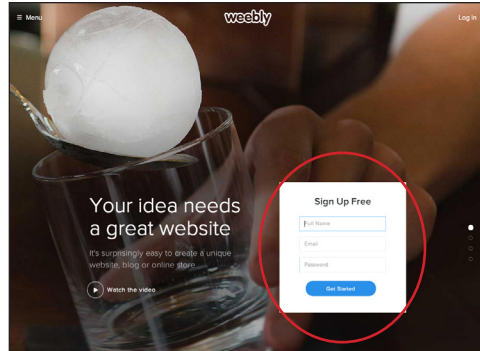


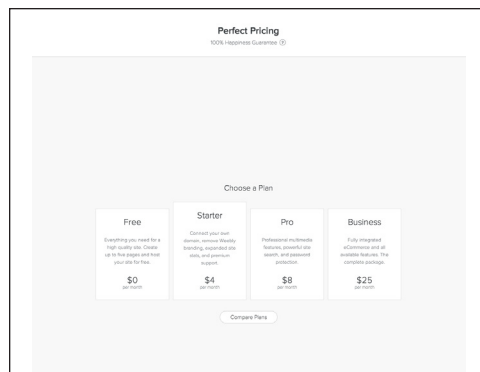
# WELCOME TO WEEBLY

## Getting Started



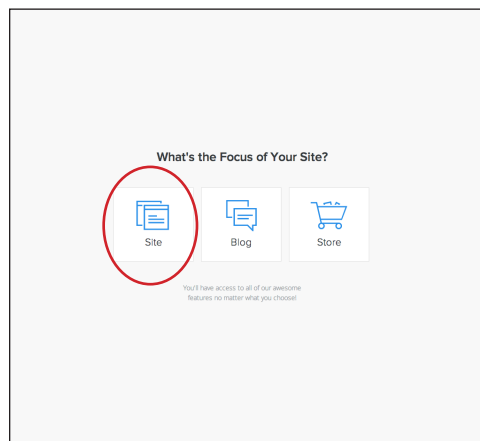
To begin, you will need to create an account.

Go to Weebly.com to begin your account registration.

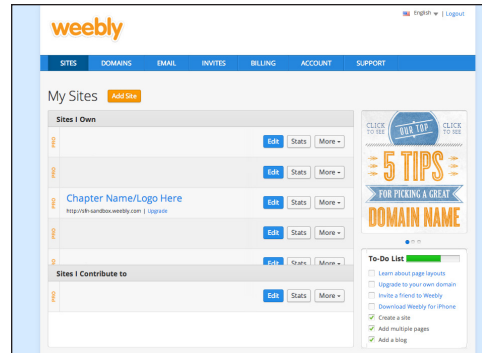


Next, you will need to select your pricing plan. You can always change this later.

**\*\*The higher the upgrade, the more features you will have access to.\*\***



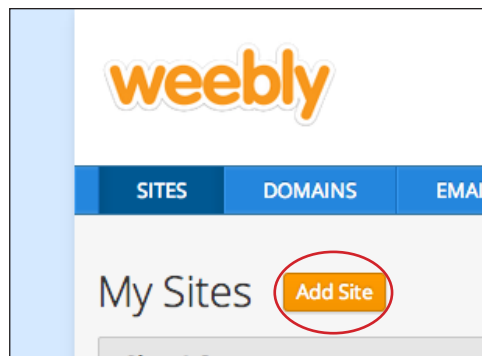
You will then be prompted to choose the Focus of Your Site. We recommend Site.



Once you have registered for your account, you will be directed to your User Home or Dashboard. From here, you can see all of the sites that you own or that you contribute to.

For each site listed, you have the option to:

- Edit your site
- View the stats of your site
- View blog comments
- View form entries
- Copy/delete a site



To import your SfN theme, you first need to create a site. Next to My Sites, click the link to Add a Site. When the next window opens, select the type of site you wish to build, either Site, Blog or Store. Most likely, a Site is the best option.

Upon selecting the site choice, you will be prompted to Choose a Theme. You may select any of them for the time being as you can change it later.

**Choose Your Website Domain**

This is the address where people will find your website online. Reserve your domain now or skip this step and choose it later.

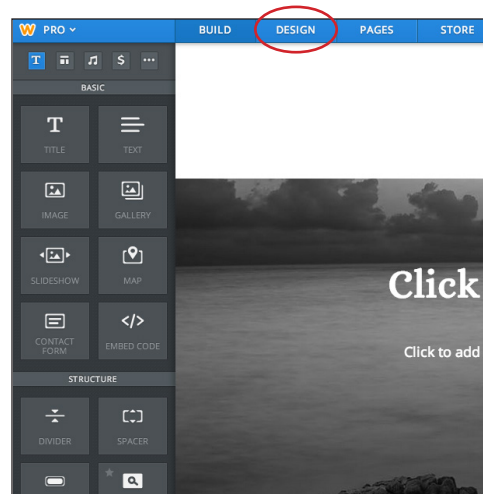
☐ **Use a Subdomain of Weebly.com**  
A great way to get your website started  
http://  .weebly.com

☐ **Register a New Domain**  
For a more professional online presence  
http://www.  .com

