	9:30 a.m. - 5:00 p.m.
	Wednesday, November 7	9:30 a.m. - 5:00 p.m.

<b>Move Out for Exhibitors:</b>	Wednesday, November 7	5:00 p.m. - Midnight
	Thursday, November 8	8:00 a.m. - Midnight
	Friday, November 9	6:00 a.m. - Midnight

Move out deadlines vary by hall

## ADDITIONAL TELEPHONE NUMBERS

Please refer to the telephone list on the Neuroscience 2018 resume website for additional telephone numbers.

## SESSIONS

All SfN sessions (with exception of a few workshops) are located at the San Diego Convention Center and held Saturday, November 3 – Wednesday, November 7. There are two sessions that are open to the public. Listed below are the sessions, room locations and event times.

The Dialogues Lecture, Saturday, November 3, 11:00 a.m. - 1:00 p.m. in Ballroom 20.  
The Public Advocacy Forum, Tuesday, November 6, 2:30 - 3:30 p.m. in Room 10

A detailed schedule is included in the resume and at <http://www.sfn.org/am2018>.

## POSTER SESSIONS

Poster sessions are located throughout Halls B-H at the San Diego Convention Center.

Saturday, November 3	1:00 p.m. – 5:00 p.m.
Sunday, November 4 – Wednesday, November 7	8:00 a.m. – 12:00 p.m. & 1:00 p.m. - 5:00 p.m.

## SATELLITE/ANCILLARY EVENTS

Satellite Symposia and Ancillary Events are non-SfN sponsored events, meetings, socials, etc., and SfN Annual Meeting attendees may attend these events. Satellite events are approved and scheduled through SfN so not to conflict

with SfN scientific sessions. Satellite events are held Wednesday, October 31 – Wednesday, November 7.

Satellite/Ancillary Event contact information, logistics, and billing information are detailed in the resume. The hotel is to obtain specific catering requirements for satellite/ancillary events directly from the organizers listed on each logistics sheet. Please note special billing instructions contained in this resume. Organizers have been advised they must set-up individual accounts for their events. Requests for poster boards should be directed to The Expo Group.

### **ATTENDEE REGISTRATION**

Registration is located in the Sails Pavilion at the San Diego Convention Center and is open during the following hours:

Saturday, November 3	7:30 a.m. - 5:00 p.m.
Sunday, November 4	7:30 a.m. - 5:00 p.m.
Monday, November 5	7:30 a.m. - 5:00 p.m.
Tuesday, November 6	7:30 a.m. - 5:00 p.m.
Wednesday, November 7	7:30 a.m. - 5:00 p.m.

Express badge pick-up areas are located in Lobbies A, D and F and in the Sails Pavilion at the San Diego Convention Center.

Express Badge Pick-up is open on the following dates and hours.

Friday, November 2	2:00 p.m. - 5:00 p.m.
Saturday, November 3	7:30 a.m. - 5:00 p.m.
Sunday, November 4	7:30 a.m. - 5:00 p.m.
Monday, November 5	7:30 a.m. - 5:00 p.m.

Note: Above are published hours. The registration area will close at the published hours. Attendees remaining in line at closing will be processed.

### **GUEST REGISTRATION**

Guest Registration is located in the Sails Pavilion at the San Diego Convention Center and is open during attendee registration hours.

### **PRESS REGISTRATION**

Press registration is located in Room 15B at the San Diego Convention Center on Saturday, November 3 - Wednesday, November 7 from 8:00 a.m. - 5:00 p.m.

### **SHUTTLE SERVICE**

Shuttle service has been arranged through Production Transport. Our contact is Karin Keidser, Director, Western Region. The shuttle will run between the San Diego Convention Center and most official Society hotels during the following hours:

Saturday, November 3	7:00 a.m. – 10:00 p.m.
Sunday, November 4	6:30 a.m. – 9:30 p.m.
Monday, November 5	7:00 a.m. – 9:30 p.m.
Tuesday, November 6	7:00 a.m. – 9:30 p.m.
Wednesday, November 7	7:00 a.m. – 6:00 p.m.

Scheduled service intervals will be approximately 10 minutes during peak morning and evening hours and every 20 minutes during non-peak hours. Production Transport will also operate a service desk for attendees located outside of Box Office E. Telephone: 619/525-6245.

Please provide an internal phone list of key staff with their titles and extension numbers and direct dial lines at the pre-con meeting.

Note: The Society for Neuroscience must review event orders prior to them being distributed to hotel personnel.

**MANCHESTER GRAND HYATT HOTEL  
SCHEDULE OF EVENTS/SETUP RESUME**

The Society events, as well as special group meetings (satellite/ancillary events) scheduled at the Manchester Grand Hyatt Hotel may be viewed and downloaded from our website at <http://www.sfn.org/annual-meeting/neuroscience-2018/at-the-meeting/resumes>. Please note that events listed have been scheduled to begin and end according to the scheduled times listed; however, some of the sessions and lectures may end prior to, or run about 15-30 minutes longer than the listed time. If a session is continuing past the listed time, do not interrupt to begin room clean-up.



