

Letter of Agreement Template

Dear Company Representative,

On behalf of The Society for Neuroscience local chapter Chapter, we would like to thank you for company's generous contribution to financially support the award/social/event. This letter of agreement will provide our agreed terms regarding award/social/event. We appreciate this support and look forward to a long-lasting working association with company.

The sponsorship shall be for award/social/event with the duration of the sponsorship beginning on beginning award/social event date and ending on ending award/social event date. The sponsorship amount shall be \$X dollars paid by sponsorship due date.

During award/social/event, The Society for Neuroscience local chapter Chapter will recognize company as the sponsor. The Society for Neuroscience local chapter Chapter agrees to the following sponsorship terms, sponsorship terms.

For the recognition and acknowledgments noted, company permits The Society for Neuroscience local chapter Chapter a nonexclusive, royalty-free license to use the name and logo of company.

The Society for Neuroscience local chapter Chapter shall retain all aspects of the award/social/event. Company gains no rights other than the sponsor rights set forth in this letter of agreement.

Both parties agree to the liability terms of liability terms. If award/social/event is canceled or delayed, the terms of liability terms has been agreed upon by both parties.

Company shall have, in its sole discretion, an exclusive/inclusive option to extend its sponsorship of award/social/event starting date. Terms of canceling or renewing this sponsorship are cancel/renew terms.

We are very grateful to company for its support of our program. If the above terms are found to be agreeable, please sign and date a duplicate copy of this letter to be returned.

Sincerely,

SfN Local Chapter Chapter Representative

Acknowledged and Agreed:

Company Representative Signature

Date

Chapter Representative Signature

Date