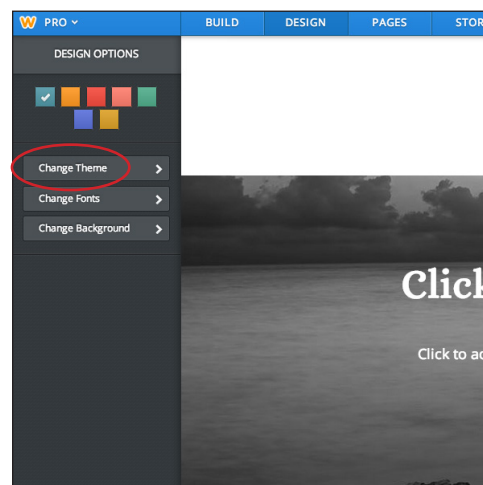
☐ **Connect a Domain You Already Own**  
We'll help you connect your domain when you're ready to publish

Once a theme is selected, you will be prompted to Choose Your Website Domain. You can do this now or skip it and do it later.

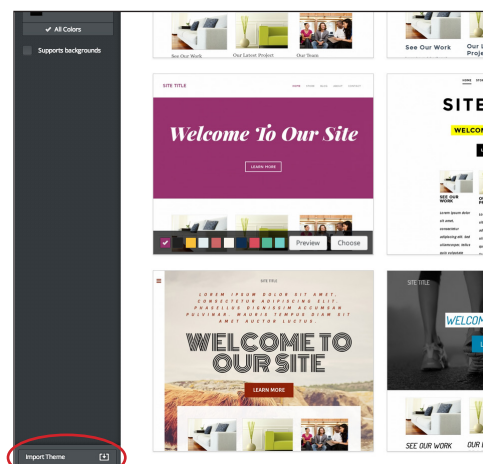
## Getting Started (continued)



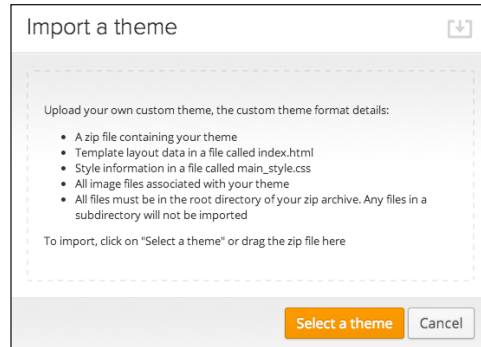
To Import a Theme, click on **Design** at the top of the page.



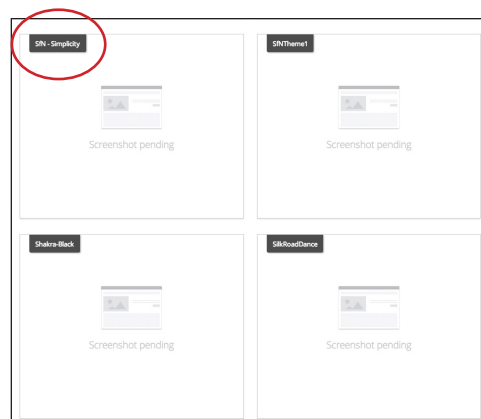
Then on the left navigation, click on **Change Theme**.



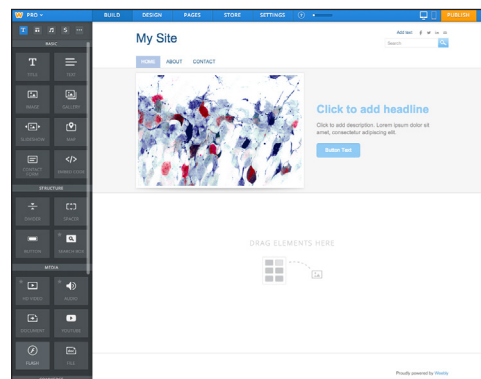
At the bottom of the following page, click **Import Theme**.



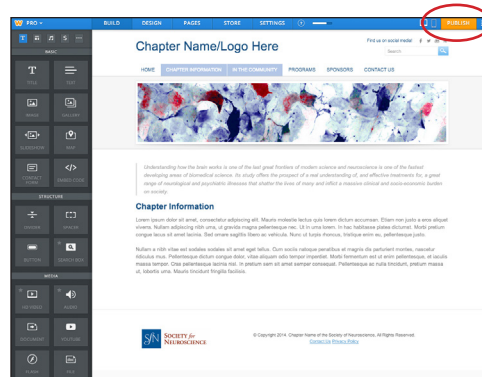
When this dialogue box opens, either drag the ZIP file into the window or click Select a Theme.



Once the ZIP file uploads, the Custom Theme window will appear with all of your uploaded themes displayed. Select the theme you want to use and Choose it.



Once selected, the theme will load and you can begin designing your website!



When you are finished and ready for your site to go live, click Publish in the upper right-hand corner.

## Don't Forget...

- Anytime you make a change to the site, you must click **Publish** for it to update the content
- If you need assistance or have questions please visit the **Weebly Help Center** at [hc.weebly.com](http://hc.weebly.com)
- For further help, you can also **Submit a Request**, at [hc.weebly.com/hc/en-us/requests/new](http://hc.weebly.com/hc/en-us/requests/new)
- For current updates, developments, and news, visit **Blog.Weebly.com**
- For a complete list of **Weebly's Features**, visit [Weebly.com/features/](http://Weebly.com/features/)