Business Center – as of **September 13, 2018**

Listed below are the Society for Neuroscience staff that are authorized to charge copy work to the Master Account. Prior to Business Center personnel accepting copy work, SfN staff must provide a SfN internal cost center code and must show identification in the form of their name badge or business card.

Adam Beard	James Derousselle	Mikhaila Richards
Adam Buck	Jamie Beaulieu	Munin Streitz
Adam M Katz	Janel Johnson	Nelson Giovanni Miranda
Aisha Abdullah	Jenna Kohnke Gaffney	Paul Troxell
Alexis Martin	Jennifer Gross	Paula Kara
Alexis Wnuk	Jeremy Weinapple	Pauline Charbogne
Alisa Johnson	Jillian Walsh	Petra Carrington
Alissa Ortman	Juanita Graham	Petra Charters
Allison Burns	Julia Pergande	Prachi Sharma
Allison Morrow	Juliet Beverly	Rena James
Allison Schubauer	Kara Flynn	Rhonda Johnson Adams
Amanda Kimball	Kara O'Leary	Rigo Espinosa
Amit Kumar	Kathleen Wojtowicz	Robert Spencer
Angela Ter Maat	Katie Grady	Ryley Trahan
Anne Morris	Kelly Michelle Pettiford	Scott Moore
Ashley Smith	Kelly Newton	Sharon Bowles
Ava Onalaji	Kelsey King	Sorabh Bhargava
Betsy Schultz	Kirsten Stowe	Stephanie Arion
Blythe Alexander	Krystal Foster	Stephanie Connor
Brittany Hackett	Kyle Hayden	Stephanie Embrey
Cashen Almstead	Kym Kilbourne	Stephanie Schlueter
Cecile Remington	Lauren Wingfield	Suzanne Rosenzweig
Chelsea Jaetzold	Lesley Hillis	Sylvie Raver
Cori Spencer	Lisa Chiu	Tannera George
Cristen Sanfilippo	Liz Rumsey	Taylor Johnson
David Barnstone	Liz Songowa	Trevor Ferree
David Lindeman	Lynn Fein-Schaffer	Tsega Gari
Dawn Keane	MacKenzie Condon	Vicente Carmona
Deborah Elson	Marty Saggese	Zach Gipson
Dmytro Hryckowian	Mary Collins	Zachary Dourafei
Dominique Stilletti	Mary Monaysar	Zachary Hilderbrandt
Eric Hoffmaster	Maya Sapiurka	
Eric Martinez	Meara Bucklin	
Francesca Sarris	Megan Walski	Marty Saggese, SfN Executive Director
Greg Brunso	Mekonnen Senbeta	Richard Hugarir, PhD, SfN President
Hannah Nelson	Melanie Willis	
Hannah Zuckerman	Melissa A. Garcia	
Harjit Jathoul	Melissa Thompson Ayoub	
Holly McCastlain	Meridian Watters	
Jack Lee	Michael Heintz	

## Shuttle Schedule

Date	Times	Service
<b>Saturday, November 3</b>	7:00 AM – 4:00 PM 4:00 PM - 10:00 PM	20 minute service 10 minute service
<b>Sunday, November 4</b>	6:30 AM - 10:30 AM 10:30 AM - 4:00 PM 4:00 PM - 8:00 PM 8:00 PM - 9:30 PM	10 minute service 20 minute service 10 minute service 20 minute service
<b>Monday, November 5</b>	7:00 AM - 10:30 AM 10:30 AM - 4:00 PM 4:00 PM - 8:00 PM 8:00 PM - 9:30 PM	10 minute service 20 minute service 10 minute service 20 minute service
<b>Tuesday, November 6</b>	7:00 AM - 10:30 AM 10:30 AM - 4:00 PM 4:00 PM - 8:00 PM 8:00 PM - 9:30 PM	10 minute service 20 minute service 10 minute service 20 minute service
<b>Wednesday, November 7</b>	7:00 AM - 10:30 AM 10:30 AM - 3:30 PM 3:30 PM - 6:00 PM	10 minute service 20 minute service 10 minute service

### Hotel Boarding Locations

\*Co-Headquarters Hotels

Hotel	Route	Pick-Up Point
<b>Hilton San Diego Bayfront *</b>	Walk	Walk to San Diego Convention Center
<b>Manchester Grand Hyatt San Diego*</b>	Walk	Walk to San Diego Convention Center
<b>Marriott Marquis San Diego Marina*</b>	Walk	Walk to San Diego Convention Center
<b>Andaz San Diego</b>	6-Pink	Across Street on 6 <sup>th</sup> Ave. at F Street
<b>Bay Club Hotel and Marina</b>	1-Red	Walk to Humphreys - Curbside in front on Shelter Island Dr.
<b>Best Western Plus Bayside Inn</b>	7-Purple	On India Street at Ash Street
<b>Best Western Plus Island Palms Hotel</b>	1-Red	Curbside in Front
<b>Best Western Seven Seas</b>	3-Yellow	Walk to Days Inn - Curbside on Hotel Circle Dr.
<b>Bristol Hotel</b>	5-Orange	Walk to Westin Gaslamp Quarter on 1st Ave.
<b>Courtyard San Diego Downtown</b>	6-Pink	Curbside on 6 <sup>th</sup> Ave.
<b>Courtyard Gaslamp/Convention Center</b>	Walk	Walk to San Diego Convention Center
<b>Days Inn Hotel Circle Near Seaworld</b>	3-Yellow	Curbside on Hotel Circle Drive
<b>DoubleTree Hotel San Diego Downtown</b>	7-Purple	Curbside at Union Street Entrance

<b>Embassy Suites San Diego Bay Downtown</b>	4-Green	Curbside on Pacific Hwy.
<b>Four Points by Sheraton Downtown</b>	7-Purple	Walk to DoubleTree - Curbside at Union Street Entrance
<b>Hampton Inn San Diego - Downtown</b>	4-Green	Walk to Residence Inn - Curbside on Pacific Hwy.
<b>Handlery Hotel and Resort</b>	3-Yellow	Curbside on Hotel Circle at Hotel Drive-way
<b>Hard Rock Hotel San Diego</b>	Walk	Walk to San Diego Convention Center
<b>Hilton Garden Inn Downtown/Bayside</b>	4-Green	Walk to Residence Inn - Curbside on Pacific Hwy.
<b>Hilton San Diego Airport/Harbor Island</b>	2-Blue	Curbside Front Entrance
<b>Hilton San Diego Gaslamp Quarter</b>	Walk	Walk to San Diego Convention Center
<b>Holiday Inn San Diego Bayside</b>	1-Red	Curbside on Harbor Drive
<b>Homewood Suites Downtown/Bayside</b>	4-Green	Walk to Residence Inn - Curbside on Pacific Hwy.
<b>Horton Grand Hotel</b>	Walk	Walk to San Diego Convention Center
<b>Hotel Indigo San Diego Gaslamp Quarter</b>	6-Pink	Front of Hotel on 9 <sup>th</sup> Ave.
<b>Hotel Republic San Diego</b>	5-Orange	Walk to Westin San Diego - Curbside on Broadway
<b>Hotel Z Gaslamp Quarter</b>	Walk	Walk to San Diego Convention Center
<b>Humphreys Half Moon Inn &amp; Suites</b>	1-Red	Curbside in Front on Shelter Island Drive
<b>Kimpton Hotel Palomar San Diego</b>	6-Pink	Walk to Courtyard Downtown - Curbside on 6 <sup>th</sup> Ave
<b>Kimpton Solamar San Diego</b>	Walk	Walk to San Diego Convention Center
<b>King's Inn Hotel</b>	3-Yellow	Curbside on Hotel Circle Drive
<b>La Quinta Inn &amp; Suites SeaWorld/Zoo</b>	8-Grey	Curbside in Front – on Camino Del Rio
<b>Omni San Diego Hotel</b>	Walk	Walk to San Diego Convention Center
<b>Pendry San Deigo</b>	Walk	Walk to San Diego Convention Center
<b>Porto Vista Hotel</b>	7-Purple	Walk to DoubleTree - Curbside at Union Street Entrance
<b>Residence Inn San Diego Downtown</b>	4-Green	Curbside on Pacific Hwy.
<b>Residence Inn Downtown Gaslamp</b>	Walk	Walk to San Diego Convention Center
<b>Residence Inn Downtown/Bayfront</b>	4-Green	Walk to SpringHill Suites - Curbside on Pacific Hwy.
<b>San Diego Marriott Gaslamp Quarter</b>	Walk	Walk to San Diego Convention Center
<b>Sheraton San Diego Hotel &amp; Marina</b>	2-Blue	Curbside Marina Tower & Bay Tower Entrances
<b>SpringHill Suites Downtown/Bayfront</b>	4-Green	Curbside on Pacific Hwy.
<b>US Grant Hotel</b>	5-Orange	Walk to Westin Gaslamp - Curbside on 1st Ave.
<b>Westgate Hotel</b>	5-Orange	Walk to Westin Gaslamp - Curbside on 1st Ave.

<b>Westin San Diego</b>	5-Orange	Curbside on Broadway
<b>Westin San Diego Gaslamp Quarter</b>	5-Orange	Curbside on 1st Ave.
<b>Wyndham San Diego Bayside</b>	4-Green	Curbside in Front